



Permit Fee \$140.00  
 Inspection Fee \$60.00

# City of Sonora

## TRANSIENT USE PERMIT APPLICATION

*As required under Chapter 17.64 of the Sonora Municipal Code, the location of the short-term rental must be the primary residence of the Owner or Tenant*

Short-Term Rental Address:	Rental Type: <input type="checkbox"/> Room/Suite <input type="checkbox"/> House <input type="checkbox"/> Guesthouse <input type="checkbox"/> Junior Accessory Dwelling Unit
Assessor's Parcel No.:	Number of bedrooms within the short-term rental:
Short-Term Rental Square Footage:	Number of on-site parking spaces available on the parcel:
Operator(s) Name:	Cell Phone #:  Daytime/Evening Phone #:
Home Address (Physical):	Mailing Address:
Email Address:	Operator is: <input type="checkbox"/> Owner <input type="checkbox"/> Tenant <input type="checkbox"/> Representative/Agent
<b>Emergency Contact Person:</b> <i>(contact must be located within a 30-minute response time from the short-term rental location):</i>	Cell Phone #:  Daytime/Evening Phone #:
Home Address (Physical):	

<p>Are meals to be provided? Yes <input type="checkbox"/> No <input type="checkbox"/></p> <p><i>If yes, attach a copy of the Tuolumne County Health Permit</i></p>
<p>Have you obtained a City Business License? Yes <input type="checkbox"/> No <input type="checkbox"/></p> <p><i>If no, a Business License must be obtained before the permit can be issued.</i></p>
<p>Is there currently garbage pick-up at this location? Yes <input type="checkbox"/> No <input type="checkbox"/></p> <p><i>If no, garbage pick-up service will be required at the short-term rental location.</i></p>
<p>Does the property owner reside at this location? Yes <input type="checkbox"/> No <input type="checkbox"/></p> <p><i>If no, provide name, address, phone number and email for the property owner:</i></p>
<p><b>PLEASE SUBMIT THE FOLLOWING WITH YOUR APPLICATION:</b></p> <ol style="list-style-type: none"> <li>1) Site Plan including short-term rental building floor plan, bedrooms, and on-site parking.</li> <li>2) Owner's letter authorizing short-term rental by tenant, <i>if applicable</i></li> <li>3) Proof that short-term rental is Operator's primary residence.</li> <li>4) Proof of existing solid waste and recyclable collection and disposal service with the City's franchisee</li> <li>5) City of Sonora Indemnification Agreement</li> <li>6) Health Permit, <i>if required</i></li> <li>7) Permit &amp; Inspection Fee</li> </ol>

Prior to issuance of a Transient Use Permit a fire and defensible space inspection will be conducted. The Transient Use Permit issued shall expire on December 31 of the calendar year for which it is issued. Transient Use Permits are not transferable to any other parcel, location or operator. Transient use is regulated under Chapter 17.64 of the Sonora Municipal Code and it is a misdemeanor and a public nuisance to violate any of the provisions under this Chapter.

Transient use of residential property is subject to the payment of transient occupancy tax. The Operator is responsible in insuring that these payments are made as required. The Operator or Operator's representative shall remit the transient occupancy tax to the City of Sonora as set forth in Chapter 3.20 of the Sonora Municipal Code. For further information, contact City Administration at 209-532-4541.

***I certify under penalty of perjury under the laws of the State of California that the information on this application is true and correct. That I have read and agree to abide by the requirements under Chapter 17.64 of the Sonora Municipal Code, and, that I will provide all of my guests with the information and rules related to their use of the short-term rental***

Operator(s) Signature: \_\_\_\_\_

Date: \_\_\_\_\_

Operator(s) Signature: \_\_\_\_\_

Date: \_\_\_\_\_

**APPROVAL:**

**Additional Conditions:**

---

---

---

---

**Rachelle Kellogg, Community Development Director**

---

**Date**