



# SONORA POLICE DEPARTMENT

## POLICE OFFICER

# SCHOOL RESOURCE OFFICER



Base Salary: \$27.85/hr (Approx. 960 hours annually)

OPEN UNTIL FILLED

*Make a Difference in your Community by Joining the Sonora Police Department Team*

Application and Job Description at [www.sonoraca.com](http://www.sonoraca.com)

94 N. Washington Street (City Administration)

100 S. Green Street (Police Department)

(209) 588-8946 ~ 8:00 am - 4:00 pm (M-F)

**This Police Officer position is funded through a grant that ends in June of 2021. It is our goal to seek continued funding beyond this point, but not guaranteed.**

### THE POSITION

Under general supervision, patrols an assigned campus; attends meetings with school groups; participates in and conducts public awareness/education programs at school. Acts as a resource for students, parents, teachers, and administration regarding law enforcement issues. Provides a link to other service agencies that provide preventative and counseling services. Works with school officials to resolve problems affecting school age children. Assist in the implementation of tobacco related school policies and participate in tobacco possession enforcement details, tobacco youth decoy operations and participate in tobacco possession enforcement functions. Performs a wide variety of patrol and related duties involving the prevention of crime, the protection of life and property, and the enforcement of Federal, State, and local laws and ordinances; makes investigations, assists in the preparation of cases, and testifies in court; provides information and assistance to the public; performs related work as assigned.

### SPECIAL REQUIREMENTS

1. Possession of, or ability to obtain, a valid California Driver's License by time of appointment.
2. Possession of a Basic Certificate issued by the California State Commission on Peace Officer Standards and Training (P.O.S.T.).
3. Successful completion of a specialized course of training for school peace officers within 2 years of the date of first employment.

### EDUCATION & EXPERIENCE

All applicants must possess a high school diploma or a G.E.D.

### EXAMPLES OF ABILITIES REQUIRED

Must have the ability to observe and document accurately; recall faces, names, descriptive characteristics, and facts of incidents and places. Interpret, apply and explain complex laws, codes, regulations, and ordinances. Prepare clear, accurate and grammatically correct reports, records, and other written materials. Identify and be responsive to community issues, concerns, and needs. Monitor changes in laws and court decisions and apply them in work situations. Enter information into a computer with sufficient speed and accuracy to perform the work. Make sound, independent decisions in emergencies. Organize own work, set priorities, and meet critical time deadlines. Operate the equipment and vehicles of the department in a safe and responsible manner. Use tact, initiative, prudence, and independent judgment within general policy, procedural, and legal guidelines. Establish, maintain, and foster positive and effective working relationships with those contacted in the course of work.

### SELECTION PROCESS

1. All applicants must complete a standard City of Sonora "Application for Employment" form. **A copy of a California P.O.S.T. Basic Certificate must be submitted with application. Faxed or emailed applications will not be accepted.**
2. Practical Written Exercise: Weighted: Pass/Fail
3. Oral Interview: Weighted one hundred percent (100%)
4. Successful completion of a thorough background investigation
5. Medical examination (including a drug screen)
6. Psychological examination - Pass/Fail

Please see job description for details regarding class characteristics, physical demands and environmental elements.

The City of Sonora is an Equal Opportunity Employer.