



City Of Sonora  
 Tuolumne County  
*Queen of the Southern Mines*  
 94 N. Washington Street  
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 www.sonoraca.com

	<u>Area Code 209</u>
Administration/City Clerk .....	532-4541
City Administrator .....	532-6115
Finance .....	532-6331
Human Resources .....	588-8946
Public Works .....	532-2922
Cemetery .....	532-4492
Community Development .....	532-3508
Opera Hall/Special Programs .....	532-7725
Police .....	532-8143
Fire .....	532-7432

Administration/HR Fax Number: 532-2738

## MEMORANDUM

**Date:** Meeting of December 17, 2018

**To:** Honorable Mayor and Members of the City Council

**From:** Mike Lagomarsino, Public Works Supervisor

**Subject:** Public Works Department Report for November 2018

For the month of November 2018, the City of Sonora Public Works Department performed the following activities:

### Streets/Storm Drains

Repaired asphalt at City parking lot at Green and Linoberg Streets and sections of Barretta Street  
 Replaced damaged street sign on Hospital Road  
 Continued cleaning storm drainage ditches and repaired failing drain inlet on Stewart Street.

### Parks/Parking Lots

Removed leaves from parking lots and sidewalks  
 Replaced damaged trash receptacle in Coffill Park  
 Removed downed oak tree on the Dragoon Gulch Trail and willow tree Woods Creek near Rotary Park

### Events

Deployed changeable message signs for the annual Green Waste disposal days  
 Installed Christmas wreaths holiday banners on street light poles  
 Installed Christmas lights on historical locomotive on Stockton Road and fountain on Washington Street  
 Selected, transported and installed the Christmas tree donated by Sierra Glen Apple Ranch at the Red Church  
 Prepared for the Christmas Parade including staging barricades, cones, changeable message signs, and no parking signs prior to event; and, assisted the Police Department with road closures and traffic control during the Parade  
 Performed early morning street cleanup; and, removed, organized and stored the equipment from the Parade

### Facilities

Repaired toilet at the Police Department

Refinished and installed cabinets in processing room at the Police Department

Repaired heater vent pipe leak on the roof of the Fairview Lane rental

### Cemetery

Prepared monthly reports, conducted maintenance duties, installed headstones, checked messages and returned phone calls daily

### Miscellaneous

Assisted Sonora Union High School with the cleanup of a downed tree from creek in the staff parking lot; and, a fuel spill near the bus yard on Shaws Flat Road

Performed routine daily and monthly activities included regular checking of parks and landscape areas for maintenance needs and safety concerns, blowing of City parking lots and sidewalks, garbage collection at City facilities, routine maintenance of City buildings, cleaning and stocking City Rest Rooms, opening of gate to Dragoon Trail parking lot, placing of event banners, and routine maintenance of City vehicles and participation of staff on assigned committees