

City of Sonora

Fiscal Year 2020/21

Final Operating Budget



City of Sonora

FY 2020/21 Final Operating Budget

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Financial Summary

Total City Revenue, Expenditure and Fund Balance

The City continues to focus on priority issues that involve maintaining public safety, fire and infrastructure including streets and parks; and providing community development, and other services. These priorities are coordinated to protect the City's fiscal health and ensure cost efficient and effective delivery of City-wide administrative services.

The FY 2020/21 budget is a final budget that takes into account the effects the Covid-19 pandemic has had on City Revenues and with it the difficulty in providing revenue estimates. The City was faced with rising costs of providing services prior to the pandemic. Over the last several budget years the City has been prudent with its budgets and has been able to increase its reserves in preparation for the next economic downturn. At this point we could not have been more prepared for this down turn, but the scale of lost revenues is unprecedented. Without some help from the State or Federal Government going forward, budgets will be difficult and have required the City to draw on reserves to balance the budget.

The final FY 2020/21 budget has been balanced largely due to status quo expenditure budgets, including not funding currently unfilled positions and the implementation of strategic staff reductions. The City's employer-paid benefits, specifically related to obligated pension contributions and the cost of the new health plans continue to increase.

Other key trends affecting the fund balance forecast include:

Revenues

The economy had shown resilience and remained buoyant as the City had experienced steady growth in many economically sensitive revenues such as Property Tax, Transient Occupancy Tax (TOT) and Sales Tax for FY 2019/20 up until the Covid-19 economic shutdown. From early March 2020 the local economy was placed on mandatory shutdown and a stay at home order by the Governor. General Fund revenues estimated for FY 2020/21 (excluding fund transfers in) are budgeted to be lower than prior year revenues with a continued slow arc to recovery. The risks for the City's budget is in the length of time it will take to recover what was lost during the pandemic and if economic activity will recover to pre-pandemic levels. We are still hopeful that there will be some revenue backfill from the State of California or the Federal Government, but we must proceed as if that might not occur. This Budget represents a final budget for FY20/21, with some changes from the preliminary budget passed in June. We will continue to revise estimates as data becomes available, i.e. the mid-year budget update, and when more clarity on the impacts to City revenues and any possible revenue back-fill is known.

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Expenditures

As in most municipalities, services are provided directly by employees to the City's residents, businesses, and visitors. As a result, the cost of salaries and benefits are a significant portion of the budget. Salaries and benefits account for 59% of the City's total expenditures and 82% of General Fund expenditures in FY 2020/21.

Pension contributions are also a significant portion of the City's budget, as the City is obligated to contribute a mandatory amount established by the California Public Employees Retirement System (CalPERS) as a percent of salary. The rates are established by actuarial formula and are controlled by the policies adopted in the Public Employment Retirement Law (PERL). These rates increased for FY 2020/21.

The Public Employees' Pension Reform Act (PEPRA), effective January 1, 2013, implemented lower pension tiers for employees who are new to the PERS pension system. Under PEPRA, the formula is 2% at age 62 for non-sworn and 2.7% at age 57 for sworn employees. While this does not provide significant cost savings now, it is anticipated to reduce future salary and benefit expenditures in the next 3 to 7 years.

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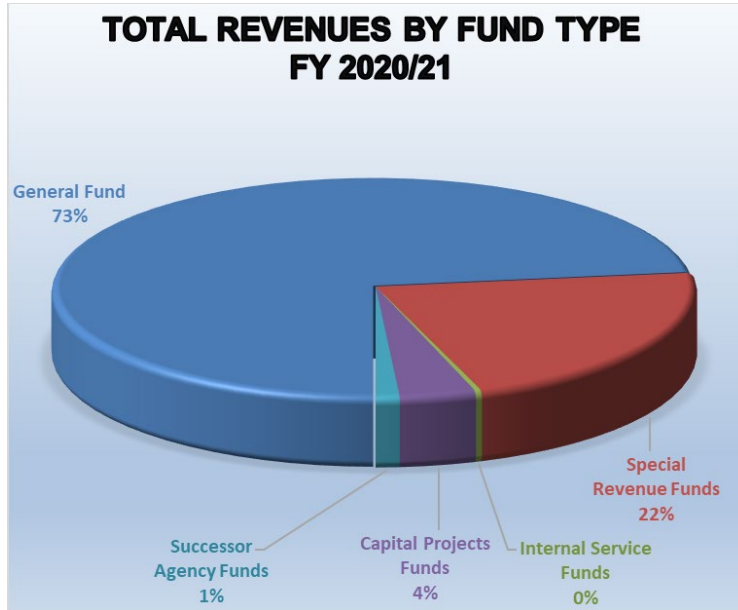
Total City Revenues by Fund (Includes Transfers In)

Fund	Fund Name	2017/18 Actuals	2018/19 Actuals	2019/20 Est./Act.	2020/21 Proposed	Change from Prior Year
General Fund						
	General Fund	\$ 6,992,949	\$ 7,070,523	\$ 7,285,355	\$ 7,339,731	0.7%
Special Revenue Funds						
	Abandon Vehicle	\$ 3,125	\$ 3,528	\$ 3,533	\$ 3,700	4.7%
	AB11	\$ 143,419	\$ 153,057	\$ 128,079	\$ 100,000	-21.9%
	BSCC Police Grant	\$ -	\$ -	\$ -	\$ -	-
	CHP Grant	\$ -	\$ 25,738	\$ -	\$ -	-
	School Resource Officer Grant	\$ -	\$ -	\$ 40,808	\$ 72,644	78.0%
	2013 Community Dev Block Grant	\$ 69,980	\$ 10,672	\$ -	\$ -	-
	2016 Community Dev Block Grant	\$ -	\$ 58,043	\$ 36,103	\$ -	-
	Farmers Market	\$ 41,762	\$ 35,665	\$ 40,644	\$ 31,500	-22.5%
	Dragoon Gulch	\$ 16,319	\$ 11,000	\$ 17,331	\$ 15,500	-10.6%
	Sunrise Hills Lighting Districts	\$ 1,882	\$ 3,202	\$ 1,920	\$ 1,900	-1.0%
	Benefit Zone A	\$ 17,424	\$ 17,300	\$ 16,875	\$ 15,000	-11.1%
	Benefit Zone B	\$ 20,046	\$ 20,400	\$ 20,600	\$ 17,000	-17.5%
	Home Buyers Assistance Program	\$ 47,210	\$ 44,043	\$ 44,799	\$ 42,309	-5.6%
	Measure I	\$ 1,835,873	\$ 1,911,044	\$ 1,924,874	\$ 1,632,719	-15.2%
	Program Income	\$ 81,078	\$ 175,524	\$ 40,842	\$ 3,002	-92.6%
	Micro Enterprise	\$ 200	\$ 1	\$ -	\$ -	-
	Vision Sonora	\$ 1,700	\$ 14,332	\$ 5,275	\$ -	-
	Business Expo	\$ 454	\$ 355	\$ -	\$ -	-
	Volunteer Fire Assist	\$ 37,720	\$ 8,397	\$ 90,900	\$ 228,036	150.9%
	Code 5 FEMA Reimbursement	\$ 199,130	\$ 156,730	\$ 66,238	\$ 15,000	-77.4%
	SAFER Grant	\$ 11,427	\$ -	\$ 15,000	\$ -	-
Internal Service Funds						
	Self Insurane	\$ 45,335	\$ 41,214	\$ 25,089	\$ 31,000	23.6%
Capital Project Funds						
	Gas Tax	\$ 93,075	\$ 85,852	\$ 86,740	\$ 82,350	-5.1%
	HUT	\$ 21,779	\$ 16,220	\$ 35,429	\$ 24,700	-30.3%
	Road Maintenance and Rehab (SB1)	\$ 28,795	\$ 89,511	\$ 88,735	\$ 70,850	-20.2%
	Local Transportation Fund	\$ 67,478	\$ 53,074	\$ 31,381	\$ 750	-97.6%
	RSTP	\$ 589	\$ 591	\$ 307	\$ 250	-18.6%
	Traffic Mitigation	\$ 209,932	\$ 198,301	\$ 22,738	\$ 168,500	641.1%
	Stockton/Wash Transit Project	\$ 35,776	\$ 168,881	\$ 55,672	\$ 20,000	-64.1%
	Washington Elkin Improvement	\$ 6,167	\$ -	\$ -	\$ 20,000	100.0%
Successor Agency						
	Low/Moderate Income Housing	\$ 45,400	\$ 43,094	\$ 3,170	\$ 21,297	571.8%
	SA - Trust	\$ 291,312	\$ 64,300	\$ 99,450	\$ 98,944	-0.5%
Total Fund Revs and Transfers In		<u>\$ 10,367,336</u>	<u>\$ 10,480,592</u>	<u>\$ 10,227,887</u>	<u>\$ 10,056,682</u>	-1.7%

*Percent change from FY 2020/21 Proposed Budget compared with FY 2019/20 Estimate/Actual.

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FY 2020/21 Revenues by Fund					
	2017/18 Actuals	2018/19 Actuals	2019/20 Est./Act.	2020/21 Proposed	% of Total
General Fund	\$ 6,992,949	\$ 7,070,523	\$ 7,285,355	\$ 7,339,731	73.0%
Special Revenue Funds	\$ 2,528,749	\$ 2,649,031	\$ 2,493,821	\$ 2,178,310	21.7%
Internal Service Funds	\$ 45,335	\$ 41,214	\$ 25,089	\$ 31,000	0.3%
Capital Projects Funds	\$ 463,591	\$ 612,430	\$ 321,002	\$ 387,400	3.9%
Successor Agency Funds	\$ 336,712	\$ 107,394	\$ 102,620	\$ 120,241	1.2%
Total Expenditure	\$ 10,367,336	\$ 10,480,592	\$ 10,227,887	\$ 10,056,682	100.0%

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Total City Expenditure by Fund (Includes Transfers Out)

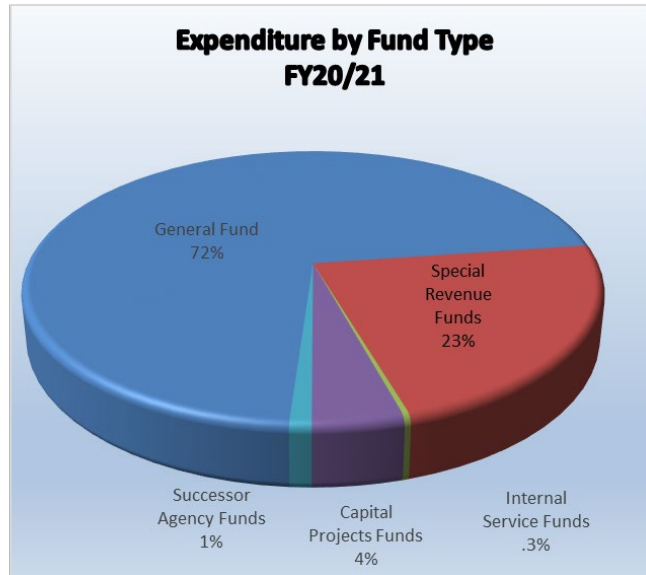
Fund	Fund Name	2017/18 Actuals	2018/19 Actuals	2019/20 Est./Act.	2020/21 Proposed	Change from Prior Year
General Fund						
	General Fund	\$ 7,292,728	\$ 6,810,523	\$ 7,124,832	\$ 7,339,731	3.0%
Special Revenue Funds						
	Abandon Vehicle	\$ -	\$ -	\$ -	\$ -	-
	AB11	\$ 115,668	\$ 142,565	\$ 147,590	\$ 157,600	6.8%
	BSCC Police Grant	\$ 25,884	\$ 2,404	\$ 530	\$ -	-
	CHP Grant	\$ 8,937	\$ 37,659	\$ -	\$ -	-
	School Resource Officer Grant	\$ -	\$ 662	\$ 40,146	\$ 72,644	80.9%
	2013 Community Dev Block Grant	\$ 7,294	\$ 12,495	\$ 12,239	\$ -	-
	2016 Community Dev Block Grant	\$ 22,733	\$ 35,137	\$ 19,591	\$ -	-
	Farmers Market	\$ 38,915	\$ 37,363	\$ 39,366	\$ 31,500	-20.0%
	Dragoon Gulch	\$ 41,166	\$ 17,611	\$ 17,828	\$ 14,500	-18.7%
	Sunrise Hills Lighting Districts	\$ 2,468	\$ 4,751	\$ 2,774	\$ 2,800	0.9%
	Benefit Zone A	\$ 7,876	\$ 8,664	\$ 7,043	\$ 9,850	39.9%
	Benefit Zone B	\$ 40,932	\$ 26,475	\$ 33,200	\$ 22,700	-31.6%
	Home Buyers Assistance Program	\$ 68,356	\$ 217,462	\$ -	\$ -	-
	Measure I	\$ 1,720,613	\$ 1,866,030	\$ 1,860,592	\$ 1,775,000	-4.6%
	Program Income	\$ 17,290	\$ 13,340	\$ 1,285	\$ -	-
	Micro Enterprise	\$ 3,950	\$ 594	\$ 4	\$ -	-
	Vision Sonora	\$ 13,548	\$ 9,334	\$ 15,025	\$ 1,500	-90.0%
	Business Expo	\$ 704	\$ 355	\$ -	\$ -	-
	Volunteer Fire Assist	\$ 37,720	\$ 11,611	\$ 91,316	\$ 228,036	149.7%
	Code 5 FEMA Reimbursement	\$ 110,643	\$ 106,851	\$ 121,223	\$ -	-
	SAFER Grant	\$ 12,465	\$ -	\$ -	\$ -	100.0%
Internal Service Funds						
	Self Insurane	\$ 40,964	\$ 41,214	\$ 25,089	\$ 31,000	23.6%
Capital Project Funds						
	Gas Tax	\$ 97,373	\$ 94,000	\$ 84,000	\$ 82,000	-2.4%
	HUT	\$ 156,540	\$ 441	\$ -	\$ 75,000	-
	Road Maintenance and Rehab (SB1)	\$ -	\$ -	\$ -	\$ 250,000	100.0%
	Local Transportation Fund	\$ 40,000	\$ -	\$ -	\$ -	-
	RSTP	\$ -	\$ -	\$ -	\$ -	-
	Traffic Mitigation	\$ 294,225	\$ 45,534	\$ -	\$ -	-
	Stockton/Wash Transit Project	\$ 37,785	\$ 163,251	\$ 118,014	\$ 20,000	-83.1%
	Washington Elkin Improvement	\$ 10,561	\$ 58,772	\$ 22,692	\$ 20,000	-11.9%
Successor Agency						
	Low/Moderate Income Housing	\$ 20,282	\$ 47,846	\$ 82,648	\$ 8,840	-89.3%
	SA - Trust	\$ 140,981	\$ 119,929	\$ 99,450	\$ 98,944	-0.5%
	Total Fund Revs and Transfers In	\$ 10,428,601	\$ 9,932,874	\$ 9,966,477	\$ 10,241,645	2.8%

*Expenditures and Transfers Out may exceed Revenues due to the inclusion of planned and carry-forward capital projects.

