



City of Sonora

Community Development Department
94 N. Washington Street
Sonora, CA 95370
(209) 532-3508
(209) 532-3511 fax
www.sonoraca.com

MEMORANDUM

Date: December 13, 2018
To: Tim Miller, City Administrator
From: Rachele Kellogg, Community Development Director
Subject: Staff Report for November 2018

The following highlighted projects were undertaken by the Community Development Department:

RED CHURCH PROJECT – The project’s engineering consultants, Willdan Engineering, completed the initial project plans/layout for the Red Church Pedestrian & Circulation Improvement Project to discuss with stakeholders. Project consultants and staff met with adjoining property owners, Sonora High School and Sonora Elementary School on December 10th. An Open House for those businesses and property owners located within 300 ft. of the project, along with the public, was held in the City Council Chambers on December 11th from 4 to 6 p.m. Project consultants and staff were available during the Open House to receive comments and discuss the project. The plans will be revised to address some of the comments received during these meetings and will be presented to the City Council at their December 17th meeting for consideration.

SONORA CHRISTMAS PARADE – Staff completed all of the final details related to the City’s Historic Sonora Christmas Parade which was held on November 23rd at 6 p.m. This event is a coordinated effort between all City Departments. Despite the rain, and there was a lot of rain, this holiday tradition went on as planned. We did have participants that cancelled or revised their entries which shortened the parade but it was still enjoyed by those that came out to watch it.

HOUSING ELEMENT – City staff, in coordination with the County’s Community Resources Department, worked with the Housing Policy Department under the State Department of Housing & Community Development (HCD) to finalize the Regional Housing Need Allocation (RHNA) for the 2019-2024 Housing Element Update. Under state law each local government is assigned its share of the State’s regional housing needs over the period covered under the Housing Element. The City’s final RHNA housing numbers allocation is 25 very-low income, 20 low income, 20 moderate income and 50 above-moderate income households. As part of the Housing Element update, staff must identify adequate sites and program actions to accommodate this allocation by income category. Housing Elements are required to be updated every five years and the City’s HCD approved 2019-2024 Housing Element must be adopted by the City Council by August 2019. Additionally Staff cleared special conditions to allow the City to incur costs under the \$75,000 in CDBG grant funds awarded to assist with costs associated with the preparation of the low-income components of the Housing Element.

DOWNTOWN BROCHURE – Staff requested funding through the Tuolumne County Visitors Bureau’s Community Sponsorship Program to assist with printing the City’s Downtown Sonora Brochure. To keep information this brochure current, it will be updated by staff and reprinted for distribution a minimum of 3 times a year. The City received \$689.60 in funding through the Program.

MONTH OF NOVEMBER, 2018	COMMUNITY DEVELOPMENT DEPARTMENT	CITY OF SONORA 94 N. WASHINGTON ST. SONORA, CA 95370		
ACTIVITY REPORT				

NAME	LOCATION	TYPE	VALUATION	FEES
NEW RESIDENTIAL		TOTAL UNITS __0__		
SUBTOTAL __0__				
CDBG REHABS		TOTAL UNITS __0__		
SUBTOTAL __0__				
COMMERCIAL		TOTAL UNITS __0__		
SUBTOTAL __0__				

ALTERATIONS & ADDITIONS		TOTAL UNITS __9__		
Christopher Loh	459 Alpine Lane	Remove & replace deck	\$6,000	\$150.25
West Ben Inc.	1000 S. Washington St	Replace rotten power pole on NE corner	\$1,500	\$150.25
Mark & Janice Quinn Tr.	1243 Mono Way	Demo interior walls in prep. For tenant imp. for medical cannabis dispensary	\$1,000	\$87.00
William Coffill	395 Hwy 49	Replace underground water service	\$5,000	\$85.00
Mary Allred Tr.	159 Rose Street	Tree damage repairs to ex. residence; roof, framing, elect. & plbg.	\$170,100	\$1,411.31
Mark & Janice Quinn	1243 Mono Way	Tenant Imp. for Cannabis dispensary	\$13,325	\$294.80
Rodney Hagon	201 E. Jackson St	Remodel kitchen; replace sub-panel	\$38,000	\$623.80
Roger Oser	1031 B Sanguinetti	Tenant Imp. for Quest Diagnostics; add mechanical, elect. & plbg.	\$149,600	\$1,699.86
Jesse Rice	28 Palemone	Replace LPG tank; new fireplace insert	\$4,000	\$144.90

DEMOLITIONS		TOTAL UNITS __0__		
NAME	LOCATION	TYPE	VALUATION	FEE

SUBTOTAL <u> 9 </u>		
MISCELLANEOUS REPAIRS		
NUMBER OF PERMITS	VALUATION \$	FEE
12	\$67,315	\$1,887.18

TOTAL NUMBER OF PERMITS ISSUED	21
TOTAL VALUATION	\$455,840
SUB TOTAL OF PERMIT FEES COLLECTED	\$6,534.35
TOTAL FIRE DEPARTMENT FEES COLLECTED	\$ 0
TOTAL TRAFFIC FEES COLLECTED	\$ 0
TOTAL PUBLIC SAFETY FEES COLLECTED	\$ 0
TOTAL PARKS & RECREATION FEES COLLECTED	\$ 0
TOTAL FEES COLLECTED	\$6,534.35

FISCAL YEAR TO DATE

TOTAL NUMBER OF PERMITS ISSUED	115
TOTAL VALUATION	\$2,171,913
TOTAL FIRE DEPARTMENT FEES COLLECTED	\$1,080.00
TOTAL PUBLIC SAFETY FEES COLLECTED	\$0
TOTAL PARKS & RECREATION FEES COLLECTED	\$0
TOTAL TRAFFIC MITIGATION FEES COLLECTED	\$3,515.00
TOTAL PERMIT FEES COLLECTED	\$35,179.19