



## City of Sonora

Community Development Department  
94 N. Washington Street  
Sonora, CA 95370  
(209) 532-3508  
(209) 532-3511 fax  
[www.sonoraca.com](http://www.sonoraca.com)

### MEMORANDUM

Date: October 8, 2019  
To: Tim Miller, City Administrator  
From: Rachelle Kellogg, Community Development Director  
Subject: Staff Report for September 2019

---

The following highlighted projects were undertaken by the Community Development Department:

**HOUSING ELEMENT** – Staff is finalizing the City’s Housing Element for submittal to the State Department of Housing and Community Development and adoption by the City. The draft Housing Element and Safety Element will be reviewed by the Planning Commission at their October 15<sup>th</sup> meeting. Staff anticipates that the draft Housing Element will be presented to the City Council at the October 21<sup>st</sup> Meeting.

**HISTORIC DOWNTOWN SONORA CHRISTMAS PARADE** – The parade rules and application have been updated and posted to the City’s website. Staff is currently finalizing the Caltrans’ Encroachment Permit Application to allow the temporary closing of Highway 49. There have been several changes to the encroachment permit process this year including requiring an engineer to prepare all traffic control plans. In the past, the Sonora Police Department prepared the City’s traffic control plans for events requiring closures along Highway 49. As a result, Jerry Fuccillo is assisting the Police Department with this year’s plan.

**SIDEWALK VENDING ORDINANCE** – SB 946 was signed into law in 2017 and went into effect in January 2019. It established strict restrictions related to the City’s ability to regulate sidewalk vendors. This includes those selling food and merchandise. In coordination with the City Attorney’s office, staff prepared the text amendments required to bring the City into compliance with SB 946. This necessitated an entire rewrite of Chapters 5.06, Portable Food Vendors, and 5.12, Intermittent Vendors, of the Sonora Municipal Code. This was a major undertaking and consumed many hours of staff time to complete.

**DRAGOON GULCH TRAIL PROJECT** – Preparations continued for the V-O-CAL Dragoon Gulch Trail Project scheduled for October 12 – 13<sup>th</sup>. V-O-CAL. Following the City Council’s adoption of the resolution extending workers’ compensation coverage to approved volunteers, staff prepared an application and approval process for the City. We currently have six volunteers who are graciously helping the Trail Caretaker, Kevin Anderson, clear the new trail area in preparation for the event.

**WASHINGTON/STOCKTON TRANSIT PROJECT** – The 65% plans have been completed for the Stockton – Washington Corridor – Downtown Transit & Accessibility Project. The revised plans include the changes requested by the City Council and Caltrans. The 65% plans have been submitted to Caltrans for formal review and were reviewed with the City Council at their October 7<sup>th</sup> meeting.

MONTH OF SEPTEMBER, 2019	COMMUNITY DEVELOPMENT DEPARTMENT		CITY OF SONORA 94 N. WASHINGTON ST. SONORA, CA 95370	
ACTIVITY REPORT				
NAME	LOCATION	TYPE	VALUATION	FEES
<b>NEW RESIDENTIAL</b>		<b>TOTAL UNITS __0__</b>		
<b>SUBTOTAL __0__</b>				
<b>CDBG REHABS</b>		<b>TOTAL UNITS __0__</b>		
<b>SUBTOTAL __0__</b>				
<b>COMMERCIAL</b>		<b>TOTAL UNITS __0__</b>		
<b>SUBTOTAL __0__</b>				

<b>ALTERATIONS &amp; ADDITIONS</b>		<b>TOTAL UNITS __12__</b>		
Michael Lathrop	87 Upper Sunset St.	Remove & replace elect. panel; minor framing/roofing	\$4,000	\$215.75
John Carter	646 E. Jackson St.	Repair damages from tree into home; increase attic insulation	\$78,000	\$864.75
Michelle Carlson	381 E. Jackson St.	Install a 7.875 KW roof mount solar PV system	\$27,563	\$300.00
William & Janette Holloway	137 N. Norlin St	Construct ext. gable end wall of home with new perimeter found.	\$5,500	\$143.25
Gary Singh	275 S. Washington St	As-built fire sprinkler plans for addition of pizza oven	\$1,500	\$25.00
Harmon Directors Investments	1001 Mono Way	Deferred submittal for walk-in cooler	\$1,000	\$25.00
Charlene Sloan TR.	905 Morning Star Dr.	Install cellular communicator for Fire Alarm System	\$210.00	\$25.00
Donald Smyth	14 N. Seco Street	Install cellular communicator for Fire Alarm System	\$210.00	\$25.00
City of Sonora	326 N. Washington St.	Install cellular communicator for Fire Alarm System	\$150.00	\$0
Jayne West & Robert Patterson	612 W. Stockton St.	Re-locate bathroom wall & install 2 new doors	\$2,890	\$165.11

Felix & Traci Conte	100 Hope Lane	Install a 13 KW roof top PV solar system	\$50,000	\$322.00
Sargis & Linda Eskandary	339 Lyons Street	Fire sprinkler system for new single family res.	\$5,200	\$213.18

<b>DEMOLITIONS</b>	<b>TOTAL UNITS</b> <u>  0  </u>			
--------------------	---------------------------------	--	--	--

NAME	LOCATION	TYPE	VALUATION	FEE
<b>SUBTOTAL</b>				<u>  12  </u>

<b>MISCELLANEOUS REPAIRS</b>
------------------------------

NUMBER OF PERMITS	VALUATION \$	FEE
8	\$52,170	\$1,708.30

<b>TOTAL NUMBER OF PERMITS ISSUED</b>	<b>20</b>
<b>TOTAL VALUATION</b>	\$228,393
<b>SUB TOTAL OF PERMIT FEES COLLECTED</b>	\$ 4,032.34
<b>TOTAL FIRE DEPARTMENT FEES COLLECTED</b>	\$ 540.00
<b>TOTAL TRAFFIC FEES COLLECTED</b>	\$ 0
<b>TOTAL PUBLIC SAFETY FEES COLLECTED</b>	\$ 0
<b>TOTAL PARKS &amp; RECREATION FEES COLLECTED</b>	\$ 0
<b>TOTAL FEES COLLECTED</b>	<b>\$4,572.34</b>

**FISCAL YEAR TO DATE**

<b>TOTAL NUMBER OF PERMITS ISSUED</b>	<b>70</b>
<b>TOTAL VALUATION</b>	<b>\$940,869</b>
<b>TOTAL FIRE DEPARTMENT FEES COLLECTED</b>	<b>\$880</b>
<b>TOTAL PUBLIC SAFETY FEES COLLECTED</b>	<b>\$0</b>
<b>TOTAL PARKS &amp; RECREATION FEES COLLECTED</b>	<b>\$0</b>
<b>TOTAL TRAFFIC MITIGATION FEES COLLECTED</b>	<b>\$0</b>
<b>TOTAL PERMIT FEES COLLECTED</b>	<b>\$18,571.61</b>