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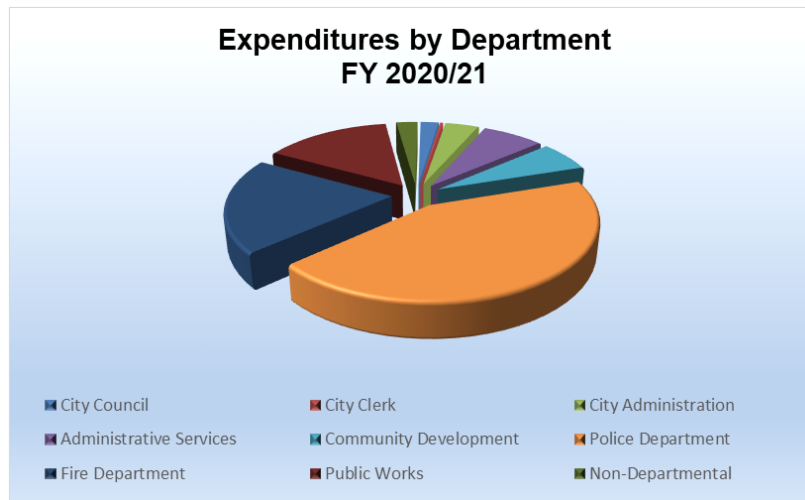
Total City Expenditures by Fund (Graph)



FY 2020/21 Expenses by Fund					
	2017/18 Actuals	2018/19 Actuals	2019/20 Est./Act.	2020/21 Proposed	% of Total
General Fund	\$ 7,292,728	\$ 6,810,523	\$ 7,124,832	\$ 7,339,731	71.7%
Special Revenue Funds	\$ 2,297,162	\$ 2,551,363	\$ 2,409,752	\$ 2,316,130	22.6%
Internal Service Funds	\$ 40,964	\$ 41,214	\$ 25,089	\$ 31,000	0.3%
Capital Projects Funds	\$ 636,484	\$ 361,998	\$ 224,706	\$ 447,000	4.4%
Successor Agency Funds	\$ 161,263	\$ 167,775	\$ 182,098	\$ 107,784	1.1%
Total Expenditure	\$ 10,428,601	\$ 9,932,874	\$ 9,966,477	\$ 10,241,645	100.0%

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FY 2020/21 Departmental Expense

Departments	2017/18 Actuals	2018/19 Actuals	2019/20 Est./Act.	2019/20 Original Budget	2020/21 Proposed	% of Total
City Council	\$ 110,036	\$ 100,753	\$ 163,283	\$ 178,450	\$ 154,150	2.1%
City Clerk	\$ 17,206	\$ 14,889	\$ 6,744	\$ 8,800	\$ 21,885	0.3%
City Administration	\$ 253,810	\$ 259,554	\$ 293,925	\$ 301,000	\$ 281,255	3.8%
Administrative Services	\$ 499,788	\$ 493,707	\$ 500,960	\$ 554,200	\$ 515,022	7.0%
Community Development	\$ 423,930	\$ 433,157	\$ 453,666	\$ 475,700	\$ 446,612	6.1%
Police Department	\$ 3,336,481	\$ 2,940,139	\$ 3,107,279	\$ 3,177,405	\$ 3,269,623	44.5%
Fire Department	\$ 1,297,277	\$ 1,317,721	\$ 1,367,394	\$ 1,345,674	\$ 1,411,573	19.2%
Public Works	\$ 1,061,043	\$ 959,818	\$ 1,002,234	\$ 1,098,604	\$ 1,060,511	14.4%
Non-Departmental	\$ 293,157	\$ 290,785	\$ 229,347	\$ 289,605	\$ 179,100	2.4%
Total General Fund Expense	\$ 7,292,728	\$ 6,810,523	\$ 7,124,832	\$ 7,429,438	\$ 7,339,731	100.0%
Transfers Out	\$ -	\$ -	\$ -	\$ -	\$ -	0.0%
Net Operating Expenditures	\$ 7,292,728	\$ 6,810,523	\$ 7,124,832	\$ 7,429,438	\$ 7,339,731	100.0%

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FY 2020/21 Revenues by Category						
	2017/18 Actuals	2018/19 Actuals	2019/20 Est./Act.	2019/20 Original Budget	2020/21 Proposed	% of Total
Sales and Use Tax	\$ 2,678,336	\$ 2,734,445	\$ 2,708,789	\$ 2,692,000	\$ 2,570,378	35.0%
Property Tax	\$ 799,841	\$ 806,411	\$ 826,859	\$ 805,000	\$ 810,000	11.0%
VLF Backfill Property Tax	\$ 389,517	\$ 403,778	\$ 425,327	\$ 409,000	\$ 430,000	5.9%
Franchise Fees	\$ 144,704	\$ 140,969	\$ 130,939	\$ 148,600	\$ 130,000	1.8%
Business License	\$ 119,028	\$ 120,928	\$ 121,482	\$ 125,000	\$ 103,000	1.4%
Transient Occupancy Tax	\$ 433,539	\$ 502,339	\$ 446,482	\$ 437,000	\$ 345,000	4.7%
Licenses & Permits	\$ 96,896	\$ 155,886	\$ 244,592	\$ 93,300	\$ 283,300	3.9%
Intergovernmental	\$ 79,598	\$ 50,786	\$ 85,659	\$ 49,000	\$ 77,450	1.1%
Charges for Services	\$ 63,032	\$ 68,174	\$ 69,884	\$ 68,800	\$ 60,500	0.8%
Fines & Forfeitures	\$ 73,253	\$ 52,601	\$ 38,084	\$ 50,200	\$ 27,000	0.4%
Interest	\$ 14,093	\$ 28,540	\$ 35,000	\$ 30,000	\$ 26,000	0.4%
Other Sources	\$ 126,586	\$ 45,636	\$ 84,070	\$ 580,937	\$ 179,542	2.4%
Total Revenues	\$ 5,018,423	\$ 5,110,493	\$ 5,217,167	\$ 5,488,837	\$ 5,042,170	68.7%
Transfers In						
Transfer In	\$ 1,974,526	\$ 1,960,030	\$ 2,068,188	\$ 1,940,601	\$ 1,953,450	
General Fund Reserves	\$ -	\$ -	\$ -	\$ -	\$ 344,111	
Total Transfers In	\$ 1,974,526	\$ 1,960,030	\$ 2,068,188	\$ 1,940,601	\$ 2,297,561	31.3%
Total Revenue & Transfers In	\$ 6,992,949	\$ 7,070,523	\$ 7,285,355	\$ 7,429,438	\$ 7,339,731	100.0%

FY 2020/21 General Fund revenues and fund transfers reflect transfers from the special revenue funds for the Measure I sales tax. This is a change in reporting of the budget from prior years. Each of the departments that are partially supported by Measure I are now fully expended in the General Fund.

The City's operations are funded through a variety of revenue sources as depicted above. Revenues were estimated by trend analysis and historical data as explained below:

Sales Tax –The FY 2020/21 budget reflects \$2.57 million in sales tax revenue, down 5.1% compared to the prior year amount, which is an improvement from the June 1st budget estimates, originally anticipated to be 10% lower than prior years.

Property Tax – Property Tax receipts in are expected to be flat from the estimated year-end for FY 2019/20.

Transient Occupancy Tax (TOT) – TOT receipts are expected to be down from a FY 2019/20 estimated amount of \$446,482 to a 2020/21 budgeted amount of \$380,000 due to reduced travel and continued effects of Covid-19.

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FY 2020/21 Expenses by Category					
All Funds					
	2017/18	2018/19	2019/20	2020/21	%
	Actuals	Actuals	Est./Act.	Proposed	of Total
Salaries & Benefits	\$ 6,231,131	\$ 5,795,980	\$ 5,891,457	\$ 6,288,264	61.4%
Operating Expenditures	\$ 1,715,262	\$ 1,789,805	\$ 1,974,558	\$ 1,899,331	18.5%
Internal Service Charges	\$ 100,799	\$ 95,570	\$ 122,264	\$ 100,600	1.0%
	<u>\$ 8,047,192</u>	<u>\$ 7,681,355</u>	<u>\$ 7,988,280</u>	<u>\$ 8,288,195</u>	<u>80.9%</u>
Transfers Out	<u>\$ 2,381,409</u>	<u>\$ 2,251,519</u>	<u>\$ 1,978,197</u>	<u>\$ 1,953,450</u>	<u>19.1%</u>
Total Expenditure	<u>\$ 10,428,601</u>	<u>\$ 9,932,874</u>	<u>\$ 9,966,477</u>	<u>\$ 10,241,645</u>	<u>100.0%</u>

General Fund Expenditures

The FY 2020/21 General Fund Operating Budget of \$7.2 million (net of transfers) represents a 1% increase compared to the net FY 2019/20 estimated actual expenditures of \$7.12 million. The increase is the result of general increases in CalPERS costs and medical benefits.

Salaries & Benefits –The delivery of City services is highly dependent on labor, which comprises 82% of budgeted General Fund expenditures for FY 2020/21. Salaries and benefits continue to be the largest portion of the City’s costs and continue to rise. The FY 2020/21 budget reflects a 4% increase in salaries and benefits attributed to previously negotiated cost of living increases, increased PERS rates, increased unfunded PERS liability and increased benefit costs. Department cost containment measures have been implemented, including the elimination of 1.5 full time equivalent positions and freezing of any unfilled positions.

Operating Expenditures – The FY 2020/21 operating expenditures include a replacement roof for the Public Works building, any other specific projects will be revisited in our mid-year 2021 budget update once more information is available on the progress of Covid-19 pandemic is better known.

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Summary of Positions by Department

Departmental Summary of FTE's

Summary Positions by Department

	2016/17 Actuals	2017/18 Actuals	2018/19 Actual	2019/20 Est. Act.	2020/21 Proposed
City Administration					
City Administrator	1.0	1.0	1.0	1.0	1.0
City Attorney	0.2	0.0	0.0	0.0	0.0
Administrative Svs Dir	1.0	1.0	1.0	1.0	1.0
Administrative Analyst	1.0	1.0	1.0	1.0	1.0
Finance Assistant	1.0	1.0	1.0	1.0	1.0
Office Assistant-Accounting Tech	0.0	0.5	0.5	0.5	0.0
Executive Assistant/Deputy Clerk	0.0	0.0	0.0	0.0	0.6
Total Department FTE's	4.2	4.5	4.5	4.5	4.6
Community Development					
Community Development Director	1.0	1.0	1.0	1.0	1.0
Community Development Specialist	1.0	1.0	1.0	1.0	1.0
Special Programs Coordinator	1.0	1.0	1.0	1.0	0.0
Building Inspector	0.0	0.0	0.0	0.0	0.0
Total Department FTE's	3.0	3.0	3.0	3.0	2.0
Police Department					
Chief of Police	1.0	1.0	1.0	1.0	1.0
Police Lieutenant	1.0	1.0	1.0	1.0	1.0
Police Sergeant	2.0	2.0	2.0	2.0	2.0
Police Officer	10.0	10.0	10.0	10.0	10.0
Reserve Police Officer	0.2	0.2	0.2	0.2	0.2
Community Service Officer (PT)	1.6	1.6	1.6	1.6	1.6
School Resource Officer (PT)	0.0	0.0	0.0	1.0	1.0
Communications Dispatcher	5.0	5.0	5.0	5.0	5.0
Communications Dispatcher Relief	1.0	1.0	1.0	1.0	1.0
Police Records Technician	1.0	1.0	1.0	1.0	1.0
Background Investigator	0.1	0.1	0.1	0.1	0.1
Information Technology Tech	0.2	0.2	0.2	0.2	0.2
Total Department FTE's	23.1	23.1	23.1	24.1	24.1
Fire Department					
Fire Chief	1.0	1.0	1.0	1.0	1.0
Fire Captain	3.0	3.0	3.0	3.0	3.0
Fire Engineer	3.0	3.0	3.0	2.0	2.0
Fire Engineer Relief	1.6	1.6	1.6	1.6	1.6
Volunteers Interns	0.3	0.4	0.4	0.4	0.4
Office Assistant	0.6	0.6	0.6	0.6	0.6
Total Department FTE's	9.5	9.6	9.6	8.6	8.6
Public Works					
Public Works Supervisor	1.0	1.0	1.0	1.0	1.0
Public Works Specialist	4.0	4.0	3.0	3.0	3.0
Public Works Assistant	1.0	1.0	3.0	2.0	2.0
Supervising Mechanic	1.0	1.0	1.0	1.0	1.0
Equipment Mechanic	1.0	1.0	1.0	1.0	0.0
Total Department FTE's	8	8	9	8	7
Total City FTE's	47.75	48.15	49.15	48.15	46.25

Administration

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City Administration

Department Purpose

The City Administrator provides overall management, administration, and direction for the entire City organization, reporting to the full City Council. For budget purposes, Administration Department incorporates the following key programs: City Council, City Clerk, City Administration, Administrative Services (including Finance, H/R, Risk Management and IT), General Services, and Medical Self-Insurance (Dental).

Administration identifies community issues and needs requiring legislative policy decisions and provides alternative solutions for Council consideration; assures that the Council's policies, programs, and priorities are effectively and efficiently implemented; prepares the City's budget with recommendations on the appropriate resources for Council action; provides research and information necessary for responsible decision making; fosters public awareness of municipal programs, services, and goals; responds to resident and other constituent inquiries by explaining City services and functions; and investigates problems and provides information and specialized assistance on more complex City issues.

The Department is also directly responsible for oversight of legal services, human resources, finance, budgeting, purchasing, labor relations, information systems, employee and retiree medical insurance, workers' compensation, safety programs, liability and property insurance, records management, customer service management, and other administrative support.

Budget Overview

The Final FY 2020/21 Administration revenue incorporates general fund revenues and reflects flat or slow growth in revenues such as Property Tax and anticipated declines due to the Covid-19 pandemic in Transient Occupancy Tax and Sales Tax. The declines seen by the City have not been as deep as anticipated in the preliminary budget presented in June.

The FY 2020/21 Administration Department expenditure budget reflects obligated expenditure enhancements, including increases in medical insurance and benefit rates such as PERS as well as previously negotiated salary COLA increases. For the Final Budget there was an addition of an Executive Assistant/Deputy Clerk position added to Administration.

City of Sonora

FY 2020/21 Operating Budget

Administration Department Accomplishments

Accomplishments Fiscal Year 2019/20	
Labor Relations	<ul style="list-style-type: none">• Conducted meet and confer sessions with employee associations to discuss compensation and benefits and MOU updates.
Personnel	<ul style="list-style-type: none">• Recruited new City Administrator.
Facilities	<ul style="list-style-type: none">• Installed credit card processing equipment and security cameras at City Hall.
Emergency Services	<ul style="list-style-type: none">• Managed the City's response to the Covid-19 pandemic, including effects associated with the Governors lock down and effects of business closures.
Grants	<ul style="list-style-type: none">• Applied for and received a Public Safety Power Shutoff Grant to install backup power generation for the City Hall and upgraded generators for the Police Department and the Fire Departments.• Hope to have Generators installed by the end of Fiscal Year 2022
Information Technology	<ul style="list-style-type: none">• Purchased laptops to provide abilities to have select staff work from home during the worst of the Covid-19 lockdown. Working with Comcast to upgrade to a high speed Broadband Internet Connection at Public Works.• Began process of implementing a new financial management Software package for the City which will include all finance operations including A/R, A/P, P/O, Budgets, P/R and Human Resources.

