



City Of Sonora
Tuolumne County
"Queen of the Southern Mines"
94 N. Washington Street
Sonora, CA 95370
www.sonoraca.com

	<u>Area Code 209</u>	
Administration/City Clerk		532-4541
City Administrator		532-6115
Finance		532-6331
Human Resources		588-8946
Public Works		532-2922
Cemetery		532-4492
Community Development		532-3508
Opera Hall/Special Programs		532-7725
Police		532-8143
Fire		532-7432

Administration/HR Fax Number: 532-2738

MEMORANDUM

Date: Meeting of November 19th, 2018

To: Honorable Mayor and Members of the City Council

From: Mike Lagomarsino, Public Works Supervisor

Subject: Public Works Department Report for October 2018

For the month of October 2018, the City of Sonora Public Works Department performed the following activities:

Facilities

Replaced light fixtures at the Fire Department; mechanics office and storage room at the Public Works yard; and, kitchen area at the Fire Museum

Installed a ceiling fan in the sleeping quarters at the Fire Department

Prepped cabinets for painting and installation at the Police Department processing room

Repaired siding, installed a new door, and removed hardware to prepare for the painting of the former Visitors Center building

Completed pruning and landscape clean up at the City's rental house on Fairview Lane.

Repaired a toilet in the Opera Hall men's rest room

Installed a new attic access panel in office at Police Department

Repainted stall numbers for permit parking in the Terzich parking structure

Cleaned rain gutters and down spouts and winterized swamp coolers at City buildings

Parks

Installed 46 yards of new material in the playground area at Woods Creek Rotary Park.

Events

Deployed changeable message signs and staged traffic cones and pedestrian signs near crosswalks for the Trick or Treat Street event

Assembled and delivered Type 3 barricades and road closed signs for a Sugg house event

Staged signs and barricades for road closures for the annual S.U.H.S. Homecoming Parade and assisted with traffic control

Replaced bulbs and ribbons in Christmas wreaths prior to installation

Stored Farmers Market equipment at Opera Hall storage room

Streets and Drains

Pruned landscaped areas on Restano Way, Mono Way, and South Washington intersections

Performed roadside trash pickup on numerous City streets

Performed cleaning of numerous drainage ditches throughout the City in preparation for upcoming rain season and assisted Baseline with annual cleaning of creeks

Pruned low hanging Sycamore trees for vehicle clearance on Lyons Street

Repaired damaged street signs in the Farmers Market Lot and on Hospital Road

Removed trip hazard in sidewalk at exit door at the Fire Department

Cemetery

Repaired flag pole lights and continued back filling sunken plots

Prepared required monthly reports, conducted maintenance duties, installed headstones, check messages and returned phone calls daily

Miscellaneous

Routine daily and monthly activities included regular checking of parks and landscape areas for maintenance needs and safety concerns. Blowing of City parking lots and sidewalks, garbage collection at City facilities, routine maintenance of City buildings, cleaning and stocking City rest rooms, opening of gate to Dragoon Trail parking lot, placing of event banners, and routine maintenance of City vehicles and participation of staff on assigned committees.