



City of Sonora

"Queen of the Southern Mines"

94 North Washington Street
Sonora, California 95370

Area Code 209

Administrator 532-6115
Administration 532-4541
Finance 532-4541
Building/Planning . . 532-3508
Police 532-8143
Fire 532-7432
Public Works 532-2922
Cemetery 532-4492
Opera Hall 532-7725
Special Programs . . 532-7725
Redevelopment . . . 532-7725
www.sonoraca.com

TO: HONORABLE MAYOR, CITY COUNCIL MEMBERS

FROM: TIMOTHY A. MILLER, CITY ADMINISTRATOR 

DATE: March 18, 2019

**RE: SONORA CHAMBER SECOND SATURDAY
COFFILL PARK CONCERT SERIES**

RECOMMENDATION:

It is recommended that the City Council authorize the temporary closure of Coffill Park between 6:00 PM and 11:00 PM on June 8, July 13, August 10, September 14 and October 12 to accommodate the Sonora Chamber's Second Saturday concert series; and, allow the possession and consumption of alcoholic beverages (limited to beer and wine), subject to the Chamber obtaining an ABC license and Police Department approval; providing the required liability insurance and executing an indemnification; and staffing the entrance/exit locations to control access.

DISCUSSION:

The Sonora Municipal Code, as recently amended by Ordinance N. 827, provides the opportunity for the Council to grant approval to possess and consume alcohol at a public park. The Sonora Chamber would like to provide beer and wine sales as part of their music events scheduled at Coffill Park. The events would be held on the dates noted above between 8:00 and 10:00 PM, following the Second Saturday activities. The park would also need to be closed for set up between 6:00 and 8:00 PM and clean up from 10:00 to 11:00 PM. Coffill Park is a popular venue for events of this type and provides an easily controlled environment. Access can be monitored and restricted much in the same manner as would be the case with a building such as the Opera Hall. The possession and consumption of alcoholic beverages would be limited to the confines of the park and the activity would be an adult's only event. Attached is a copy of their Special Event Permit application and a letter describing the Chamber's proposal.



February 28, 2019

Dear City Council Members,

This request is on behalf of the Sonora Chamber of Commerce and 2nd Saturday Art Night regarding a summer concert series at Coffill Park. The proposed dates are June 8, July 13, August 10, September 14 and October 12. The time for the concert series will be 8-10pm on five 2nd Saturday Art Night summer evenings.

It is our vision and goal with new programs and events to encourage visitors and locals to our downtown area. The Sonora Chamber of Commerce is dedicated to raising the awareness of the Sonora area and marketing the area as a tourism destination and destination for our locals.

We have started the application process regarding reserving Coffill Park. The reason we are contacting you is that we are respectfully asking to serve beer and wine from 8pm-10pm on these dates in this Park's contained space.

We propose that we have two entrances to this event and the event will be free of charge. The entrances will have chamber volunteers to check IDs, put on wristbands and monitor the attendees coming and going.

We propose to set up a beer and wine bar under the trellis area. It will be staffed with ABC approved and trained Sonora Chamber Board members, all volunteers. The Sonora Chamber of Commerce has a Liability Insurance Policy that covers events such as this, and will acquire ABC Licensees for each event. The Sonora Chamber of Commerce also has many years of experience responsibly serving alcohol to the public. We will respectfully comply with the City ordinance that states no alcoholic beverages are allowed on the sidewalks or streets. We will also comply with any noise ordinance and making sure the music ends by 10pm.

We would see Coffill Park as a "Building", and treat it as such. It may also be appropriate to hire off duty or retired Police Officers for security, at our own expense.

The Sonora Chamber of Commerce would be most grateful to receive approval by the City Council. We are happy to come to your next meeting to present and discuss this plan formally and answer any questions.

Sincerely,

Katie Dunn
President
Sonora Chamber of Commerce
99 N. Washington Street
Sonora, CA 95370



Account # 303-04103-003

City of Sonora Special Event Permit Application

Approved 8-21-17

A Special Event Permit is required for any public or private event to be held on any property under the City of Sonora's control. Special Event Permits are not required for events held at the Sonora Opera Hall or private events held in a City park that have 25 or fewer people in attendance and do not include setting up equipment and/or structures. A non-refundable application fee of \$50.00, payable to the City of Sonora, is to be submitted with this application.

Applicant/Sponsoring Organization Information

Applicant/Organization	Sonora Chamber of Commerce	
Contact Name	Bryan Adcox	
Street Address	99 S. Washington St.	
City, State, Zip Code	Sonora CA 95370	
Day Phone # _____	Evening Phone # _____	
Cell Phone #	(209) 352-2401	
E-Mail Address	info@sonorachamber.org	
Event Day Contact "on site"	Name Bryan Adcox	Cell # (209) 352-2401

Event Information

Event Title	Second Saturday Art Night After 8
Date of Event	6/8, 7/13, 8/10, 9/14, 10/12/2019

Briefly explain event and activities (include entertainment information):
Second Saturday Art Night Concert Series held in Coffill Park.

<input checked="" type="checkbox"/> Public Event	<input type="checkbox"/> Private Event	Anticipated Attendance # <u>150</u>
If public, is the event free?	<input type="checkbox"/> YES	<input checked="" type="checkbox"/> NO
Amplified Music	<input checked="" type="checkbox"/> YES	<input type="checkbox"/> NO
Event Time:	Start <u>6:00 pm</u>	End <u>11:00 pm</u>
Time:	Start of Setup <u>6:00 pm</u>	Take Down Completed <u>11:00 pm</u>

10) Upon completion of the event all garbage, debris and materials shall be entirely removed, and properly and legally disposed of by the Applicant. If area is not left clean, or if there is damage to City property, Applicant shall be responsible to reimburse the City of Sonora for all costs associated with cleanup or repair.

11) Applicant must obtain a permit from the Sonora Fire Department for any type of cooking or open flame device. Fire extinguishers will be required.

12) All electrical devices must be applied with approved shut-offs and must not create a trip hazard.

Submit Original To:

City of Sonora
Special Programs Department
Attn: Sheala Wilkinson
94 N. Washington Street
Sonora, CA 95370

For Further Information - (209) 532-7725 or swilkinson@sonoraca.com

Agreement and Signature

I, the undersigned representative, am duly authorized to submit this application. I hereby certify that all of the information provided on this application is complete and accurate. I have read and understand all of the included rules and regulations and have completed and signed the Special Event Permit Hold Harmless Agreement.

Print Name BRYAN ADOX

Signature Bryan Adcox  1-2-19
Date

CITY TO COMPLETE

City Department Review:

Sonora Fire Department	<input type="checkbox"/> Approved	<input type="checkbox"/> Denied	Date _____
Sonora Police Department	<input type="checkbox"/> Approved	<input type="checkbox"/> Denied	Date _____
Public Works Department	<input type="checkbox"/> Approved	<input type="checkbox"/> Denied	Date _____
Community Development Dept.	<input type="checkbox"/> Approved	<input type="checkbox"/> Denied	Date _____

If application is denied, list reason for denial _____

CITY APPROVAL:

Conditions of Approval, if any _____

Timothy A. Miller, City Administrator

Date