City of Sonora

FY 2020/21 Operating Budget

Departmental Summary of Revenues and Expenditures

	2017/18 Actuals	2018/19 Actuals	2019/20 Est./Act.	2020/21 Proposed
Revenues				
Property Tax	\$ 799,841	\$ 806,411	\$ 826,859	\$ 810,000
VLF Backfill	\$ 389,517	\$ 403,778	\$ 425,327	\$ 430,000
Sales & Use Tax	\$ 2,678,336	\$ 2,734,445	\$ 2,708,789	\$ 2,570,378
Franchise Fees	\$ 144,704	\$ 140,969	\$ 130,939	\$ 130,000
Business License	\$ 119,028	\$ 120,928	\$ 121,482	\$ 103,000
Cannabis Revenues	\$ -	\$ 54,444	\$ 137,686	\$ 185,000
Other Sources	\$ 82,750	\$ 8,874	\$ 53,267	\$ 55,000
Transient Occupancy Tax	\$ 433,539	\$ 502,339	\$ 446,482	\$ 345,000
Licenses & Permits	\$ 290	\$ 200	\$ 290	\$ 300
Intergovernmental	\$ 56,020	\$ 35,821	\$ 45,500	\$ 45,000
Interest	\$ 14,093	\$ 28,540	\$ 37,936	\$ 26,000
Transfers	\$ 253,913	\$ 94,000	\$ 84,000	\$ 157,000
Reserves	\$ -	\$ -	\$ -	\$ 100,000
Total Revenues	\$ 4,972,031	\$ 4,930,749	\$ 5,018,557	\$ 4,956,678
Expenditures				
Salaries & Benefits	\$ 720,392	\$ 735,067	\$ 737,607	\$ 763,161
Operating Expenditures	\$ 493,944	\$ 460,870	\$ 477,891	\$ 416,001
Internal Service Charges	\$ 625	\$ 4,966	\$ 3,850	\$ 3,250
Transfers	\$ -	\$ -	\$ -	\$ -
Total Expenditures	\$ 1,214,961	\$ 1,200,902	\$ 1,219,348	\$ 1,182,412

	2017/18 Actuals	2018/19 Actuals	2019/20 Estimated	2020/21 Proposed
Program				
Council	\$ 110,036	\$ 100,753	\$ 163,283	\$ 154,150
City Clerk	\$ 17,206	\$ 14,889	\$ 6,744	\$ 21,885
City Administration	\$ 253,810	\$ 259,554	\$ 293,925	\$ 281,255
Administrative Services	\$ 499,788	\$ 493,707	\$ 500,960	\$ 515,022
Non-Departmental	\$ 293,157	\$ 290,785	\$ 229,347	\$ 179,100
Medical Self-Insurance	\$ 40,964	\$ 41,214	\$ 25,089	\$ 31,000
Total Expenditures	\$ 1,214,961	\$ 1,200,902	\$ 1,219,348	\$ 1,182,412

City of Sonora

FY 2020/21 Operating Budget

Departmental Summary of FTE's

Summary Positions by Department

	2016/17 Actuals	2017/18 Actuals	2018/19 Actual	2019/20 Estimated	2020/21 Proposed
City Administration					
City Administrator	1.0	1.0	1.0	1.0	1.0
City Attorney	0.2	0.0	0.0	0.0	0.0
Administrative Services Director	1.0	1.0	1.0	1.0	1.0
Administrative Analyst	1.0	1.0	1.0	1.0	1.0
Finance Assistant	1.0	1.0	1.0	1.0	1.0
Office Assistant-Accounting Tech	0.0	0.5	0.5	0.5	0.0
Executive Assistant	0.0	0.0	0.0	0.0	0.6
Total Department FTE's	4.2	4.5	4.5	4.5	4.6

City of Sonora

FY 2020/21 Operating Budget

City Council Department 1100

Program Purpose

The City Council is the elected legislative body that represents the residents and provides policy direction for the delivery of services and capital improvements for the City of Sonora. The City Council is comprised of five Council members, with the Mayor and Mayor Pro Tem appointed every two years by the Council. The City operates under a Council/Manager form of government that combines the policy leadership of elected officials with the managerial responsibility of an appointed City Administrator and appointed City Attorney reporting to the Council. With the professional support of City staff, the Mayor and City Council identify and adopt appropriate policy, program, and budget priorities for the City.

As an elected legislature, the Council's priorities reflect, through its regulatory and budgetary enactments, the aspirations of the residents of Sonora. These priorities are implicit in the programs adopted and set forth in the annual operating budget for the City of Sonora.

Budget Overview

The FY 2020/21 budget for the City Council has remained stable for personnel and operational costs.

Departmental Summary of Revenues and Expenditures

	2017/18	2018/19	2019/20	2020/21
	Actuals	Actuals	Est./Act.	Proposed
Expenditures				
Salaries & Benefits	\$ 8,400	\$ 8,404	\$ 8,809	\$ 8,400
Operating Expenditures	\$ 101,336	\$ 92,349	\$ 154,474	\$ 145,750
Internal Service Charges	\$ 300	\$ -	\$ -	\$ -
Total Expenditures	\$ 110,036	\$ 100,753	\$ 163,283	\$ 154,150

City of Sonora

FY 2020/21 Operating Budget

City Clerk Department 1200

Program Purpose

The City Clerk is also an elected position that serves the public by providing information and assistance related to City records, Council actions, Committees, and Commissions, public meetings, and elections.

Budget Overview

The FY 2020/21 budget for the City Clerk shows a small increase due to the planned implementation of an Agenda Management software solution to increase efficiencies.

Departmental Summary of Revenues and Expenditures

	2017/18 Actuals	2018/19 Actuals	2019/20 Est./Act.	2020/21 Proposed
Expenditures				
Salaries & Benefits	\$ 10,707	\$ 5,944	\$ -	\$ 1,885
Operating Expenditures	\$ 6,174	\$ 8,945	\$ 6,744	\$ 20,000
Internal Service Charges	\$ 325	\$ -	\$ -	\$ -
Total Expenditures	\$ 17,206	\$ 14,889	\$ 6,744	\$ 21,885

City of Sonora

FY 2020/21 Operating Budget

City Administration

Department 3000

Program Purpose

City Administration ensures that all City programs and services are provided effectively and efficiently. City Administration provides core services related to the administrative direction and leadership for all City Departments, programs, and services to ensure the community receives high quality services; oversees the City Council agenda process to provide comprehensive information and analysis to the City Council; provide support to all Council standing Committees, and facilitate associated projects and services; foster public awareness of, equitable access to, and engagement in municipal programs, services, and goals; and provide timely and accurate responses to constituent inquiries, concerns, and requests. Other key duties include providing direct staff assistance to the Mayor and City Council on special projects and day-to-day activities, and initiating new or special projects under the direction of the Council that enhance City government and community.

Budget Overview

The FY 2020/21 City Administration budget reflects a maintenance budget, with the only change the addition of a .6 FTE Executive Assistant.

Departmental Summary of Revenues and Expenditures

	2017/18	2018/19	2019/20	2020/21
	Actuals	Actuals	Est./Act.	Proposed
Expenditures				
Salaries & Benefits	\$ 217,504	\$ 225,117	\$ 239,924	\$ 245,554
Operating Expenditures	\$ 36,306	\$ 33,295	\$ 53,151	\$ 34,701
Internal Service Charges	\$ -	\$ 1,142	\$ 850	\$ 1,000
Total Expenditures	\$ 253,810	\$ 259,554	\$ 293,925	\$ 281,255

City of Sonora

FY 2020/21 Operating Budget

Administrative Services Department 4000

Program Purpose

Administrative Services Department provides all the Finance and budgeting support to the City Administrator. Along with Human Resource function manages recruitments and employee relations to attract, develop, and retain a quality workforce to provide high quality City services. This is accomplished by providing effective and efficient employee recruitment and retention, professional development, training, organizational development, compensation and classification administration, employee relations support, safety and workers' compensation administration, benefit administration, and policy and procedure development and administration. Employee relations activities emphasize proactive and preventive informal resolution of employee and management concerns. Staff is responsible for the development of Memoranda of Understanding (MOUs) with the City's four bargaining units, subject to Council direction and approval as well as administering payroll services. Department also responsible for Information Technology for several City departments.

Budget Overview

The FY 2020/21 Administrative Services Department budget reflects a maintenance budget and the completion of the transition to new accounting software and increased costs of benefits and negotiated COLA's. For the Final budget needed staff development trainings were restore.

Departmental Summary of Revenues and Expenditures

	2017/18	2018/19	2019/20	2020/21
	Actuals	Actuals	Est./Act.	Proposed
Expenditures				
Salaries & Benefits	\$ 390,871	\$ 399,931	\$ 410,260	\$ 414,322
Operating Expenditures	\$ 108,917	\$ 89,953	\$ 87,700	\$ 98,450
Internal Service Charges	\$ -	\$ 3,824	\$ 3,000	\$ 2,250
Total Expenditures	\$ 499,788	\$ 493,707	\$ 500,960	\$ 515,022

City of Sonora

FY 2020/21 Operating Budget

General Services

Department 4900

Program Purpose

Appropriated funds are provided in General Services to account for a variety of City services and activities not specifically attributable to individual Departments. Tax revenues, license and permit fees, and intergovernmental revenues are generated as a result of overall government operations. Non-Departmental retiree expenditures, City-wide organizational costs, City memberships, and joint-agency service agreements benefiting the entire City are also contained in General Services.

Budget Overview

The majority of the City's General Fund revenues are accounted for in the General Services Department. The FY 2020/21 final General Fund budget assumes flat growth trends in economically sensitive revenue sources such as Property Tax and a decline attributable to the Covid-19 pandemic and the Governors Lock Down in Transient Occupancy Tax, Sales Tax and other revenues. However, the City will continue to examine and align organizational services with projected revenue streams to improve and enhance efficiencies as there are more clarity on City revenues.

Overall, the expenditure budget is status quo in FY 2020/21.

City of Sonora

FY 2020/21 Operating Budget

Departmental Summary of Revenues and Expenditures

	2017/18 Actuals	2018/19 Actuals	2019/20 Est./Act.	2020/21 Proposed
Revenues				
Property Tax	\$ 799,841	\$ 806,411	\$ 826,859	\$ 810,000
VLF Backfill	\$ 389,517	\$ 403,778	\$ 425,327	\$ 430,000
Sales & Use Tax	\$ 2,678,336	\$ 2,734,445	\$ 2,708,789	\$ 2,570,378
Franchise Fees	\$ 144,704	\$ 140,969	\$ 130,939	\$ 130,000
Business License	\$ 119,028	\$ 120,928	\$ 121,482	\$ 103,000
Cannabis Revenues	\$ -	\$ 54,444	\$ 137,686	\$ 185,000
Other Sources	\$ 82,750	\$ 8,874	\$ 53,267	\$ 55,000
Transient Occupancy Tax	\$ 433,539	\$ 502,339	\$ 446,482	\$ 345,000
Licenses & Permits	\$ 290	\$ 200	\$ 330	\$ 300
Intergovernmental	\$ 56,020	\$ 35,821	\$ 45,500	\$ 45,000
Interest	\$ 14,093	\$ 28,540	\$ 35,000	\$ 26,000
Total Revenues	\$ 4,718,118	\$ 4,836,749	\$ 4,931,661	\$ 4,699,678
Transfers In				
Transfers	\$ 253,913	\$ 94,000	\$ 84,000	\$ 157,000
General Fund Reserves	\$ -	\$ -	\$ -	\$ 239,111
G/F Reserves Fire Truck	\$ -	\$ -	\$ -	\$ 100,000
Total Transfers In	\$ 253,913	\$ 94,000	\$ 84,000	\$ 496,111
Total Revenues & Transfer In	\$ 4,972,031	\$ 4,930,749	\$ 5,015,661	\$ 5,195,789
Expenditures				
Salaries & Benefits	\$ 51,946	\$ 54,457	\$ 53,525	\$ 62,000
Operating Expenditures	\$ 241,211	\$ 236,328	\$ 175,822	\$ 117,100
Internal Service Charges	\$ -	\$ -	\$ -	\$ -
Transfers	\$ -	\$ -	\$ -	\$ -
Total Expenditures	\$ 293,157	\$ 290,785	\$ 229,347	\$ 179,100

City of Sonora

FY 2020/21 Operating Budget

Medical Self-Insurance Fund

Fund 210

Fund Purpose

In FY 2017/18 an agreement with the associations, the City has agreed to provide two health care options to employees and retirees. Both options will be Anthem Blue Cross plans, one being a PPO option and the other being an HMO based medical plan option.

Budget Overview

The FY 2020/21 budget only includes a self-insurance component of the dental costs. The costs for the fully insured medical insurance is reflected in each department's salary and benefits budget. Budget only included self-insured dental for FY 2020/21.

Departmental Summary of Revenues and Expenditures

	2017/18 Actuals	2018/19 Actuals	2019/20 Est./Act.	2020/21 Proposed
Sources of Funds				
Beginning Fund Balance	\$ (4,371)	\$ -	\$ -	\$ -
Revenues				
Transfers	\$ 45,335	\$ 41,214	\$ 25,089	\$ 31,000
Total Revenues	\$ 45,335	\$ 41,214	\$ 25,089	\$ 31,000
Expenditures				
Salaries & Benefits	\$ 40,964	\$ 41,214	\$ 25,089	\$ 31,000
Operating Expenditures	\$ -	\$ -	\$ -	\$ -
Internal Service Charges	\$ -	\$ -	\$ -	\$ -
Transfers	\$ -	\$ -	\$ -	\$ -
Total Expenditures	\$ 40,964	\$ 41,214	\$ 25,089	\$ 31,000
Ending Fund Balance	\$ -	\$ -	\$ -	\$ -

Community Development Department

City of Sonora

FY 2020/21 Operating Budget

Community Development Department

Department Purpose

The Community Development Department (CDD) works with elected and appointed officials, other Departments, and the community to guide the physical growth, development, and preservation of the City. Community development encompasses many aspects of the City and as such the Department oversees several programs and projects designed to benefit its residents and businesses. Department functions include planning, building, economic development, grants, and special programs.

Budget Overview

The Department is supported by a combination of general fund revenues along with generated fees and grant funding. As grant funding decreases personnel costs will need to be absorbed by the general fund if current service levels are to be maintained. As new grants are obtained staff time for the implementation of grant programs and projects will be allocated to these grants as allowed under each funding source. The Department's operating costs remain status quo with the exception of the anticipated PERS and medical insurance increases.

City of Sonora

FY 2020/21 Operating Budget

Community Development Department Goals and Accomplishments

Accomplishments	for Fiscal Year 2019/20
2019-2024 Housing Elements	<ul style="list-style-type: none"> • Conducted a housing condition survey • Conducted all data analysis required to complete the City’s Housing Element • Conducted public outreach activities • Coordinated Housing Element content with the State Department of Housing and Community Development • Completed the final draft of the Housing Element • Prepared the require code amendments related to emergency shelter housing • Obtained certification of the 2019-2024 Housing Element
Dragoon Gulch Trail	<ul style="list-style-type: none"> • Complete fire suppression activities along the westerly property line • Assisted VO-Cal trail building event and ongoing trail management
New Ordinances	<ul style="list-style-type: none"> • Completed the final draft of the City’s Code Enforcement Ordinance • Completed final draft of the Sidewalk Vending Ordinance to comply with new State regulations • Updated design review Chapter of the Municipal Code
Stockton-Washington Transit Project	<ul style="list-style-type: none"> • Environment documents completed • Finalized the 95% plans and supporting documents and submitted for Caltrans for review
Red Church Pedestrian Project	<ul style="list-style-type: none"> • Obtained Caltrans approval of the City Council requested project scope change • Finalized the 95% plans and supporting documents which were submitted to Caltrans for review

Goals	for Fiscal Year 2020/21
Municipal Code Update	<ul style="list-style-type: none"> • Continue to update the Zoning Ordinance to bring it into compliance with new housing laws
Dragoon Gulch Trail	<ul style="list-style-type: none"> • Identify funding opportunities to complete trails and improvements under the Master Trail Plan • Continue ongoing fire protection clearing efforts along trails and property lines
Parks Per Capita Grant	<ul style="list-style-type: none"> • Submit project applications for Woods Creek Park and initiate projects
Stockton-Washington Transit Project	<ul style="list-style-type: none"> • Finalize Caltrans approval of the project plans and specifications and obtain Caltrans construction funding authorization
Red Church Pedestrian Project	<ul style="list-style-type: none"> • Finalize Caltrans’s approval of the project plans and specifications and obtain Caltrans’s construction funding authorization

