



City of Sonora

Community Development Department
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MEMORANDUM

Date: June 7, 2018
To: Tim Miller, City Administrator
From: Rachelle Kellogg, Community Development Director
Subject: Staff Report for May 2018

The following highlighted projects were undertaken by the Community Development Department during the month of May:

STOCKTON – WASHINGTON TRANSIT PROJECT – The Caltrans' Audit and Investigation Unit has completed review and approval of the consultants' Indirect Cost Rates allowing the City to move forward with closing negotiations and submitting the final contract documents to Caltrans for approval prior to City award. The City Council will be considering awarding the contract for engineering services to Kimley-Horn and Associates, Inc. at their meeting of June 18th. Staff also prepared the Caltrans required A&E Procurement Adoption and the Title VI Program for the City Council's consideration and approval.

CODE ENFORCEMENT ORDINANCES – Staff has received comments back from the City Attorney related to the draft code enforcement ordinances. The four proposed ordinances include the Administrative Remedies and Procedures for the Enforcement of Code Violations, Post Disaster Assessment, Property Maintenance Code, and Dangerous Building Code. These ordinances will replace the existing SMC Title 11, Administrative Procedures for the Enforcement, Imposition, Collection and Administrative Review of Penalties or Fines for Code Violations, due to issues related to its implementation and enforcement provisions. Once adopted staff will utilize these ordinances to assist with substandard buildings within the City. Staff will be addressing the Attorney's recommended changes to the documents and preparing them for review and consideration by the City Council.

WEBSITE UPDATES – To keep the City's website current and fresh the Special Programs Coordinator continually adds new articles about current activities related to the City as well as all upcoming events. Staff has also updated the Dragoon Gulch Trail page to reflect the current changes to the trail. Vision Sonora now has a direct link from the Home Page and this section is currently being revised to reflect the changes requested by the Community Design and Marketing Committee. The Energy Action Plan now has its own page and additional information will be added as provided by the Working Group.

PLANNING FEES – Staff is currently preparing a fee study to evaluate increasing the Community Development Department's fees for planning related services. The current fees are far below the costs to the City for providing these services. Staff will be presenting the fee study, along with a staff recommendation for revised fees, to the City Council at a future meeting.

BUILDING PERMIT ACTIVITY – Building permit activity continues to be strong as we approach the end of Fiscal Year 2018. Most of the activity is related to smaller commercial and residential projects for tenant improvements, re-roofs, electrical/plumbing, etc. Additionally a permit was issued for a new home at the end of South Washington Street. Both the Outpatient Pavilion and Front Porch buildings were finalized allowing for occupancy of the buildings. Also near completion are the City's new juice bars, Jamba Juice in the Crossroads Shopping Center and Formosa in Downtown Sonora.

MONTH OF MAY, 2018	COMMUNITY DEVELOPMENT DEPARTMENT	CITY OF SONORA 94 N. WASHINGTON ST. SONORA, CA 95370		
ACTIVITY REPORT				

NAME	LOCATION	TYPE	VALUATION	FEEES
NEW RESIDENTIAL		TOTAL UNITS __0__		
SUBTOTAL __0__				
CDBG REHABS		TOTAL UNITS __0__		
SUBTOTAL __0__				
COMMERCIAL		TOTAL UNITS __0__		
SUBTOTAL __0__				

ALTERATIONS & ADDITIONS		TOTAL UNITS __10__		
Benites Enterprises LP	395 S. Washington St.	Remove ex. elect. fixtures & replace with recess LED can lights	\$2,000	\$124.25
Crossroads Enterprises LP	133 Old Wards Ferry Road	Fire Alarm Cell Upgrade	\$1,000	\$ 25.00
Affordable Properties	89 A&B Elm Street	Int. remodel; replace cabinets, countertops; minor repairs to elect.	\$20,000	\$383.25
Pamela Bowman	596 Morning Star Dr.	Install a 6.96 kw roof mount solar system	\$27,840	\$300.00
Suzanne Gayle	452 Morning Star Ct.	Install a 5.8 kw roof mount solar system	\$23,200	\$300.00
Jim & Bonnie Hamilton	229 Southgate Dr.	New Garage	\$33,042	\$497.47
Jose Luis Zarate	129 Snell Street	Construct retaining wall	\$3,000	\$162.86
Donald Green	104 S. Washington St	Tenant Imp. for Juice Bar	\$27,500	\$549.75
John Perrault	50 Hope Lane	Install a 9.72 kw roof mount solar system	\$30,000	\$371.50
Sonora 3 LLC	1191 Sanguinetti Road	Add 2 Fire Sprinkler heads to bldg..	\$1,900	\$ 91.20

DEMOLITIONS		TOTAL UNITS __0__		
NAME	LOCATION	TYPE	VALUATION	FEE

SUBTOTAL <u> 10 </u>			
MISCELLANEOUS REPAIRS			
NUMBER OF PERMITS	VALUATION \$	FEE	
16	\$ 120,732	\$3,329.19	

TOTAL NUMBER OF PERMITS ISSUED	26
TOTAL VALUATION	\$290,214
SUB TOTAL OF PERMIT FEES COLLECTED	\$6,134.47
TOTAL FIRE DEPARTMENT FEES COLLECTED	\$1,320.00
TOTAL TRAFFIC FEES COLLECTED	\$ 0
TOTAL PUBLIC SAFETY FEES COLLECTED	\$ 0
TOTAL PARKS & RECREATION FEES COLLECTED	\$ 0
TOTAL FEES COLLECTED	\$7,454.47

FISCAL YEAR TO DATE

TOTAL NUMBER OF PERMITS ISSUED	194
TOTAL VALUATION	\$4,772,124.00
TOTAL FIRE DEPARTMENT FEES COLLECTED	\$5,880.00
TOTAL PUBLIC SAFETY FEES COLLECTED	\$0
TOTAL PARKS & RECREATION FEES COLLECTED	\$0
TOTAL TRAFFIC MITIGATION FEES COLLECTED	\$7,030.00
TOTAL PERMIT FEES COLLECTED	\$79,416.14