



City of Sonora
 Tuolumne County
 "Queen of the Southern Mines"
 94 N. Washington Street
 Sonora, CA 95370
 www.sonoraca.com

Area Code 209

Administration/City Clerk.....	532-4541
City Administrator	532-6115
Finance.....	532-6331
Human Resources	588-8946
Public Works.....	532-2922
Cemetery.....	532-4492
Community Development.....	532-3508
Opera Hall/Special Programs.....	532-7725
Police	532-8143
Fire	532-7432

Administration/HR Fax Number: 532-2738

COUNCIL AGENDA REPORT

DATE: MAY 7, 2018

TO: CITY COUNCIL

FROM: TRACY SKELLY, ADMINISTRATIVE ANALYST

SUBJECT: INTRODUCTION OF PART-TIME OFFICE ASSISTANT/ACCOUNTING
 TECHNICIAN CELIA FRIDLEY

RECOMMENDATION:

There is no action required at this time. The City of Sonora Administration Department would like to present our newest employee, Part-Time Office Assistant/Accounting Technician Celia Fridley.

BACKGROUND:

During the summer of 2016, the City of Sonora openly recruited to fill a vacant Office Assistant /Accounting Technician position. After a number of unsuccessful recruitments, we obtained Celia through a temporary agency and eventually selected her to fill the position.

DISCUSSION:

Celia "Sally" Fridley was born and raised in Modesto by her parents Salvador and Celia. She comes from a family of five brothers and three sisters. Sally graduated from Thomas Downey High School; she also attended Valley Commercial College where she earned her certification as a Word Processing Specialist and recognized on the Dean's Honor list. Sally's work background consists of 20 years plus in the mortgage lending and escrow industry. She moved to South Lake Tulloch 8 years ago, where she enjoys spending time with her granddaughters and family.

We are excited to welcome Sally officially to the City of Sonora. We already know she is an excellent addition to the Administration Department team.