City of Sonora

FY 2020/21 Operating Budget

Departmental Summary of Revenues and Expenditures

	2017/18 Actuals	2018/19 Actuals	2019/20 Est./Act.	2020/21 Proposed
Revenues				
Licenses & Permits	\$ 93,166	\$ 98,162	\$ 102,746	\$ 95,000
Charges for Services	\$ 43,205	\$ 44,696	\$ 47,757	\$ 39,000
Other Revenue	\$ 479,830	\$ 340,625	\$ 221,359	\$ 194,944
Grants and Donations	\$ -	\$ 1,350	\$ 7,331	\$ 3,500
Interest	\$ 92,886	\$ 87,933	\$ 52,574	\$ 66,608
Transfers	\$ 91,048	\$ 249,322	\$ 105,534	\$ 21,450
Total Revenues	\$ 800,135	\$ 822,088	\$ 537,301	\$ 420,502
Expenditures				
Salaries & Benefits	\$ 383,011	\$ 386,393	\$ 382,854	\$ 345,702
Operating Expenditures	\$ 437,544	\$ 586,430	\$ 500,660	\$ 302,394
Grants	\$ -	\$ -	\$ -	\$ -
Internal Service Charges	\$ 3,441	\$ 4,454	\$ 4,932	\$ 4,900
Transfers	\$ 72,306	\$ 224,508	\$ 33,605	\$ 21,450
Total Expenditures	\$ 896,303	\$ 1,201,785	\$ 922,051	\$ 674,446
<hr/>				
	2017/18 Actuals	2018/19 Actuals	2019/20 Estimated	2020/21 Proposed
Programs				
Building/Planning	\$ 307,060	\$ 319,074	\$ 357,231	\$ 366,942
City Engineer	\$ 39,780	\$ 27,168	\$ 32,600	\$ 20,000
RDA Successor Agency	\$ 23,688	\$ 21,336	\$ 21,450	\$ 21,450
Opera Hall	\$ 53,402	\$ 65,579	\$ 42,385	\$ 38,220
Farmers Market	\$ 38,915	\$ 37,363	\$ 39,366	\$ 31,500
Dragoon Gulch	\$ 41,166	\$ 17,611	\$ 17,828	\$ 14,500
Benefit Zone A	\$ 7,876	\$ 8,664	\$ 7,043	\$ 9,850
Benefit Zone B	\$ 40,932	\$ 26,475	\$ 33,200	\$ 22,700
MicroEnterprise	\$ 3,950	\$ 594	\$ 4	\$ -
Business Expo	\$ 704	\$ 355	\$ -	\$ -
Vision Sonora	\$ 13,548	\$ 9,334	\$ 15,025	\$ 1,500
Stockton Washington Transit	\$ 37,785	\$ 163,251	\$ 118,014	\$ 20,000
Washington/Elkin	\$ 10,561	\$ 58,772	\$ 22,692	\$ 20,000
CDBG Program Income	\$ 17,290	\$ 13,340	\$ 1,285	\$ -
2013 CDBG Grant	\$ 7,294	\$ 12,495	\$ 12,239	\$ -
2016 CDBG Grant	\$ 22,733	\$ 35,137	\$ 19,591	\$ -
Home Buyers Assistance	\$ 68,356	\$ 217,462	\$ -	\$ -
Low Moderate Housing	\$ 20,282	\$ 47,846	\$ 82,648	\$ 8,840
Successor Agency Housing	\$ 140,981	\$ 119,929	\$ 99,450	\$ 98,944
Total Expenditures	\$ 896,303	\$ 1,201,785	\$ 922,051	\$ 674,446

City of Sonora

FY 2020/21 Operating Budget

Departmental Summary of FTE's Summary Positions by Department

	2016/17 Actuals	2017/18 Actuals	2018/19 Actual	2019/20 Estimated	2020/21 Proposed
Community Development					
Community Development Director	1.0	1.0	1.0	1.0	1.0
Community Development Specialist	1.0	1.0	1.0	1.0	1.0
Special Programs Coordinator	1.0	1.0	1.0	1.0	0.0
Building Inspector	0.0	0.0	0.0	0.0	0.0
Total Department FTE's	3.0	3.0	3.0	3.0	2.0

City of Sonora

FY 2020/21 Operating Budget

Building and Planning

Department 2000

Program Purpose

The Community Development Department reviews plans, issues permits and inspects projects covering a variety of construction activities throughout the City. They also provide contract planning and building inspection services in the City. The Department also oversees all projects requiring planning and environmental review. The Sonora Planning Commission considers all applications for use permits, design review applications, development projects, land division maps, and site plans. All reviews and inspections are conducted based upon the California Building Codes, Sonora General Plan, Sonora Municipal Code and applicable State Laws. The Department also manages updates and revisions to the City's General Plan and Zoning Ordinance.

Budget Overview

Budgeted salary and benefit expenditures have increased as a result of previously negotiated salary increases effective January 2020 and increases in both medical insurance and the PERS contribution.

Building and Planning

	2017/18 Actuals	2018/19 Actuals	2019/20 Est./Act.	2020/21 Proposed
Revenues				
Licenses & Permits	\$ 93,166	\$98,162	\$102,746	\$95,000
Charges for Services	\$ 5,735	\$6,996	\$10,282	\$7,000
Total Revenues	\$ 98,901	\$ 105,158	\$ 113,028	\$ 102,000
Expenditures				
Salaries & Benefits	\$ 180,613	\$ 194,856	\$ 246,486	\$ 262,642
Operating Expenditures	\$ 125,127	\$ 122,918	\$ 109,247	\$ 102,700
Grants	\$ -	\$ -	\$ -	\$ -
Internal Service Charges	\$ 1,320	\$ 1,300	\$ 1,498	\$ 1,600
Total Expenditures	\$ 307,060	\$ 319,074	\$ 357,231	\$ 366,942

City of Sonora

FY 2020/21 Operating Budget

City Engineer

Department 2200

Program Purpose

The purpose of the Engineering budget is to provide the funding for the contract City Engineer for general engineering services including. Other costs associated with the engineering services are allocated to other funds when services are provided for a specific project or program.

Budget Overview

The Engineering budget includes funding for the contract staff services, representation at the TCTC advisory and board meetings, and supplies and services to transition files and records to the City's possession.

City Engineer

	2017/18 Actuals	2018/19 Actuals	2019/20 Est./Act.	2020/21 Proposed
Expenditures				
Operating Expenditures	\$ 39,780	\$ 27,168	\$ 32,600	\$ 20,000
Total Expenditures	\$ 39,780	\$ 27,168	\$ 32,600	\$ 20,000

City of Sonora

FY 2020/21 Operating Budget

Successor Agency to the former Sonora Redevelopment Agency

Department 1300

Program Purpose

On December 29, 2011, the Supreme Court issued its final decision on the redevelopment dissolution litigation, upholding AB 1X 26, invalidating AB 1X 27, and essentially dissolving all redevelopment agencies throughout the State effective February 1, 2012. AB 1X 26 provides that successor agencies be designated as successor entities to the former redevelopment agencies, to oversee the wind down activities of the former redevelopment agencies. The City of Sonora elected to serve as the Successor Agency for the former Sonora Redevelopment Agency. City staff is responsible for all wind down activities including preparation of required documents and reports under the direction of the Successor Agency's Oversight Board and State Department of Finance.

Budget Overview

The wind down of the former Sonora Redevelopment Agency will continue during Fiscal Year 2020/21. As the wind down continues less staff time will be allocated to this Fund which will need to be absorbed by the General Fund or other sources of City revenue.

Successor Agency

	2017/18 Actuals	2018/19 Actuals	2019/20 Est./Act.	2020/21 Proposed
Revenues				
Transfer From Successor Agency	\$ 7,150	\$ 21,450	\$21,450	\$21,450
Total Revenues	\$ 7,150	\$ 21,450	\$ 21,450	\$ 21,450
Expenditures				
Salaries & Benefits	\$ 21,171	\$ 19,386	\$ 20,700	\$ 20,700
Operating Expenditures	\$ 2,517	\$ 1,950	\$ 750	\$ 750
Grants	\$ -	\$ -	\$ -	\$ -
Internal Service Charges	\$ -	\$ -	\$ -	\$ -
Total Expenditures	\$ 23,688	\$ 21,336	\$ 21,450	\$ 21,450

City of Sonora

FY 2020/21 Operating Budget

Opera Hall

Department 8000

Program Purpose

The Sonora Opera Hall was originally constructed as a flour mill in 1879 but the mill burned down in 1885. It was subsequently reconstructed as the Sonora Opera Hall hosting balls, events, meetings, etc. However in 1896 the Opera Hall was closed and the building was converted to a carpenter shop. The building was eventually converted to automobile repair garage. In 1986 the City of Sonora acquired the building and rehabilitated it as a community center and rental facility. The Community Development Department oversees the Sonora Opera Hall facility.

Budget Overview

In the FY 20/21 budget there is funding to maintain the building, otherwise the operating costs for the Sonora Opera Hall will be status quo for Fiscal Year 2021 with the cancelling of several events due to the Covid-19 pandemic. There continues to be uncertainty as to when events again take place at the Opera Hall.

Opera Hall

	2017/18	2018/19	2019/20	2020/21
	Actuals	Actuals	Est./Act.	Proposed
Revenues				
Other Revenue	\$ 19,256	\$ 30,520	\$22,062	\$12,500
Total Revenues	\$ 19,256	\$ 30,520	\$ 22,062	\$ 12,500
Expenditures				
Salaries & Benefits	\$ 35,972	\$ 40,134	\$ 25,284	\$ 20,070
Operating Expenditures	\$ 15,797	\$ 22,580	\$ 14,392	\$ 15,650
Grants	\$ -	\$ -	\$ -	\$ -
Internal Service Charges	\$ 1,632	\$ 2,865	\$ 2,709	\$ 2,500
Total Expenditures	\$ 53,402	\$ 65,579	\$ 42,385	\$ 38,220

City of Sonora

FY 2020/21 Operating Budget

Farmers Market

FUND 310

Program Purpose

The Sonora Certified Farmers Market operates from May to October and is located at Theall and Stewart Streets in Downtown Sonora. The Market came under the oversight of the City in 1997 as a small venue with only 7 agricultural vendors. Today's Market has expanded to include vendors that are agricultural, artisans and food purveyors. The Community Development Department oversees its operation along with a Contract Market Supervisor who is responsible for overseeing the Market day activities.

Budget Overview

Previously the Sonora Certified Farmers Market utilized the City's building located at Stewart and Theall Streets for a public restroom and for storage. The building experienced major water damage in 2016 and is no longer habitable. The City has started to renovate the building under the Stewart Street Public Restroom Project and will continue in the fall of 2020 with the hopes of completion of the project in FY21.

Farmers Market

	2017/18 Actuals	2018/19 Actuals	2019/20 Est./Act.	2020/21 Proposed
Sources of Funds				
Beginning Fund Balance	\$ (2,427)	\$ 420	\$ (1,278)	\$ -
Revenues				
Other Revenue	\$ 30,170	\$ 32,165	\$ 28,900	\$ 31,500
Transfer	\$ 11,592	\$ 3,500	\$ 11,744	\$ -
Total Revenues	\$ 41,762	\$ 35,665	\$ 40,644	\$ 31,500
Expenditures				
Salaries & Benefits	\$ 28,148	\$ 27,653	\$ 26,379	\$ 20,500
Operating Expenditures	\$ 10,661	\$ 9,421	\$ 12,262	\$ 10,200
Internal Service Charges	\$ 106	\$ 289	\$ 725	\$ 800
Total Expenditures	\$ 38,915	\$ 37,363	\$ 39,366	\$ 31,500
Ending Fund Balance	\$ 420	\$ (1,278)	\$ -	\$ -

City of Sonora

FY 2020/21 Operating Budget

Dragoon Gulch Trail

Fund 320

Program Purpose

The Dragoon Gulch Trail Project officially began in 2002 with the City's receipt of a \$500,000 Roberti-Z'Berg-Harris Nonurbanized Area Grant (RZH). The 35 acre site had been slated for residential development. The remaining grant funds were used to develop the initial 2.5 mile looped trail. Through an additional \$500,000 RZH Grant, the City purchased the adjacent 67 acres. On June 3, 2013 the City Council approved the Dragoon Gulch Mater Trail Plan. The Plan details the expansion of the trail system, and other recreational facilities, within the adjust 67 acres. It was funded under the Community Transformation Grant Program through the Tuolumne County Public Health Department.

Environmental review, funded through the Tuolumne County Transportation Council, of the Dragoon Gulch Trail Expansion Project was completed in 2016 allowing the City to move forward with the Trail expansion. The Dragoon Gulch Trail Expansion Project – Phase 1 was completed in 2018. The project added an additional 1.5 miles of trails. It was funded through grants from the Sonora Area Foundation and Front Porch and Trail Me About Fund and proceeds from the Annual Dragoon Gulch Run.

Dragoon Gulch

	2017/18 Actuals	2018/19 Actuals	2019/20 Est./Act.	2020/21 Proposed
Sources of Funds				
Beginning Fund Balance	\$ 33,569	\$ 8,722	\$ 2,111	\$ 1,614
Revenues				
Other Revenues	\$ 16,319	\$ 11,000	\$ 10,000	\$ 12,000
Grants and Donations	\$ -	\$ -	\$ 7,331	\$ 3,500
Total Revenues	\$ 16,319	\$ 11,000	\$ 17,331	\$ 15,500
Expenditures				
Salaries & Benefits	\$ -	\$ -	\$ -	\$ -
Operating Expenditures	\$ 41,166	\$ 17,611	\$ 17,828	\$ 14,500
Grants	\$ -	\$ -	\$ -	\$ -
Internal Service Charges	\$ -	\$ -	\$ -	\$ -
Total Expenditures	\$ 41,166	\$ 17,611	\$ 17,828	\$ 14,500
Ending Fund Balance	\$ 8,722	\$ 2,111	\$ 1,614	\$ 2,614

City of Sonora

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Benefit Zone A

FUND 330-2505

Program Purpose

Benefit Zone A encompasses the downtown area between Wykoff, Gold, Shepherd and Green Streets. Benefit Zone fees are calculated based on the number of employees for each business and are collected along with the City Business License fees. These fees are used to finance specific business related activities including annual special events sponsored by the City to encourage patronage by local residents and tourists in the downtown area.

Budget Overview

The proposed budget includes funding for the City's sponsored special events as allowed due to the Covid-19 pandemic.

Benefit Zone A

	2017/18	2018/19	2019/20	2020/21
	Actuals	Actuals	Est./Act.	Proposed
Revenues				
Charges for Services	\$ 17,424	\$ 17,300	\$ 16,875	\$ 15,000
Grants and Donations	\$ -	\$ 1,350	\$ -	\$ -
Total Revenues	\$ 17,424	\$ 17,300	\$ 16,875	\$ 15,000
Expenditures				
Operating Expenditures	\$ 7,876	\$ 8,664	\$ 7,043	\$ 9,850
Grants	\$ -	\$ -	\$ -	\$ -
Total Expenditures	\$ 7,876	\$ 8,664	\$ 7,043	\$ 9,850

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Benefit Zone B

FUND 330-2510

Program Purpose

Benefit Zone B encompasses all business activity located outside of Benefit Zone A. Benefit Zone fees are calculated based on the number of employees for each business and are collected along with the City Business License fees. These fees are used to finance specific business related activities including annual special events sponsored by the City to encourage patronage by local residents and tourists.

Budget Overview

The proposed budget includes funding for the City's sponsored special events. During Fiscal Year 2020/21 the Benefit Zone fee structure needs to be evaluated due to the continued revenue shortfall for covering operating expenditures.

Benefit Zone B

	2017/18 Actuals	2018/19 Actuals	2019/20 Est./Act.	2020/21 Proposed
Revenues				
Charges for Services	\$ 20,046	\$ 20,400	\$ 20,600	\$ 17,000
Total Revenues	\$ 20,046	\$ 20,400	\$ 20,600	\$ 17,000
Expenditures				
Salaries & Benefits	\$ 33,428	\$ 21,379	\$ 27,758	\$ 13,950
Operating Expenditures	\$ 7,206	\$ 5,096	\$ 5,442	\$ 8,750
Internal Service Charges	\$ 298	\$ -	\$ -	\$ -
Total Expenditures	\$ 40,932	\$ 26,475	\$ 33,200	\$ 22,700

City of Sonora

FY 2020/21 Operating Budget

2016 CDBG Grant

Fund 530-2810

Program Purpose

On October 25, 2016 the City was notified by the Department of Housing and Community Development that the City's Community Development Block Grant was approved for the Homebuyers Assistance Loan Program and Affordable Housing Inventory Planning Grant. On February 8, 2017, the City received Standard Agreement #16-CDBG-11145 allocating \$494,331 for the Homebuyers Program, \$75,000 for the Planning Grant and \$42,700 for General Program Administration.

