



## COUNCIL AGENDA REPORT

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DATE: DECEMBER 2, 2019

TO: CITY COUNCIL

FROM: CHRIS GORSKY, ADMINISTRATIVE SERVICES DIRECTOR

SUBJECT: FISCAL YEAR 2019 TRAFFIC IMPACT MITIGATION FUND REPORT

**RECOMMENDATION:** City Staff recommends that the City Council release for public review the City of Sonora's Traffic Impact Mitigation Fund Report as presented for the fiscal year ended June 30, 2019.

**BACKGROUND:** California Government Code Title 7, Division 1, Chapter 5, Section 66006, requires that a local agency requiring the payment of a fee in connection with the approval of a development project make available to the public certain information for each fund or separate account established by the collection of such fees within 180 days after the last day of each fiscal year.

The information available to the public shall include:

- 1) A brief description of the type of fee in the account or fund.
- 2) The amount of the fee.
- 3) The beginning and ending balance of the account or fund.
- 4) The amount of fees collected and the interest earned.
- 5) An identification of each public improvement on which fees were expended and the amount of the expenditures on each improvement, including the total percentage of the cost of the public improvement that was funded with fees.
- 6) An identification of an approximate date by which the construction of the public improvement will commence if the local agency determines that sufficient funds have been collected to complete financing on an incomplete public improvement and the public improvement remains incomplete.
- 7) A description of each interfund transfer or loan made from the account or fund.
- 8) The amount of refunds made.

The local agency shall review the information made available to the public at the next regularly scheduled public meeting not less than 15 days after this information is made available to the public.

DISCUSSION: The Fiscal Year 2019 Traffic Impact Mitigation Fund Report is set forth in Attachment A. Project information related to the Traffic Impact Mitigation Fund is listed in Attachment B. This report was made available to the public on November 27, 2019. A complete copy of the report is available for review at City Hall Administration located at 94 N. Washington Street Monday through Friday between the hours of 8:00 AM and 4:00 PM and on the City's website.

Attachments:

- A. FY 2019 Traffic Impact Mitigation Fund Report.
- B. Project Information Related to Traffic Impact Mitigation Fund.

## Attachment A

CITY OF SONORA  
ANNUAL REPORT ON TRAFFIC IMPACT MITIGATION FUND  
FISCAL YEAR 2019

Beginning Cash Balance July 1, 2018	950,486.06
Fees Collected	174,539.70
Interest Received	21,972.11
Traffic Impact Mitigation Fee report cost FY 2019	(500.00)
Project Expenditures Greenley Mono Intersection Closeout Costs	(16,690.65)
Project Expenditures Mono Way Widening Closeout Costs	(27,843.70)
Ending Cash Balance June 30, 2019	<u>1,101,963.52</u>
Less encumbered amount (Walmart signalization)	<u>(353,650.00)</u>
Net funds available for projects	<u><u>748,313.52</u></u>

Traffic Impact Mitigation Fees are collected pursuant to Chapter 3.50 of the Sonora Municipal Code established in 1991 and City Council Resolution 11-16-98-A which adopted Traffic Impact Mitigation Fees based on an Updated Study of County Wide Circulation Improvement Needs.

Traffic Impact Mitigation Fees for individual development projects are determined by the Community Development Director from Exhibit B (Fee Schedule) of Resolution 11-16-98-A. The number of new trips per day for the development project is determined from the Fee Schedule and multiplied by the escalated fee per trip at the time of the Building Permit application in accordance with Resolution 11-16-98-A.

For the Greenley Mono Intersection Project the City's the Final share of the project costs were transferred from the Traffic Impact Mitigation Fund (Fund 350) to close the Greenley Mono Intersection Project during FY 2019.

There were no refunds made from the Traffic Impact Mitigation Fund during Fiscal Year 2019.

## ATTACHMENT B

### Fiscal Year 2018-2019 Traffic Impact Mitigation Fund Report

This attachment addresses items 5) and 6) of the main report on the subject matter, and project expenditures listed on Attachment A

**Item 5) An identification of each public improvement on which fees were expended, and the amount of the expenditures on each improvement, including the total percentage of the cost of the public improvement that was funded with fees.**

**1. Greenley-Mono Intersection Project, Close Out** \$ 16,690.65

This expenditure from Traffic Impact Mitigation Fees (fund 350) reflects transfers to the Greenley-Mono Intersection project fund (Fund 363) for the City's share of Property Acquisition, Project Development costs, and Project Construction to June 30, 2019. During FY 2017-2018, all necessary Property Acquisition was finalized, bids were received on the project and a contract was awarded to George Reed Inc. Construction of the project was substantially completed in January of 2018 and accepted by the City. Final closeout construction and project development costs were transferred from Traffic Impact Mitigation Fees in FY 2018-2019.

This project is fully funded through Traffic Impact Mitigation Fees of both the City of Sonora and the County of Tuolumne under a Cooperative Agreement with a total budget of \$3,390,000 including property acquisition costs. Under the Cooperative Agreement, dated 9/10/2016, 2/3 of the project costs, up to \$2,000,000, has been paid from County Traffic Impact Mitigation funding with 1/3 of the costs plus the remainder from City Traffic Impact Mitigation Funding. Total Project Costs are under the Cooperative Agreement budget, and with closeout costs in FY2018-19, the total project cost was \$3.19 million.

**2. Mono Way Widening Project** \$ 27,843.70

This expenditure from the Traffic Impact Mitigation Fees (Fund 350) reflects transfers to the Mono Way Widening Project Fund (Fund 361) during FY 2018-19. The project which was largely completed in FY 2014- 2015 although there was some follow up work in tree replacement, and landscaping as required by state permits. Final closeout costs were transferred in FY 2018-19.

Under a Cooperative Agreement between City of Sonora and the County of Tuolumne, dated August 08, 2012, and amended April 07, 2014 after receipt of bids for the project, certain project costs from FY 2011-2012 forward are shared on a 9.6% City/90.4% County basis. Total budget for the project, as amended April 07, 2014, under the Cooperative Agreement was \$ 4,581,387.11.

Total project costs expensed to Traffic Impact Mitigation Fees covered under the Cooperative Agreement for the Mono Way Widening Project from FY 2011-2012 to the end of FY 2014-2015 was \$ 4,374, 968.50, with a County share (90.4%) of \$ 3,954,971.52, and a City share (9.6%) of \$ 419,996.98.

**6) An identification of an approximate date by which the construction of the public improvement will commence if the local agency determines that sufficient funds have been collected to complete financing on an incomplete public improvement, and the public improvement remains incomplete.**

Projects listed under the County-wide Traffic Impact Mitigation Fee Program which are within the County are programmed by the County, and those projects which are within the City are programmed by the City, all based upon available funding. For those incomplete projects on the list of improvements which are within the City, the following projects are scheduled based upon available funding, environmental, and anticipated property acquisition:

1. Greenley/Mono Intersection Project, Phase 2: This project was substantially completed in January 2018, and was fully completed and closed out during FY 2018-19
2. Mono Way Widening Project: Construction commenced on May 12, 2014 and was largely completed by the end of FY 2014-15 . There were a few minor items remaining, as indicated above, which were addressed in FY 2018-19 with final closeout.
3. Other signalization projects and projects listed in the Traffic Impact Mitigation Fee program will be scheduled as traffic warrants are met and funding is available.