



City of Sonora

Community Development Department
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MEMORANDUM

Date: May 14, 2018
To: Tim Miller, City Administrator
From: Rachelle Kellogg, Community Development Director
Subject: Staff Report for April 2018

The following highlighted projects were undertaken by the Community Development Department during the month of April:

STOCKTON – WASHINGTON TRANSIT PROJECT – Tim Miller, Darin Grossi and Rachelle Kellogg met with project representatives from Kimley Horn to negotiate project costs and discuss the project scope and schedule. Staff also completed and submitted the required sole source documentation to Caltrans for approval and received authorization to move forward on May 1st. City staff completed and submitted the required Consultants' Indirect Cost Rate documentation to the Caltrans' Audit and Investigation Unit. They have 30 days to review the documentation and either approve or deny the submittal. If denied, the documentation will need to be revised and resubmitted. The City cannot move forward with contract award until this step is completed.

HOMEBUYERS' ASSISTANCE LOAN PROGRAM – On April 10th Kim Campbell, Community Development Specialist, presented information about the City's Homebuyers Assistance Loan Program at "Making Homeownership Possible in Tuolumne County" hosted by the Association of Realtors. Sheila Shanahan and Quincy Yale from Tuolumne County also spoke at the meeting. Staff continues to market the City's Program and meet with potential applicants but unfortunately, we have not been able to fund any new loans. Under the City's CDBG Grant #16-CDBG-11145, the City has funding for up to 6 loans but the grant will expire in October of 2019. There continues to be very few affordable houses for sale within the City and investors for the rental market are buying many of them. Hopefully this trend will change so the City can expend the allocated grant funds.

FARMERS MARKET - Preparations are being finalized for the annual Sonora Certified Farmers Market. The Market opens on May 19th and runs through October 13th. Rebecca Howard is the new Market Supervisor for this year. She is replacing Erin O'Hare who has moved out of Tuolumne County. Becky will oversee each Market Day to make sure that everything goes smoothly. The Market's patrons are always happy when this festive event returns to Downtown Sonora.

DRAGOON GULCH EXPANSION PROJECT- Staff completed and submitted the Sonora Area Foundation's Final Grant Report for the Dragoon Gulch Trail Expansion – Phase I. The City received \$26,500 in grant funds for the Project and proceeds received through the annual Dragoon Gulch Run were used to complete the Project. New metal trail markers are currently being made to replace the existing stone markers and new benches will be installed along the new trail sections. Additionally, the Public Works Department and Kevin Anderson, Trail Caretaker, have been repairing and replacing some of the existing trail amenities. This included replacing the damaged Trail signs at the Woods Creek Trailhead. The new Trail Map has been completed along with a new brochure and updated kiosk information. Staff is also currently updating the Trail information on the City's website.

MONTH OF APRIL, 2018	COMMUNITY DEVELOPMENT DEPARTMENT	CITY OF SONORA 94 N. WASHINGTON ST. SONORA, CA 95370
ACTIVITY REPORT		

NAME	LOCATION	TYPE	VALUATION	FEES
NEW RESIDENTIAL		TOTAL UNITS __0__		
SUBTOTAL __0__				
CDBG REHABS		TOTAL UNITS __0__		
SUBTOTAL __0__				
COMMERCIAL		TOTAL UNITS __0__		
SUBTOTAL __0__				

ALTERATIONS & ADDITIONS		TOTAL UNITS __4__		
First Sonora Shopping Center	220 B Stockton St	Install Fire Sprinklers for Sonora Oxygen's Tenant Improvement	\$3,500	\$173.91
Argonaut Investments	770 Mono Way	Replace damaged parking lot light pole & ftg.	\$8,000	\$222.25
Bank of America NT&SA	198 S. Green St	Install two 1,000 gallon LPG tanks & trash enclosure	\$30,000	\$778.88
Sonora 3 LLC	1191 Sanguinetti	Tenant Imp. for Jamba Juice	\$207,000	\$2,249.28

DEMOLITIONS		TOTAL UNITS __1__		
NAME	LOCATION	TYPE	VALUATION	FEE
Joseph & Lucia Gee	87-89 N. Washington	Demolition of an unsafe building	\$100,000	\$377.00
SUBTOTAL __5__				

MISCELLANEOUS REPAIRS		
NUMBER OF PERMITS	VALUATION \$	FEE
19	\$114,852	\$3,725.80

TOTAL NUMBER OF PERMITS ISSUED	24
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TOTAL VALUATION	\$463,352.00
SUB TOTAL OF PERMIT FEES COLLECTED	\$ 7,527.12
TOTAL FIRE DEPARTMENT FEES COLLECTED	\$ 1,040.00
TOTAL TRAFFIC FEES COLLECTED	\$ 0
TOTAL PUBLIC SAFETY FEES COLLECTED	\$ 0
TOTAL PARKS & RECREATION FEES COLLECTED	\$ 0
TOTAL FEES COLLECTED	\$ 8,567.12

FISCAL YEAR TO DATE

TOTAL NUMBER OF PERMITS ISSUED	168
TOTAL VALUATION	\$4,481,910.00
TOTAL FIRE DEPARTMENT FEES COLLECTED	\$ 4,560.00
TOTAL PUBLIC SAFETY FEES COLLECTED	\$0
TOTAL PARKS & RECREATION FEES COLLECTED	\$0
TOTAL TRAFFIC MITIGATION FEES COLLECTED	\$7,030.00
TOTAL PERMIT FEES COLLECTED	\$73,281.67