Budget Overview

2016 CDBG Grant

	2017/18 Actuals	2018/19 Actuals	2019/20 Est./Act.	2020/21 Proposed
Sources of Funds				
Beginning Fund Balance	\$ (173)	\$ (22,906)	\$ -	\$ 16,512
Revenues				
Transfer	\$ -	\$ 58,043	\$ 36,103	\$ -
Total Revenues	\$ -	\$ 58,043	\$ 36,103	\$ -
Expenditures				
Salaries & Benefits	\$ 22,733	\$ 33,232	\$ 19,375	\$ -
Operating Expenditures	\$ -	\$ 1,905	\$ 216	\$ -
Grants	\$ -	\$ -	\$ -	\$ -
Internal Service Charges	\$ -	\$ -	\$ -	\$ -
Total Expenditures	\$ 22,733	\$ 35,137	\$ 19,591	\$ -
Ending Fund Balance	\$ (22,906)	\$ -	\$ 16,512	\$ 16,512

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Miscellaneous Funds

The following is a list of Funds that have expenses budgeted during Fiscal Year 2021 which are associated with a specific event or project, or have allocated Department personnel costs. Some of these Funds are not administered by the Community Development Department but the Department is responsible for oversight of the items listed below.

- Fund 340 - Business Expo
- Fund 350 - Vision Sonora
- Fund 502 - Low/Moderate Housing Program
- Fund 525 - Home Buyers Assistance Program
- Fund 530-2805 -Program Income
- Fund 871 -Successor Agency Housing

City of Sonora

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Business Expo Fund 340

	2017/18 Actuals	2018/19 Actuals	2019/20 Est./Act.	2020/21 Proposed
Sources of Funds				
Beginning Fund Balance	\$ 457	\$ 207	\$ 207	\$ 207
Revenues				
Interest	\$ -	\$ -	\$ -	\$ -
Other Revenue	\$ 454	\$ 355	\$ -	\$ -
Transfers	\$ -	\$ -	\$ -	\$ -
Total Revenues	\$ 454	\$ 355	\$ -	\$ -
Expenditures				
Salaries & Benefits	\$ -	\$ -	\$ -	\$ -
Operating Expenditures	\$ 704	\$ 355	\$ -	\$ -
Grants	\$ -	\$ -	\$ -	\$ -
Internal Service Charges	\$ -	\$ -	\$ -	\$ -
Total Expenditures	\$ 704	\$ 355	\$ -	\$ -
Ending Fund Balance	\$ 207	\$ 207	\$ 207	\$ 207

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Vision Sonora Fund 350

	2017/18	2018/19	2019/20	2020/21
	Actuals	Actuals	Est./Act.	Proposed
Revenues				
Other Revenue	\$ 1,700	\$ 14,332	\$ 5,275	\$ -
Transfers	\$ -		\$ -	\$ -
Total Revenues	\$ 1,700	\$ 14,332	\$ 5,275	\$ -
Expenditures				
Salaries & Benefits	\$ -	\$ -	\$ -	\$ -
Operating Expenditures	\$ 13,548	\$ 9,334	\$ 15,025	\$ 1,500
Grants	\$ -	\$ -	\$ -	\$ -
Internal Service Charges	\$ -	\$ -	\$ -	\$ -
Total Expenditures	\$ 13,548	\$ 9,334	\$ 15,025	\$ 1,500
Ending Fund Balance	\$ 26,325	\$ 31,323	\$ 21,573	\$ 20,073

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Low Mod Housing Fund 502

	2017/18	2018/19	2019/20	2020/21
	Actuals	Actuals	Est./Act.	Proposed
Revenues				
Other Revenues	\$ 8,696	\$ 8,400	\$ -	\$ -
Interest	\$ 36,704	\$ 34,694	\$ 3,170	\$ 21,297
Total Revenues	\$ 45,400	\$ 43,094	\$ 3,170	\$ 21,297
Expenditures				
Salaries & Benefits	\$ 17,793	\$ 34,870	\$ 15,869	\$ 7,840
Operating Expenditures	\$ 2,489	\$ 12,976	\$ 66,779	\$ 1,000
Grants	\$ -	\$ -	\$ -	\$ -
Transfers	\$ -	\$ -	\$ -	\$ -
Total Expenditures	\$ 20,282	\$ 47,846	\$ 82,648	\$ 8,840

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Home Buyers Assistance Fund 525

	2017/18	2018/19	2019/20	2020/21
	Actuals	Actuals	Est./Act.	Proposed
Revenues				
Interest	\$ 47,210	\$ 44,043	\$ 44,799	\$ 42,309
Transfer	\$ -	\$ -	\$ -	\$ -
Total Revenues	\$ 47,210	\$ 44,043	\$ 44,799	\$ 42,309
Expenditures				
Salaries & Benefits	\$ -	\$ -	\$ -	\$ -
Operating Expenditures	\$ -	\$ 5,705	\$ -	\$ -
Grants	\$ -	\$ -	\$ -	\$ -
Transfers	\$ 68,356	\$ 211,757	\$ -	\$ -
Total Expenditures	\$ 68,356	\$ 217,462	\$ -	\$ -

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CDBG Program Income Fund 530-2805

	2017/18 Actuals	2018/19 Actuals	2019/20 Est./Act.	2020/21 Proposed
Sources of Funds				
Beginning Fund Balance	\$ 136,774	\$ 200,562	\$ 362,746	\$ 402,303
Revenues				
Interest	\$ 8,772	\$ 9,195	\$ 4,605	\$ 3,002
Other Revenue	\$ -	\$ -	\$ -	\$ -
Transfers	\$ 72,306	\$ 166,329	\$ 36,237	\$ -
Total Revenues	\$ 81,078	\$ 175,524	\$ 40,842	\$ 3,002
Expenditures				
Salaries & Benefits	\$ 15,607	\$ 10,589	\$ 1,003	\$ -
Operating Expenditures	\$ 1,598	\$ 2,751	\$ 282	\$ -
Grants	\$ -	\$ -	\$ -	\$ -
Internal Service Charges	\$ 85	\$ -	\$ -	\$ -
Total Expenditures	\$ 17,290	\$ 13,340	\$ 1,285	\$ -
Ending Fund Balance	\$ 200,562	\$ 362,746	\$ 402,303	\$ 405,305

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Successor Agency Fund 871

	2017/18	2018/19	2019/20	2020/21
	Actuals	Actuals	Est./Act.	Proposed
Revenues				
Other Revenues	\$ 291,312	\$ 64,300	\$ 99,450	\$ 98,944
Total Revenues	\$ 291,312	\$ 64,300	\$ 99,450	\$ 98,944
Expenditures				
Salaries & Benefits	\$ -	\$ -	\$ -	\$ -
Operating Expenditures	\$ 140,981	\$ 119,929	\$ 78,000	\$ 77,494
Grants	\$ -	\$ -	\$ -	\$ -
Transfers	\$ -	\$ -	\$ 21,450	\$ 21,450
Total Expenditures	\$ 140,981	\$ 119,929	\$ 99,450	\$ 98,944

Sonora Police Department

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Police Department

Department Purpose

The Sonora Police Department provides police services to the City of Sonora. The Department's vision is to grow, adapt and evolve to provide the highest level of service and protection to the City's residents as well as visitors. The Department strives to work cooperatively with the community to proactively identify and address areas of needed improvement, plus continually provide the level of service and safety deserved by the City, its residents and visitors.

The core services provided by the Police Department include responding to emergency and non-emergency calls for service; identification of criminal activity; dispatch services; investigation and prosecution of crimes; recruiting, hiring, and training of personnel; crime prevention and community outreach; traffic safety; maintenance of records, property, and evidence; and community problem solving.

The Police Department continues to build upon a strong police/community partnership through innovative Department and community programs, including funding of a School Resource Officer, through the DOJ Tobacco Grant Unit, implementing school emergency response and readiness plans, and the development of programs such as the Police Explorer program and Community Service Volunteers.

The Police Department is focused on community problem solving. Individual officers and patrol teams are responsible for identifying problems and creating and implementing solutions to those problems. In furtherance of this effort, the Department continues to develop relationships with specific segments of our community such as the public and private schools, neighborhood watch groups, and local businesses. All field staff are trained in effective community based policing tactics and strategies to de-escalate and respond appropriately to field situations. All Police Department personnel are committed to these ideals and continue to make significant strides toward eradicating criminal activity and any conditions that have a detrimental impact on public safety.

Budget Overview

This budget overview discusses the Police Department's focus for FY 2020/21, as well as its revenue and expenditure outlook.

The proposed FY 20/21 departmental budget reflects an increase in operating expenditures over the prior years adopted budget. The increases are primarily due to increases in staff costs, including increases to CALPERS and medical insurance costs.

Department Reorganization

School Resource Officer (SRO) position continues to be incorporated into our service delivery model and funded with a DOJ Tobacco Grant. The Police Department budget consists of the

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following programs: General Fund Operating Expenditures, Measure I, Vehicle Abatement, AB 11 Grant Funds, BSCC Police Grant funds, CHP Grant Funding and the SRO program.

Sonora Police Department Goals and Accomplishments

Accomplishments	for Fiscal Year 2019/20
Identity Funding for Fleet Replacement	<ul style="list-style-type: none"> Funded 75% through USDA Rural Development Grant for two patrol SUV's. Fielded in October 2019.
Identify Funding to Support School Resource Officer (SRO)	<ul style="list-style-type: none"> We secured a DOJ grant to fund two part-time School Resource Officers (SRO) in the City of Sonora. This grant is funded by Proposition 56, the California Healthcare Research and Prevention Tobacco Tax Act of 2016. This program provides funding through June 2021. One SRO has been fully trained and ready for assignment. We are seeking a grant modification to allow for a non-sworn Community Service SRO position to be hired in lieu of the second sworn SRO.
Fill Vacant Police Officer and Dispatcher Positions	<ul style="list-style-type: none"> The Police Department has identified personnel for all vacant Police Officer positions. All but two have been released from training and are working their assignments. The remaining two are in their Field training Program at the department. We still have one vacant part-time Dispatcher position.
Crime Prevention and National Night Out	<ul style="list-style-type: none"> In August, we held our most successful National Night Out event so far. A change of venue and increased activities to encourage community engagement for all ages produced very positive results.
Coffee With a COP	<ul style="list-style-type: none"> We continue to hold Coffee With a Cop events which help us engage with the community on a more personal level. Coffee with a Cop has produced many successful outcomes.
Paperless Transition	<ul style="list-style-type: none"> Our multi-phase project to reduce paper and printing supply consumption has continued to progress. Many reports and departmental forms previously distributed and stored in the hard-copy form are now being generated, filed, and transmitted electronically. The goal of this project is to minimize costs associated with public funds and to reduce our carbon footprint. There is still a great deal of coordination and equipment upgrades to be made to implement paperless collaboration with the District Attorney's Office.
Technology Improvements	<ul style="list-style-type: none"> We completed our 9-1-1 equipment upgrade for our communications center. This \$192k project was funded through California 9-1-1 funding and was approved by Council in 2016. This upgrade to our antiquated 9-1-1 system will allow us to meet state next-gen requirements and provides a more resilient, efficient 9-1-1 call system. Additionally, we upgraded our mobile computer wireless capabilities with Firstnet technology which provides better connectivity and priority service during regional interruptions; Our desktop computers for patrol and professional offices were upgraded to Windows 10 to meet compatibility needs, and we hardened our resiliency for power interruptions by upgrading and adding new UPS stations and rewiring building circuits.

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Expansion of Social Media Outreach	<ul style="list-style-type: none"> We have implemented the use of Instagram and Twitter to complement our existing Facebook and webpage engagement efforts. We have expanded the management efforts of our social media platforms, which included special training and the addition of multiple users/managers. Our webpage and Facebook platforms have undergone significant improvements. The focus is to draw more followers, increase community engagement, and better distribute important information.
Special Events and Community Engagement	<ul style="list-style-type: none"> The Police Department, relying heavily on both paid and volunteer staff members, contributed many hours and resources to ensure that community safety, communication, and community partnerships remain at the forefront of a successful public service operation. These events include; National Night Out, School Preparedness Training (ALICE, etc.) the Centenarian Luncheon, Tip a Cop, Shop with a Cop, Badges and Hoops, Trunk or Treat, Polar Plunge, Special Olympics Torch Run, Roundup Parade, Trick or Treat Street, Wild West Fest, Celtic Fair Crossing, Mother Lode Fair Crossing, Business Expo presentation, Homecoming Parade, Business Council Presentation, Leadership Tuolumne County Presentation, Fire Safety and Evacuation Presentations, and Ride-Alongs.

Goals	for Fiscal Year 2020/21
Research Police K-9 Program	<ul style="list-style-type: none"> Research costs, funding, and needs for a Police K-9. The focus of a K-9 program will be to enhance the department's mission by improving community and officer safety and to further the department's public engagement efforts through demonstrations and community functions. This goal has been carried over from previous cycles as a priority has been placed on personnel, and the delivery of core services.
Building Security Upgrade	<ul style="list-style-type: none"> The lobby area is undergoing phase three of a five-phase project to upgrade the security of our building. This phase consists of installing bullet resistance windows for the service counter, ballistic paneling in the walls between the dispatch center and the lobby, and includes modifications to meet ADA requirements.
Increase Accountability and Operational Readiness by Filling the Vacant Management Position	<ul style="list-style-type: none"> Filling this essential management position will improve the accountability of training, leadership, and supervision. It will also enable better management of projects and programs, and provide a valuable resource for grant funding research and management.
Establish a Fleet Replacement Program	<ul style="list-style-type: none"> Explore funding options and identify the targeted frequency of vehicle replacements based on repair, service, safety, and response needs.

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Departmental Summary of Revenues and Expenditures

	2017/18 Actuals	2018/19 Actuals	2019/20 Est./Act.	2020/21 Proposed
Revenues				
Sales & Use Tax	\$ 1,092,465	\$ 1,131,435	\$ 1,124,802	\$ 967,330
Intergovernmental	\$ 2,128	\$ 7,815	\$ 18,709	\$ 16,000
Interest	\$ 4,153	\$ 11,214	\$ 11,287	\$ 6,500
Licenses & Permits	\$ 290	\$ 80	\$ 330	\$ 200
Charges for Services	\$ 28,266	\$ 32,509	\$ 29,564	\$ 25,700
Fines & Forfeitures	\$ 73,253	\$ 52,601	\$ 38,084	\$ 27,000
Other Revenues	\$ 150,918	\$ 154,733	\$ 197,437	\$ 172,644
Transfers	\$ 966,275	\$ 1,084,229	\$ 1,164,639	\$ 1,100,000
Total Revenues	\$ 2,317,748	\$ 2,474,616	\$ 2,584,852	\$ 2,315,374
Expenditures				
Salaries & Benefits	\$ 3,157,786	\$ 2,705,090	\$ 2,814,837	\$ 3,123,817
Operating Expenditures	\$ 264,712	\$ 367,414	\$ 411,529	\$ 323,750
Internal Service Charges	\$ 63,620	\$ 50,925	\$ 69,179	\$ 52,300
Transfers	\$ 967,127	\$ 1,058,491	\$ 1,041,043	\$ 1,100,000
Total Expenditures	\$ 4,453,245	\$ 4,181,920	\$ 4,336,588	\$ 4,599,867
Net Cost to General Fund	\$ (2,135,497)	\$ (1,707,304)	\$ (1,751,736)	\$ (2,284,493)

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Departmental Summary of FTE's Summary Positions by Department

	2016/17 Actuals	2017/18 Actuals	2018/19 Actual	2019/20 Estimated	2020/21 Proposed
Police Department					
Chief of Police	1.0	1.0	1.0	1.0	1.0
Police Lieutenant	1.0	1.0	1.0	1.0	1.0
Police Sergeant	2.0	2.0	2.0	2.0	2.0
Police Officer	10.0	10.0	10.0	10.0	10.0
Reserve Police Officer	0.2	0.2	0.2	0.2	0.2
Community Service Officer (PT)	1.6	1.6	1.6	1.6	1.6
School Resource Officer (PT)	0.0	0.0	0.0	1.0	1.0
Communications Dispatcher	5.0	5.0	5.0	5.0	5.0
Communications Dispatcher Relief	1.0	1.0	1.0	1.0	1.0
Police Records Technician	1.0	1.0	1.0	1.0	1.0
Background Investigator	0.1	0.1	0.1	0.1	0.1
Information Technology Tech	0.2	0.2	0.2	0.2	0.2
Total Department FTE's	23.1	23.1	23.1	24.1	24.1

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Police Department FUND 001

Purpose

The general fund provides the largest amount of unrestricted funds for the Departments operational needs. This fund supports the majority of the operational costs associated with community service at the law enforcement level. This budget has been established from the criteria for the programs and services the Department provides. These funds support the needs associated with salaries and benefit costs; training for sworn and non-sworn personnel; equipment purchasing and maintenance, and facility maintenance and repair.

