



City of Sonora

Community Development Department
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MEMORANDUM

Date: February 11, 2020
To: Honorable Mayor & Council Members
From: Rachelle Kellogg, Community Development Director
Subject: Staff Report for January 2020

The following highlighted projects were undertaken by the Community Development Department:

STEWART STREET RESTROOM PROJECT – The contract was executed, and the Notice to Proceed issued, to ServiceMaster Sierras to remove the asbestos and demo the interior of the building. The asbestos removal will start on February 17th and will take approximately 2 days to complete. The complete interior demolition will be completed by March 10th. Following this work, the plans and specifications will be revised to include any additional work that was disclosed following the demolition. Additionally the engineer's estimate for total project costs will be updated to determine if a scope of work change is needed due to budget constraints. Once the final plans and specifications are completed staff will request City Council authorization to go out to bid for construction.

PUBLIC WORKS PROJECTS – The Community Development Director and Public Works Supervisor met to view needed public works and deferred maintenance projects throughout the City. The information collected is being used to prepare a project priority list which will include timelines and estimated project costs. The highest priority will be for projects that have already been approved and have funding so that those projects can move forward and be completed.

STATE REPORTS – Staff completed and submitted the required report to Caltrans for the Red Church Project which is funded under the Active Transportation Program. Staff also completed and submitted the Annual Water Efficient Landscape Ordinance Report to the California Department of Water Resources.

FAIRVIEW PROPERTIES – Staff, in coordination with the City Attorney's office, finalized the Purchase and Sale Agreements for the sale of the City owned properties at 178 & 184 Fairview Lane. These Agreements were approved by the City Council on January 21st and have been fully executed. Escrow is anticipated to close on or before February 28th.

BUILDING ACTIVITY – The KFC project is anticipated to be open by the middle of February. The solar panel project at the Sonora Health Pavilion is nearly completed and the installation at the hospital should be starting in late February. The interior and exterior improvements for StorQuest, the self-storage project at 27 S. Stewart Street, have been completed and the installation of the self-storage units are underway. The landscape plan for the project was approved by the Parks, Recreation & Beautification Committee on January 30th and landscaping must be installed prior to occupancy. Interior demolition and the exterior façade improvements are also underway for the new Wilco store.

ADMINISTRATOR DUTIES – The Community Development Director continued to serve as the Interim City Administrator during the month of January the additional administrator duties consumed a lot of time staff time.

<i>MONTH OF JANUARY, 2020</i>	<i>COMMUNITY DEVELOPMENT DEPARTMENT</i>		<i>CITY OF SONORA 94 N. WASHINGTON ST. SONORA, CA 95370</i>	
<u><i>PERMIT ACTIVITY REPORT</i></u>				
NAME	LOCATION	TYPE	VALUATION	FEES
NEW RESIDENTIAL		TOTAL UNITS <u> 0 </u>		
SUBTOTAL <u> 0 </u>				
CDBG REHABS		TOTAL UNITS <u> 0 </u>		
SUBTOTAL <u> 0 </u>				
COMMERCIAL		TOTAL UNITS <u> 0 </u>		
SUBTOTAL <u> 0 </u>				

ALTERATIONS & ADDITIONS		TOTAL UNITS <u> 12 </u>		
Almond Brothers LP	211 S. Washington	Interior remodel; create additional offices in existing real estate office	\$30,000	\$466.75
Megan Greenberg & Douglas Weiya	217 Elk Drive	Remove & replace woodstove	\$4,461	\$152.20
Robert & Darleen Roland TR.	1194 Hwy 49	Replace switches, plugs; install new toilets	\$1,872	\$207.34
Bottom Feeder Intl., Inc.	427 Hwy 49	Install cellular communicator on fire alarm	\$210	\$25.00
Leonard & Teri Klein	207 Snell Street	Install a 22 KW Generator; install subpanel	\$9,751	\$316.01
Argonaut Investments LLC	750 Mono Way	Remove suspended ceiling & partitions per plan in prep. For tenant improvement	\$10,000	\$201.00
Shari Sanders	576 Maple Street	Install a 13 KW generator & ATS; new LPG line	\$3,000	\$221.50
Argonaut Investments LLC	750 Mono Way	Remove overhang & parapet roof for future exterior tenant improvement	\$12,000	\$234.25
Naxos Holdings LLC	800 Delnero Drive	Install a 20 KW backup generator & ATS	\$16,486	\$544.88
Sonora Baptist Church	4 Solinsky St.	Remove & replace woodstove	\$3,401	\$114.86

City of Sonora	201 S. Stewart Street	Demo sheetrock & ceiling, frame & floors	\$0	\$0
Harman Directors Inv. LLC	1001 Mono Way	Landscape permit for new KFC Restaurant	\$31,066	\$771.64

DEMOLITIONS		TOTAL UNITS __0__		
NAME	LOCATION	TYPE	VALUATION	FEE
SUBTOTAL				__12__
MISCELLANEOUS REPAIRS				
NUMBER OF PERMITS	VALUATION \$	FEE		
10	\$75,477	\$2,008.96		

TOTAL NUMBER OF PERMITS ISSUED	22
TOTAL VALUATION	\$197,723
SUB TOTAL OF PERMIT FEES COLLECTED	\$ 5,264.39
TOTAL FIRE DEPARTMENT FEES COLLECTED	\$ 60.00
TOTAL TRAFFIC FEES COLLECTED	\$ 0
TOTAL PUBLIC SAFETY FEES COLLECTED	\$ 0
TOTAL PARKS & RECREATION FEES COLLECTED	\$ 0
TOTAL FEES COLLECTED	\$ 5,324.39

FISCAL YEAR TO DATE

TOTAL NUMBER OF PERMITS ISSUED	163
TOTAL VALUATION	\$2,659,965
TOTAL FIRE DEPARTMENT FEES COLLECTED	\$3,640
TOTAL PUBLIC SAFETY FEES COLLECTED	\$0
TOTAL PARKS & RECREATION FEES COLLECTED	\$0
TOTAL TRAFFIC MITIGATION FEES COLLECTED	\$0
TOTAL PERMIT FEES COLLECTED	\$36,355.74