Budget Overview

The proposed budget is a status quo, essential items only budget. Included in the budget are the Cities increase in the unfunded CALPERS costs and increase in medical insurance costs. For the Final Budget the Lieutenant position has been restored.

Departmental Summary of Revenues and Expenditures

	2017/18	2018/19	2019/20	2020/21
	Actuals	Actuals	Est./Act.	Proposed
Revenues				
Intergovernmental	\$ 2,128	\$ 7,815	\$18,709	\$16,000
Licenses & Permits	\$ 290	\$ 80	\$330	\$200
Charges for Services	\$ 25,141	\$ 28,981	\$26,031	\$22,000
Fines & Forfeitures	\$ 73,253	\$ 52,601	\$38,084	\$27,000
Other Revenues	\$ 4,209	\$ -	\$ -	\$ -
Transfers In (Measure I)	\$ 966,275	\$ 1,058,491	\$ 1,164,639	\$ 1,100,000
Total Revenues	\$ 1,071,296	\$ 1,147,968	\$ 1,247,793	\$ 1,165,200
Expenditures				
Salaries & Benefits	\$ 3,009,001	\$ 2,521,800	\$ 2,626,571	\$ 2,906,573
Operating Expenditures	\$ 264,712	\$ 367,414	\$ 411,529	\$ 310,750
Internal Service Charges	\$ 62,768	\$ 50,925	\$ 69,179	\$ 52,300
Total Expenditures	\$ 3,336,481	\$ 2,940,139	\$ 3,107,279	\$ 3,269,623

City of Sonora

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**Police Department Measure I
FUND 400-5000**

Program Purpose

The Police Departments Measure I fund was established as a result of a sales tax increase which took effect January 1, 2005. In 2004 voters passed a special tax initiative for a ½% increase to sales tax within the city limits. The purpose of this initiative was to improve city services for residents, businesses, and visitors to the City of Sonora. The Police Department receives 60% of this revenue for the purpose of hiring additional law enforcement and support personnel; updating safety equipment, providing educational funding; replacing expired vehicles; and expanding Police facilities allowing for departmental growth. The budgeted amount is transferred from the Special Revenue Fund to support the General Funds expenses in this department.

Departmental Summary of Revenues and Expenditures

	2017/18 Actuals	2018/19 Actuals	2019/20 Est./Act.	2020/21 Proposed
Source Of Funds				
Fund Balance - Beginning	322,309	455,942	541,776	665,372
Revenues				
Sales & Use Tax	\$ 1,092,465	\$ 1,131,435	\$ 1,124,802	\$ 967,330
Interest	\$ 4,153	\$ 11,214	\$ 11,287	\$ 6,500
Other Revenues	\$ 3,290	\$ 1,676	\$ 28,550	\$ -
Total Revenues	\$ 1,099,908	\$ 1,144,325	\$ 1,164,639	\$ 973,830
Total Resources	\$ 1,422,217	\$ 1,600,267	\$ 1,706,415	\$ 1,639,202
Expenditures				
Transfer Out (Expenditure)	\$ 966,275	\$ 1,058,491	\$ 1,041,043	\$ 1,100,000
Total Expenditures	\$ 966,275	\$ 1,058,491	\$ 1,041,043	\$ 1,100,000
Fund Balance - Ending	\$ 455,942	\$ 541,776	\$ 665,372	\$ 539,202

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AB 11 Fund 605

Purpose

The Cops-AB11 fund is a result of a government grant established to provide law enforcement agencies with the funding to hire and re-hire career law enforcement professionals in order preserve jobs, increase community policing capacities and support crime prevention efforts. The Police Department's COPS-AB11 budget supports the funding of one additional sworn employee assigned to law enforcement duties within the operations division. This budget addresses the needs associated with salary and benefit costs for this employee.

Budget Overview

There are no proposed changes to the AB11 budget for FY 2020/2021.

Departmental Summary of Revenues and Expenditures

	2017/18 Actuals	2018/19 Actuals	2019/20 Est./Act.	2020/21 Proposed
Source Of Funds				
Fund Balance - Beginning	74,863	102,614	113,106	93,595
Revenues				
Other Revenue	\$ 143,419	\$ 153,057	\$ 128,079	\$ 100,000
Total Revenues	\$ 143,419	\$ 153,057	\$ 128,079	\$ 100,000
Expenditures				
Salaries & Benefits	\$ 114,816	\$ 142,565	\$ 147,590	\$ 157,600
Internal Service Charges	\$ 852	\$ -	\$ -	\$ -
Transfers	\$ -	\$ -	\$ -	\$ -
Total Expenditures	\$ 115,668	\$ 142,565	\$ 147,590	\$ 157,600
Fund Balance - Ending	\$ 102,614	\$ 113,106	\$ 93,595	\$ 35,995

City of Sonora

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**BSCC Police Grant
Fund 615**

Purpose

The Board of State and Community Corrections (BSCC) fund is a result of resources made available by Assembly Bill 109. The intent of the bill is to protect public safety, reduce recidivism, and to improve outcomes for convicted offenders. This bill is designed to provide additional funding to help law enforcement agencies and the communities in response to prison realignment. No additional funding in FY20/21.

Departmental Summary of Revenues and Expenditures

	2017/18 Actuals	2018/19 Actuals	2019/20 Est./Act.	2020/21 Proposed
Source Of Funds				
Fund Balance - Beginning	34,536	8,652	6,248	5,718
Revenues				
Other Revenue	\$ -	\$ -	\$ -	\$ -
Total Revenues	\$ -	\$ -	\$ -	\$ -
Expenditures				
Salaries & Benefits	\$ 25,884	\$ 2,404	\$ 530	\$ -
Internal Service Charges	\$ -	\$ -	\$ -	\$ -
Transfers	\$ -	\$ -	\$ -	\$ -
Total Expenditures	\$ 25,884	\$ 2,404	\$ 530	\$ -
Fund Balance - Ending	\$ 8,652	\$ 6,248	\$ 5,718	\$ 5,718

City of Sonora

FY 2020/21 Operating Budget

**Tobacco Law Enforcement (SRO) Grant
Fund 625**

Purpose

The Tobacco Law Enforcement Grant purpose is to increase knowledge and awareness among students and school staff in the City of Sonora about the risks of tobacco use and effect on youth health and school outcomes. The grant program will provide for two part time School Resource Officers for City schools.

Departmental Summary of Revenues and Expenditures

	2017/18 Actuals	2018/19 Actuals	2019/20 Est./Act.	2020/21 Proposed
Source Of Funds				
Fund Balance - Beginning	-	-	(662)	-
Revenues				
Other Revenue	\$ -	\$ -	\$ 40,808	\$ 72,644
Transfer	\$ -	\$ -	\$ -	\$ -
Total Revenues	\$ -	\$ -	\$ 40,808	\$ 72,644
Expenditures				
Salaries & Benefits	\$ -	\$ 662	\$ 40,146	\$ 59,644
Operating Expenditures	\$ -	\$ -	\$ -	\$ 13,000
Total Expenditures	\$ -	\$ 662	\$ 40,146	\$ 72,644
Fund Balance - Ending	\$ -	\$ (662)	\$ -	\$ -

Vehicle Abatement

Fund 690

Program Purpose

The Vehicle Abatement Fund was established in 1994 as a result of a vehicle registration fee increase to City and County residents. The purpose of this fund is to provide revenues to address vehicle abatement enforcement costs within the city of Sonora. This budget has been established from criteria for the maintenance of the vehicle abatement program. These costs include logistical and equipment needs, and for the supplement of salaries for personnel assigned to vehicle abatement services.

Budget Overview

There are no proposed changes to the Vehicle Abatement budget for FY 2020/2021.

Departmental Summary of Revenues and Expenditures

	2017/18 Actuals	2018/19 Actuals	2019/20 Est./Act.	2020/21 Proposed
Source Of Funds				
Fund Balance - Beginning	10,621	13,746	17,274	20,807
Revenues				
Charges for Services	\$ 3,125	\$ 3,528	\$ 3,533	\$ 3,700
Total Revenues	\$ 3,125	\$ 3,528	\$ 3,533	\$ 3,700
Expenditures				
Salaries & Benefits	\$ -	\$ -	\$ -	\$ -
Operating Expenditures	\$ -	\$ -	\$ -	\$ -
Internal Service Charges	\$ -	\$ -	\$ -	\$ -
Transfers	\$ -	\$ -	\$ -	\$ -
Total Expenditures	\$ -	\$ -	\$ -	\$ -
Fund Balance - Ending	\$ 13,746	\$ 17,274	\$ 20,807	\$ 24,507

Sonora Fire Department

City of Sonora

FY 2020/21 Operating Budget

Fire Department

Department Purpose

The City of Sonora's Fire Department provides all-risk emergency services as well as fire prevention, public education, non-emergency public services and cooperative services with other emergency and non-emergency agencies throughout Tuolumne County. Utilizing 1 engine, 1 aerial fire apparatus, 1 command vehicle, 1 utility vehicle, 2 reserve engines and one fire prevention vehicle, the fire department responds to over 1,800 emergency calls for service each year. It is the mission of the Sonora City Fire Department to serve and protect the community through public education, training, fire prevention, fire suppression, emergency rescue, disaster preparedness, mutual aid support, advances in modern technology and other services in order to minimize the loss of life and property, damage to the environment, and adverse economic impacts due to natural or man-made emergencies or events, while still preserving the City's historic character and charm.

Budget Overview

During FY 2020/21, the Fire Department will continue to provide excellent customer service and make the best use of available resources. The Fire Department continues to increase revenues in fire inspections, hazardous materials operating permits, burn permits, EOC rentals and miscellaneous other services to off-set the costs. The department will also take delivery of their new, grant and general fund funded, fire engine in FY21.

City of Sonora

FY 2020/21 Operating Budget

Sonora Fire Department Goals and Accomplishments

Accomplishments for Fiscal Year 2019/20	
Training	<ul style="list-style-type: none"> Set and met training standards and required courses for department and developed annual training plan; Met all State and Federal mandated training requirements; Succession training for all department staff; Hosted Multi-agency training. Held 4th Annual Career Day with Columbia College Fire Academy
Prevention	<ul style="list-style-type: none"> Conducted commercial business inspection program, completed over 300 fire inspections. 26 Operational permits. Issued 72 burn permits. Completed MOU with County Fire Prevention on County buildings in the City's jurisdiction
Operations	<ul style="list-style-type: none"> Responded to over 1800 emergencies. Sent resources to the Walker Fire and pre-positioned strike teams in Tuolumne County for PSPS shut-offs. Signed Mutual Threat Agreement with Tuolumne/Calaveras Ranger Unit. Developing and implementing new Standard Operating Procedures. Developed and implemented Injury Illness Prevention Program for the City.
Logistics	<ul style="list-style-type: none"> Completed Intern/Volunteer Firefighter testing; 1 potential candidate hired; Hired two new Intern Firefighters; Region IV meeting in Grass Valley – re-elected as Region IV 1st Alternate Coordinator and Area Coordinator for Tuolumne County. Painted interior of station; completed new flooring upstairs and in EOC.
Finance	<ul style="list-style-type: none"> Applied for SAFER grant for third Fire Engineer position; Awarded Volunteer Firefighter Assistance (VFA) grant for equipment; Filed AFG Regional Grant for Self Contained Breathing Apparatus; Awarded AFG for new Fire Engine. Awarded Office of Traffic and Safety Grant for extrication equipment. Award USDA grant for new Command vehicle.
Special Events/Historical Companies	<ul style="list-style-type: none"> Participated in Columbia Fire Department Muster with historical companies; Hosted 159th Annual Firefighter Ball at the Opera Hall; Participated in the Annual Christmas Parade; Held Annual Department Christmas Party.

Goals for Fiscal Year 2020/21	
Training	<ul style="list-style-type: none"> Set and meet training standards and required courses for department, implement annual training plan; Meet all State and Federal mandated training requirements; Succession training for all department staff; Host Multi-agency training. Host Annual Career Day with Columbia College Fire Academy in Spring and Fall.
Prevention	<ul style="list-style-type: none"> Continue commercial business inspection program, and develop and implement pre-planning for mandated annual inspections from State Fire Marshal's Office. Inspect all applicants for burn permits for compliance. Institute new fee schedule.
Operations	<ul style="list-style-type: none"> Respond to all emergency calls within the City limits in under 4 minutes. Participate in CFAA agreement for master mutual aid program in the State of California. Research all available grants that can support department operations. Continue closest resource response through current Automatic Aid Agreement.
Finance	<ul style="list-style-type: none"> Apply for SAFER grant for third Fire Engineer position.
Special Events/Historical Companies	<ul style="list-style-type: none"> Host 160th Annual Firefighter Ball at the Opera Hall; Participate in all City hosted annual events.

City of Sonora

FY 2020/21 Operating Budget

Departmental Summary of Revenues and Expenditures

	2017/18 Actuals	2018/19 Actuals	2019/20 Estimated	2020/21 Proposed
Revenues				
Sales & Use Tax	\$ 455,194	\$ 471,431	\$ 468,668	\$ 431,174
Intergovernmental	\$ 199,130	\$ 156,730	\$ 66,238	\$ 15,000
Interest	\$ 2,311	\$ 2,599	\$ 1,292	\$ 200
Charges for Services	\$ 15,629	\$ 17,800	\$ 21,574	\$ 18,500
Other Revenues	\$ 30,287	\$ 8,397	#VALUE!	\$ 195,036
Transfers In	\$ 539,117	\$ 503,750	\$ 529,686	\$ 383,000
Total Revenues	\$ 1,241,668	\$ 1,160,707	#VALUE!	\$ 1,042,910
Expenditures				
Salaries & Benefits	\$ 1,212,506	\$ 1,252,191	\$ 1,199,762	\$ 1,270,223
Operating Expenditures	\$ 212,486	\$ 126,820	\$ 283,374	\$ 329,236
Internal Service Charges	\$ 33,113	\$ 35,225	\$ 38,227	\$ 40,150
Transfers Out	\$ 520,257	\$ 525,697	\$ 511,586	\$ 350,000
Total Expenditures	\$ 1,978,362	\$ 1,939,933	\$ 2,032,949	\$ 1,989,609
Net Cost to General Fund	\$ (736,694)	\$ (779,226)	#VALUE!	\$ (946,699)

	2017/18 Actuals	2018/19 Estimated	2019/20 Proposed	2019/20 Proposed
Expenditure by Fund				
General Fund	\$ 1,297,277	\$ 1,317,721	\$ 1,308,824	\$ 1,411,573
Measure I	\$ 520,257	\$ 503,750	\$ 511,586	\$ 350,000
Volunteer Fire Assist	\$ 37,720	\$ 11,611	\$ 91,316	\$ 228,036
SAFER Grant	\$ 12,465	\$ -	\$ -	\$ -
Code 5 Fire	\$ 110,643	\$ 106,851	\$ 121,223	\$ -
Total Expenditures	\$ 1,978,362	\$ 1,939,933	\$ 2,032,949	\$ 1,989,609

City of Sonora

FY 2020/21 Operating Budget

Departmental Summary of FTE's Summary Positions by Department

	2016/17 Actuals	2017/18 Actuals	2018/19 Actual	2019/20 Estimated	2020/21 Proposed
Fire Department					
Fire Chief	1.0	1.0	1.0	1.0	1.0
Fire Captain	3.0	3.0	3.0	3.0	3.0
Fire Engineer	3.0	3.0	3.0	2.0	2.0
Fire Engineer Relief	1.6	1.6	1.6	1.6	1.6
Volunteers Interns	0.3	0.4	0.4	0.4	0.4
Office Assistant	0.6	0.6	0.6	0.6	0.6
Total Department FTE's	9.5	9.6	9.6	8.6	8.6

City of Sonora

FY 2020/21 Operating Budget

Fire Department

Fund 001

Program Purpose

The City of Sonora's Fire Department provides all-risk emergency services as well as fire prevention, public education, non-emergency public services and cooperative services with other emergency and non-emergency agencies throughout Tuolumne County. The Department strives to work cooperatively with the community and surrounding fire agencies to address areas of needed improvement.

Budget Overview

During FY 2020/21, the Fire Department will continue to provide excellent customer service and make the best use of available resources. The department's budget is essentially status quo, with operating expenditures and part-time hours being reduced to offset regular salary and benefit increases. The Fire Department expects an increase in revenue to off-set the costs to provide and issue fire inspections, hazardous materials operating permits, burn permits, EOC rentals and miscellaneous other services.

Departmental Summary of Revenues and Expenditures

	2017/18	2018/19	2019/20	2020/21
	Actuals	Actuals	Est./Act.	Proposed
Revenues				
Charges for Services	\$ 15,629	\$ 17,800	\$21,574	\$18,500
Other Revenues	\$ -	\$ -	\$ -	\$ -
Transfers In (Measure I)	\$ 520,257	\$ 503,750	\$ 512,469	\$ 350,000
Total Revenues	\$ 535,886	\$ 521,550	\$ 534,043	\$ 368,500
Expenditures				
Salaries & Benefits	\$ 1,108,187	\$ 1,167,287	\$ 1,200,939	\$ 1,270,223
Operating Expenditures	\$ 156,207	\$ 115,209	\$ 122,152	\$ 101,200
Internal Service Charges	\$ 32,883	\$ 35,225	\$ 44,303	\$ 40,150
Total Expenditures	\$ 1,297,277	\$ 1,317,721	\$ 1,367,394	\$ 1,411,573

City of Sonora

FY 2020/21 Operating Budget

Fire Department Measure I Fund 400-6000

Program Purpose

The Fire Departments Measure I fund was established as a result of a sales tax increase which took effect January 1, 2005. In 2004 voters passed a special tax initiative for a ½% increase to sales tax within the city limits. The purpose of this initiative was to improve city services for residents, businesses, and visitors to the City of Sonora. The Fire Department receives 25% of this revenue for the purpose of hiring additional personnel; updating safety equipment, providing educational funding; replacing expired vehicles. The budgeted amount is transferred from the Special Revenue Fund to support the General Funds expenses in this department.

Departmental Summary of Revenues and Expenditures

	2017/18 Actuals	2018/19 Actuals	2019/20 Est./Act.	2020/21 Proposed
Source Of Funds				
Fund Balance - Beginning	215,264	152,512	122,792	80,283
Revenues				
Sales & Use Tax	\$ 455,194	\$ 471,431	\$ 468,668	\$ 405,431
Interest	\$ 2,311	\$ 2,599	\$ 1,292	\$ 200
Total Revenues	\$ 457,505	\$ 474,030	\$ 469,960	\$ 405,631
Total Resources	\$ 672,769	\$ 626,542	\$ 592,752	\$ 485,914
Expenditures				
Transfers Out	\$ 520,257	\$ 503,750	\$ 512,469	\$ 350,000
Total Expenditures	\$ 520,257	\$ 503,750	\$ 512,469	\$ 350,000
Fund Balance - Ending	\$ 152,512	\$ 122,792	\$ 80,283	\$ 135,914

City of Sonora

FY 2020/21 Operating Budget

Volunteer Fire Assistance Fund 710

Program Purpose

The City of Sonora's Fire Department researches and applies for funding opportunities sources such as grants. The Volunteer Fire Assistance Grant is now closed. During 2021 the Fire department will continue to research and apply for additional grant funding.

Departmental Summary of Revenues and Expenditures

	2017/18	2018/19	2019/20	2020/21
	Actuals	Actuals	Est./Act.	Proposed
Revenues				
Intergovernmental	\$ 18,860	\$ 8,397	\$ 72,800	\$ 195,036
Transfers	\$ 18,860	\$ -	\$ 18,100	\$ 33,000
Total Revenues	\$ 37,720	\$ 8,397	\$ 90,900	\$ 228,036
Expenditures				
Salaries & Benefits	\$ -	\$ -	\$ -	\$ -
Operating Expenditures	\$ 37,720	\$ 11,611	\$ 91,316	\$ 228,036
Internal Service Charges	\$ -	\$ -	\$ -	\$ -
Transfers	\$ -	\$ -	\$ -	\$ -
Total Expenditures	\$ 37,720	\$ 11,611	\$ 91,316	\$ 228,036
Fund Balance - Ending	\$ 3,214	\$ -	\$ (416)	\$ (416)

City of Sonora

FY 2020/21 Operating Budget

SAFER Grant Fund 720

Program Purpose

The City of Sonora's Fire Department is currently applying for a federal grant, SAFER to fund the third Full-time Engineer position. The goal and purpose of the grant is to allow the department to maintain the third Engineer's position as Full-time until such time that it can be funded by the Measure I fund. The department will continue to review and apply for funding as needed and as fiscally responsible, to assist with the needed personnel that will ensure the safety of the community and the emergency personnel responding.

Budget Overview

During FY 2019/20, the current SAFER grant expired. The Fire Department has applied for an additional SAFER grant to fund the third full-time Fire Engineer position, there will only be expenditures when funds are granted.

Departmental Summary of Revenues and Expenditures

	2017/18 Actuals	2018/19 Actuals	2019/20 Est./Act.	2020/21 Proposed
Revenues				
Other Revenues	\$ 11,427	\$ -	\$ 15,000	\$ -
Transfers	\$ -	\$ -	\$ -	\$ -
Total Revenues	\$ 11,427	\$ -	\$ 15,000	\$ -
Expenditures				
Salaries & Benefits	\$ 12,235	\$ -	\$ -	\$ -
Operating Expenditures	\$ -	\$ -	\$ -	\$ -
Internal Service Charges	\$ 230	\$ -	\$ -	\$ -
Transfers	\$ -	\$ -	\$ -	\$ -
Total Expenditures	\$ 12,465	\$ -	\$ -	\$ -
Fund Balance - Ending	\$ (13,549)	\$ (13,549)	\$ 1,451	\$ 1,451

City of Sonora

FY 2020/21 Operating Budget

Code 5 Fire Grant Fund 730

Program Purpose

The City of Sonora's Fire Department participates in the statewide California Firefighter Assistance Agreement (CFAA) and local Tuolumne County Assistance by Hire Agreement (ABH). These agreements allow fire agencies to participate in a statewide mutual aid assistance program and receive reimbursement for the cost of sending equipment and personnel.

Budget Overview

During FY 2020/21, the Fire Department will participate in the CFAA and ABH as needed, ensuring that adequate staffing levels are maintained to respond to emergencies within the City of Sonora. Costs are charged to this fund as a placeholder and reimbursed by the State or agency requesting assistance. The typical costs associated with this fund are subsequent to the reimbursement received from the agency requesting assistance and usually are paid within four to six months.

Departmental Summary of Revenues and Expenditures

	2017/18 Actuals	2018/19 Actuals	2019/20 Est./Act.	2020/21 Proposed
Revenues				
Intergovernmental	\$ 199,130	\$ 156,730	\$ 66,238	\$ 15,000
Total Revenues	\$ 199,130	\$ 156,730	\$ 66,238	\$ 15,000
Expenditures				
Salaries & Benefits	\$ 92,084	\$ 84,904	\$ 49,449	\$ -
Operating Expenditures	\$ 18,559	\$ -	\$ 71,774	\$ -
Internal Service Charges	\$ -	\$ -	\$ -	\$ -
Transfers	\$ -	\$ 21,947	\$ -	\$ -
Total Expenditures	\$ 110,643	\$ 106,851	\$ 121,223	\$ -
Fund Balance - Ending	\$ 119,625	\$ 169,504	\$ 114,519	\$ 129,519

Sonora Public Works Department

City of Sonora

FY 2020/21 Operating Budget

Public Works Department

Department Purpose

The Public Works Department is responsible for maintaining the City's infrastructure and facilities, including streets, storm drains, buildings, parks, parking lots and cemetery. The Department's goal is to provide the highest level of service with the staff and resources available. The Department strives to continually provide the level of service and safety deserved by the City, its residents and visitors and work with the community to identify and address areas of needed improvement.

Budget Overview

The general fund provides the largest amount of unrestricted funds for the Departments operational needs. This fund supports the majority of the operational costs associated with the Department services. The balance of the Department's budget is from Measure I with the exception of direct charges to Sunrise Hills or other dedicated funds. This budget has been established based on the personnel, equipment and supply needs to deliver the services the Department provides.

City of Sonora

FY 2020/21 Operating Budget

Public Works Department Goals and Accomplishments

Accomplishments	for Fiscal Year 2019/20
Community Enhancements	<ul style="list-style-type: none"> • Assisted with the Linoberg Park Project • Replaced bark with cobble in parking lot landscape areas • S. Washington St. @ Lytton St. crosswalk improvements • S. Washington St. crosswalk striping project
City Events	<ul style="list-style-type: none"> • Assisted with City sponsored events including, Christmas Parade & Santa's Village, Farmers' Market, Magic of the Night, & Old West Fest • Assisted with the Mother Lode Roundup and other scheduled events held at City facilities, streets & parks
Public Infrastructure	<ul style="list-style-type: none"> • Start of a street sign replacement program throughout the City • Repair of a portion of sidewalk on Mono Way near the Timber Hills Shopping Center • Replaced the old wooden stairs with concrete at Prospector Park • Lyon's Street drainage improvement
Public Facilities	<ul style="list-style-type: none"> • Modified/widened historical entrance gate at Mountain Shadow Cemetery • Removal of invasive vegetation from the parking lot wall at the old Senior Lounge parking lot • Continuing maintenance of the Education Center, City Hall, Fire Museum, Corporation Yard, Fire Department and Police Department facilities

Goals	For Fiscal Year 2020/21
Streets	<ul style="list-style-type: none"> • Continue street repairs including pot holes and road failures • Contract for striping and major street projects • Replace crosswalk and stop bar striping as needed • Coordinate the installation of the third phase of the decorative streetlights along Stockton Street
Parks	<ul style="list-style-type: none"> • Continue with ongoing maintenance and assist with projects as funding is available
Cemetery	<ul style="list-style-type: none"> • Complete the irrigation system upgrade project and other enhancements
Facilities	<ul style="list-style-type: none"> • Assist with projects at the Sonora Fire Museum, Stewart Street Bathroom Project and other facilities as needed.

City of Sonora

FY 2020/21 Operating Budget

Departmental Summary of Revenues and Expenditures

	2017/18 Actuals	2018/19 Actuals	2019/20 Est./Act.	2020/21 Proposed
Revenues				
Licenses and Permits	\$ 3,150	\$ 3,000	\$ 3,500	\$ 2,800
Intergovernmental	\$ 207,794	\$ 240,572	\$ 235,675	\$ 175,500
Charges for Services	\$ 16,527	\$ 14,397	\$ 11,997	\$ 13,000
Interest	\$ 24,890	\$ 41,469	\$ 36,925	\$ 33,800
Other Revenues	\$ 235,817	\$ 211,302	\$ 34,527	\$ 274,542
Transfers	\$ 234,081	\$ 303,789	\$ 307,080	\$ 325,000
Total Revenues	\$ 722,259	\$ 814,529	\$ 629,704	\$ 824,642
Expenditures				
Salaries & Benefits	\$ 757,436	\$ 717,239	\$ 705,771	\$ 785,361
Operating Expenditures	\$ 306,575	\$ 248,271	\$ 299,236	\$ 527,950
Transfers	\$ 821,719	\$ 442,823	\$ 391,080	\$ 482,000
Total Expenditures	\$ 1,885,730	\$ 1,408,333	\$ 1,396,088	\$ 1,795,311

	2017/18 Actuals	2018/19 Estimated	2019/20 Proposed	2019/20 Proposed
Expenditure by Program				
General Fund: Public Works	\$ 926,884	\$ 883,226	\$ 905,616	\$ 973,011
General Fund: Facilities	\$ 83,732	\$ 18,532	\$ 48,497	\$ 15,900
General Fund: Parks/Landscape	\$ 20,915	\$ 25,585	\$ 23,859	\$ 26,500
General Fund: Parking Lots	\$ 7,394	\$ 8,745	\$ 7,138	\$ 10,000
General Fund: Cemetery	\$ 22,118	\$ 23,730	\$ 17,124	\$ 35,100
Measure I	\$ 234,081	\$ 303,789	\$ 307,080	\$ 325,000
RSTP Exchange	\$ -	\$ -	\$ -	\$ -
Sunrise Hills	\$ 2,468	\$ 4,751	\$ 2,774	\$ 2,800
Gas Tax	\$ 97,373	\$ 94,000	\$ 84,000	\$ 82,000
Highway User Tax	\$ 156,540	\$ 441	\$ -	\$ 75,000
Road Maintenance & Rehab (SB1)	\$ -	\$ -	\$ -	\$ 250,000
Local Transportation (LTF)	\$ 40,000	\$ -	\$ -	\$ -
Traffic Mitigation	\$ 294,225	\$ 45,534	\$ -	\$ -
Total Expenditures	\$ 1,885,730	\$ 1,408,333	\$ 1,396,088	\$ 1,795,311

City of Sonora

FY 2020/21 Operating Budget

Departmental Summary of FTE's Summary Positions by Department

	2016/17 Actuals	2017/18 Actuals	2018/19 Actual	2019/20 Estimated	2020/21 Proposed
Public Works					
Public Works Supervisor	1.0	1.0	1.0	1.0	1.0
Public Works Specialist	4.0	4.0	3.0	3.0	3.0
Public Works Assistant	1.0	1.0	3.0	2.0	2.0
Supervising Mechanic	1.0	1.0	1.0	1.0	1.0
Equipment Mechanic	1.0	1.0	1.0	1.0	0.0
Total Department FTE's	8	8	9	8	7

City of Sonora

FY 2020/21 Operating Budget

Public Works Department 7000

Program Purpose

The Public Works Department is responsible for maintaining the City's infrastructure and facilities. Costs associated with buildings, parks, parking lots and the cemetery are in their respective programs. The purpose of this portion of the Public Works budget is to provide the funding the majority of the Departments personnel and operational costs. The remainder of these costs is allocated to Measure I or the specific Department programs.

Budget Overview

The FY 2020/21 budget remains consistent with prior years staffing and cost allocations. The budgeted staffing includes a public works supervisor and supervising mechanic, three public works specialists and one public works assistant. There is a slight increase in salary and benefits due to a cost of living adjustment and higher PERS and health benefit rates.

Departmental Summary of Revenues and Expenditures

	2017/18 Actuals	2018/19 Actuals	2019/20 Est./Act.	2020/21 Proposed
Revenues				
Licenses and Permits	\$ 3,150	\$ 3,000	\$3,500	\$2,800
Charges for Services	\$ 15,687	\$ 13,277	\$10,997	\$12,000
Total Revenues	\$ 18,837	\$ 16,277	\$ 14,497	\$ 14,800
Expenditures				
Salaries & Benefits	\$ 740,590	\$ 699,081	\$ 689,428	\$ 762,961
Operating Expenditures	\$ 186,294	\$ 184,145	\$ 216,188	\$ 210,050
Total Expenditures	\$ 926,884	\$ 883,226	\$ 905,616	\$ 973,011

City of Sonora

FY 2020/21 Operating Budget

Facilities Department 7100

Program Purpose

The purpose of the Facilities budget is to provide the funding to maintain the City's buildings including City Hall, Police and Fire Departments, Opera Hall, Education Center, Senior Lounge/Fire Museum, Visitor's Bureau, Cutler Home, rental residences and Corporation Yard.

Budget Overview

The Facilities budget includes funding to support the operational activities of this Department function. Through the use of one time funds, the budget includes repairs and improvements to the Farmer's Market, including the Stewart Street Restroom Project, repairs at the Fire Museum building and improvements to the police dispatch counter.

Departmental Summary of Revenues and Expenditures

	2017/18	2018/19	2019/20	2020/21
	Actuals	Actuals	Est./Act.	Proposed
Expenditures				
Salaries & Benefits	\$ -	\$ -	\$ -	\$ -
Operating Expenditures	\$ 83,732	\$ 18,532	\$ 48,497	\$ 15,900
Total Expenditures	\$ 83,732	\$ 18,532	\$ 48,497	\$ 15,900

City of Sonora

FY 2020/21 Operating Budget

**Parks and Landscape
Department 7400**

Program Purpose

The purpose of the Parks/Landscape budget is to provide the funding to maintain the City's parks, street trees, street planter areas including Woods Creek, Grigsby, Prospector, Old Wards Ferry Road and Coffill parks.

Budget Overview

The Parks/Landscape budget includes funding to support the operational activities of this Department function. Through the use of one-time funds the budget includes development of a well at Woods Creek Park as well as lighting and ADA access to Coffill Park.

Departmental Summary of Revenues and Expenditures

	2017/18 Actuals	2018/19 Actuals	2019/20 Est./Act.	2020/21 Proposed
Revenues				
Charges for Services	\$ 840	\$ 1,120	\$ 1,000	\$ 1,000
Total Revenues	\$ 840	\$ 1,120	\$ 1,000	\$ 1,000
Expenditures				
Salaries & Benefits	\$ -	\$ -	\$ -	\$ -
Operating Expenditures	\$ 20,915	\$ 25,585	\$ 23,859	\$ 26,500
Total Expenditures	\$ 20,915	\$ 25,585	\$ 23,859	\$ 26,500

City of Sonora

FY 2020/21 Operating Budget

Parking Lots Department 7500

Program Purpose

The purpose of the Parking Lots budget is to provide the funding to maintain the City's permit, public and leased parking lots.

Budget Overview

The Parking Lots budget includes funding to support the operational activities of this Department function as well as one-time expenditures for irrigation and planting at the Fountain lot.

Departmental Summary of Revenues and Expenditures

	2017/18 Actuals	2018/19 Actuals	2019/20 Est./Act.	2020/21 Proposed
Revenues				
Other Revenue	\$ 34,777	\$ 33,132	\$28,278	\$27,000
Total Revenues	\$ 34,777	\$ 33,132	\$ 28,278	\$ 27,000
Expenditures				
Salaries & Benefits	\$ -	\$ -	\$ -	\$ -
Operating Expenditures	\$ 7,394	\$ 8,745	\$ 7,138	\$ 10,000
Total Expenditures	\$ 7,394	\$ 8,745	\$ 7,138	\$ 10,000

City of Sonora

FY 2020/21 Operating Budget

Cemetery Department 7600

Program Purpose

The purpose of the Cemetery budget is to provide the funding to maintain the City's Mountain Shadow Cemetery.

Budget Overview

The Cemetery budget includes funding to support the operational activities of this Department function.

Departmental Summary of Revenues and Expenditures

	2017/18 Actuals	2018/19 Actuals	2019/20 Est./Act.	2020/21 Proposed
Revenues				
Other Revenue	\$ 4,850	\$ 3,630	\$2,525	\$97,542
Total Revenues	\$ 4,850	\$ 3,630	\$ 2,525	\$ 97,542
Expenditures				
Salaries & Benefits	\$ 16,846	\$ 18,158	\$ 16,343	\$ 22,400
Operating Expenditures	\$ 5,272	\$ 5,572	\$ 781	\$ 12,700
Total Expenditures	\$ 22,118	\$ 23,730	\$ 17,124	\$ 35,100

City of Sonora

FY 2020/21 Operating Budget

**Public Works Measure I
Fund 400-6000**

Program Purpose

The Public Works Department’s Measure I fund was established as a result of a sales tax increase which took effect January 1, 2005. In 2004 voters passed a special tax initiative for a ½% increase to sales tax within the City limits. The purpose of this initiative was to improve city services for residents, businesses, and visitors to the City of Sonora. The Public Works Department receives 15% of this revenue for the purpose of hiring additional personnel; equipment and facility enhancements and infrastructure improvements. The budgeted amount is transferred from the Special Revenue Fund to support the General Funds expenses in this department.

Budget Overview

The Measure I operating budget remains consistent with prior year’s allocations.

Departmental Summary of Revenues and Expenditures

	2017/18 Actuals	2018/19 Actuals	2019/20 Est./Act.	2020/21 Proposed
Source Of Funds				
Fund Balance - Beginning	452,397	496,776	485,676	468,871
Revenues				
Sales & Use Tax	\$ 273,116	\$ 282,859	\$ 281,201	\$ 243,259
Interest	\$ 5,344	\$ 9,830	\$ 9,074	\$ 10,000
Total Revenues	\$ 278,460	\$ 292,689	\$ 290,275	\$ 253,259
Total Resources	\$ 730,857	\$ 789,465	\$ 775,951	\$ 722,130
Expenditures				
Transfers Out	\$ 234,081	\$ 303,789	\$ 307,080	\$ 325,000
Total Expenditures	\$ 234,081	\$ 303,789	\$ 307,080	\$ 325,000
Fund Balance - Ending	\$ 496,776	\$ 485,676	\$ 468,871	\$ 397,130

City of Sonora

FY 2020/21 Operating Budget

Sunrise Hills
FUND 490-8520 (Unit 1 – Residential)
FUND 490-8521 (Unit 2 – Commercial)

Program Purpose

In 1999, the Sunrise Hills Landscaping and Light District was formed. Unit 1 (Fund 490-8520) consisted of 87 residential lot and Unit 2 (Fund 490-8521) consisted of 13 commercial lots. The District was formed to provide funds to provide for street light (power and fixtures) and landscaping (irrigation water and irrigation system, trees, shrubs and groundcover) maintenance in the Sunrise Hills subdivision. As the landscaping matured, the watering was eliminated. Current maintenance service is limited to lighting and landscape maintenance. The annual assessments have been eliminated due the reserves that have accrued.

Budget Overview

The budgets provide funding for the street light energy costs and Public Works employee costs for the landscape maintenance.

Departmental Summary of Revenues and Expenditures

	2017/18		2018/19		2019/20		2020/21
Source Of Funds	Actuals		Actuals		Est./Act.		Proposed
Fund Balance - Beginning	140,583		139,997		138,448		137,594
Revenues							
Other Revenue	\$ -	\$	\$ -	\$	\$ -	\$	\$ -
Interest	\$ 1,882	\$	\$ 3,202	\$	\$ 1,920	\$	\$ 1,900
Total Revenues	\$ 1,882	\$	\$ 3,202	\$	\$ 1,920	\$	\$ 1,900
Expenditures							
Operating Expenditures	\$ 2,468	\$	\$ 4,751	\$	\$ 2,774	\$	\$ 2,800
Total Expenditures	\$ 2,468	\$	\$ 4,751	\$	\$ 2,774	\$	\$ 2,800
Fund Balance - Ending	\$ 139,997	\$	\$ 138,448	\$	\$ 137,594	\$	\$ 136,694

City of Sonora

FY 2020/21 Operating Budget

Capital Projects

Department Purpose

Capital Project Funds are typically used to account for financial resources that are used for the acquisition or construction of major capital infrastructure or to provide or improve facilities for City Departments.

Budget Overview

Funds that are available for Capital projects include RSTP (Regional Surface Transportation Program) Exchange, LTF (Local Transportation Fund) and Traffic Mitigation fund. For major capital projects separate funds are created that identify the project expenditures and the respective funding sources. The City has created separate project funds major projects and gas tax revenues, including the Road Maintenance and Rehabilitation (SB1) Funds which will be used for street projects in FY20/21.

City of Sonora

FY 2020/21 Operating Budget

**Traffic Mitigation
FUND 465**

Program Purpose

Fees are collected from development projects to mitigate impacts from the traffic that is generated. These fees are used to fund regional transportation improvement projects in the City and County.

Budget Overview

The Traffic Mitigation budget reflects the impact fees to be collected for activities in FY20/21.

Departmental Summary of Revenues and Expenditures

	2017/18 Actuals	2018/19 Actuals	2019/20 Est./Act.	2020/21 Proposed
Source Of Funds				
Fund Balance - Beginning	1,039,574	955,281	1,108,048	1,130,786
Revenues				
Other Revenues	\$ 196,190	\$ 174,540	\$ 3,724	\$ 150,000
Interest	\$ 13,742	\$ 23,761	\$ 19,014	\$ 18,500
Transfers	\$ -	\$ -	\$ -	\$ -
Total Revenues	\$ 209,932	\$ 198,301	\$ 22,738	\$ 168,500
Expenditures				
Salaries & Benefits	\$ -	\$ -	\$ -	\$ -
Operating Expenditures	\$ 500	\$ 500	\$ -	\$ -
Transfers	\$ 293,725	\$ 45,034	\$ -	\$ -
Total Expenditures	\$ 294,225	\$ 45,534	\$ -	\$ -
Fund Balance - Ending	\$ 955,281	\$ 1,108,048	\$ 1,130,786	\$ 1,299,286

City of Sonora

FY 2020/21 Operating Budget

**Local Transportation Fund
FUND 455**

Program Purpose

LTF funds are allocated to the City and County when excess funds are available after meeting the transit needs of the community.

Budget Overview

There are no projects in 2020/21.

Departmental Summary of Revenues and Expenditures

	2017/18 Actuals	2018/19 Actuals	2019/20 Est./Act.	2020/21 Proposed
Source Of Funds				
Fund Balance - Beginning	3,629	31,107	84,181	115,562
Revenues				
Intergovernmental	\$ 67,450	\$ 52,207	\$ 30,248	\$ -
Interest	\$ 28	\$ 867	\$ 1,133	\$ 750
Total Revenues	\$ 67,478	\$ 53,074	\$ 31,381	\$ 750
Expenditures				
Salaries & Benefits	\$ -	\$ -	\$ -	\$ -
Operating Expenditures	\$ -	\$ -	\$ -	\$ -
Transfers	\$ 40,000	\$ -	\$ -	\$ -
Total Expenditures	\$ 40,000	\$ -	\$ -	\$ -
Fund Balance - Ending	\$ 31,107	\$ 84,181	\$ 115,562	\$ 116,312

City of Sonora

FY 2020/21 Operating Budget

**Caltrans Projects Stockton-Washington Transit
Project
Fund 801**

Program Purpose

This Fund includes grant funded projects through the State Department of Transportation.

Budget Overview

The final budget includes the completion of the continued preliminary engineering, final design and environmental documents for Vision Sonora’s Stockton-Washington Street Transit and Accessibility Project.

	2017/18 Actuals	2018/19 Actuals	2019/20 Est./Act.	2020/21 Proposed
Sources of Funds				
Beginning Fund Balance	\$ (3,623)	\$ (5,632)	\$ (2)	\$ (62,344)
Revenues				
Other Revenue	\$ 35,776	\$ 168,881	\$ 55,672	\$ 20,000
Total Revenues	\$ 35,776	\$ 168,881	\$ 55,672	\$ 20,000
Expenditures				
Salaries & Benefits	\$ 25,928	\$ 4,294	\$ -	\$ -
Operating Expenditures	\$ 11,857	\$ 158,957	\$ 118,014	\$ 20,000
Grants	\$ -	\$ -	\$ -	\$ -
Internal Service Charges	\$ -	\$ -	\$ -	\$ -
Total Expenditures	\$ 37,785	\$ 163,251	\$ 118,014	\$ 20,000
Ending Fund Balance	\$ (5,632)	\$ (2)	\$ (62,344)	\$ (62,344)

City of Sonora

FY 2020/21 Operating Budget

Caltrans Project Washington-Elkin Project
Fund 802

Program Purpose

This Fund includes grant funded projects through the State Department of Transportation.

Budget Overview

The proposed budget includes the continued design and completion of the Washington-Elkin Red Church Project.

	2017/18 Actuals	2018/19 Actuals	2019/20 Est./Act.	2020/21 Proposed
Revenues				
Other Revenue	\$ 6,167	\$ -	\$ -	\$ 20,000
Total Revenues	\$ 6,167	\$ -	\$ -	\$ 20,000
Expenditures				
Salaries & Benefits	\$ -	\$ -	\$ -	\$ -
Operating Expenditures	\$ 10,561	\$ 58,772	\$ 22,692	\$ 20,000
Grants	\$ -	\$ -	\$ -	\$ -
Internal Service Charges	\$ -	\$ -	\$ -	\$ -
Total Expenditures	\$ 10,561	\$ 58,772	\$ 22,692	\$ 20,000
Ending Fund Balance	\$ (4,394)	\$ (63,166)	\$ (85,858)	\$ (85,858)

City of Sonora

FY 2020/21 Operating Budget

Gas Tax FUND 440

Departmental Summary of Revenues and Expenditures

	2017/18 Actuals	2018/19 Actuals	2019/20 Est./Act.	2020/21 Proposed
Source Of Funds				
Fund Balance - Beginning	10,224	5,926	(2,222)	518
Revenues				
Intergovernmental	\$ 92,434	\$ 85,248	\$ 85,936	\$ 82,000
Interest	\$ 641	\$ 604	\$ 804	\$ 350
Total Revenues	\$ 93,075	\$ 85,852	\$ 86,740	\$ 82,350
Expenditures				
Salaries & Benefits	\$ -	\$ -	\$ -	\$ -
Operating Expenditures	\$ -	\$ -	\$ -	\$ -
Transfers	\$ 97,373	\$ 94,000	\$ 84,000	\$ 82,000
Total Expenditures	\$ 97,373	\$ 94,000	\$ 84,000	\$ 82,000
Fund Balance - Ending	\$ 5,926	\$ (2,222)	\$ 518	\$ 868

City of Sonora

FY 2020/21 Operating Budget

Highway Users Tax FUND 441

Departmental Summary of Revenues and Expenditures

	2017/18 Actuals	2018/19 Actuals	2019/20 Est./Act.	2020/21 Proposed
Source Of Funds				
Fund Balance - Beginning	188,872	54,111	69,890	105,319
Revenues				
Intergovernmental	\$ 19,181	\$ 14,694	\$ 33,808	\$ 23,500
Interest	\$ 2,598	\$ 1,526	\$ 1,621	\$ 1,200
Total Revenues	\$ 21,779	\$ 16,220	\$ 35,429	\$ 24,700
Expenditures				
Salaries & Benefits	\$ -	\$ -	\$ -	\$ -
Operating Expenditures	\$ -	\$ 441	\$ -	\$ -
Transfers	\$ 156,540	\$ -	\$ -	\$ 75,000
Total Expenditures	\$ 156,540	\$ 441	\$ -	\$ 75,000
Fund Balance - Ending	\$ 54,111	\$ 69,890	\$ 105,319	\$ 55,019

City of Sonora

FY 2020/21 Operating Budget

Road Maintenance and Rehabilitation (SB1)
FUND 442

Departmental Summary of Revenues and Expenditures

	2017/18	2018/19	2019/20	2020/21
	Actuals	Actuals	Est./Act.	Proposed
Source Of Funds				
Fund Balance - Beginning	-	28,795	118,306	207,041
Revenues				
Intergovernmental	\$ 28,729	\$ 88,423	\$ 85,683	\$ 70,000
Interest	\$ 66	\$ 1,088	\$ 3,052	\$ 850
Total Revenues	\$ 28,795	\$ 89,511	\$ 88,735	\$ 70,850
Expenditures				
Salaries & Benefits	\$ -	\$ -	\$ -	\$ -
Operating Expenditures	\$ -	\$ -	\$ -	\$ 250,000
Transfers	\$ -	\$ -	\$ -	\$ -
Total Expenditures	\$ -	\$ -	\$ -	\$ 250,000
Fund Balance - Ending	\$ 28,795	\$ 118,306	\$ 207,041	\$ 27,891