



City of Sonora

Community Development Department
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MEMORANDUM

Date: October 11, 2018
To: Tim Miller, City Administrator
From: Rachele Kellogg, Community Development Director
Subject: Staff Report for September 2018

The following highlighted projects were undertaken by the Community Development Department during the month of September:

RED CHURCH PROJECT – The Red Church Pedestrian and Circulation Improvement Project was awarded \$722,000 in grant funding for preliminary engineering, final design and construction by the California Transportation Commission (CTC) under the ATP Augmentation Program. \$67,000 of this funding is for preliminary engineering and design. The City received two proposals under the Request for Proposal issued for engineering design services. The proposing firms included Willdan Engineering and Kimley-Horn & Associates, Inc. Staff reviewed each proposal for responsiveness, completeness and approach to the project. Reference checks were also conducted for both firms. Staff discussed with each firm their approach to the project, tasks/deliverables, assigned key personnel, project schedule and cost proposals. Revisions to their scope of services and costs was also discussed and after which both firms submitted a revised Scope of Services and Cost Proposal. Following a final evaluation of the proposals staff recommended that Willdan Engineering be selected as the consultant to provide engineering services for the project. Staff submitted the required documentation to Caltrans and received authorization to award the contract. The City Council will be considering the contract award at their October 15th meeting.

STOCKTON – WASHINGTON TRANSIT PROJECT – Consultants and staff continued to work on identifying transit locations and improvements to be included within the project preliminary plans, design elements, project description and scope required for Caltrans' Preliminary Environmental Scoping Document (PES). The City's Contract Planner, Paula Daneluk, prepared the PES and delivered it to Caltrans on Wednesday, October 3rd. Caltrans will advise as to whether or not the City can take the lead on the environmental document or if they will which would delay the project. Kimley-Horn is now in the process of preparing the 35% plans.

542 STOCKTON STREET EXTERIOR PAINTING PROJECT – Staff prepared the Notice to Contractors for the repainting of the siding and trim of the existing building formerly occupied by the Tuolumne County Visitors Bureau. The City received one proposal, in the amount of \$4,450, from Highlander Painting & Decorating located on Stockton Street. The contract has been executed and the project will be completed by November 16th. The Public Works Department prepared the building for painting by removing vegetation and Visitors Bureau displays and making minor repairs to the siding.

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|-------------------------------------|---|---|--|--|
| MONTH OF SEPTEMBER, 2018 | COMMUNITY DEVELOPMENT DEPARTMENT | CITY OF SONORA 94 N. WASHINGTON ST. SONORA, CA 95370 | | |
| ACTIVITY REPORT | | | | |

| NAME | LOCATION | TYPE | VALUATION | FEE |
|------------------------|-----------------|--------------------------|------------------|------------|
| NEW RESIDENTIAL | | TOTAL UNITS __0__ | | |
| | | | | |
| SUBTOTAL __0__ | | | | |
| CDBG REHABS | | TOTAL UNITS __0__ | | |
| | | | | |
| SUBTOTAL __0__ | | | | |
| COMMERCIAL | | TOTAL UNITS __0__ | | |
| | | | | |
| SUBTOTAL __0__ | | | | |

| ALTERATIONS & ADDITIONS | | TOTAL UNITS __7__ | | |
|------------------------------------|------------------------|---|----------|----------|
| Crossroads Enterprises LP | 133 Old Wards Ferry Rd | Tenant Imp. for a minor alteration of Starbucks; electrical panel revisions; furniture and flooring | \$60,000 | \$730.75 |
| Peter Lopez | 674 Golden Gate Ct. | Retaining Wall | \$700 | \$87.00 |
| Larry & Melinda Jensen | 64 N. Stewart St | Complete work from housing complaint; remove & replace decking, railings & posts | \$40,100 | \$568.76 |
| Sonora Community Hospital | 900 Mono Way | Fire & Life Safety inspection for a temp. tent | \$100 | \$201.00 |
| Justin Page | 266 McCormick Dr | Convert 1/2 of carport to garage | \$3,000 | \$162.36 |
| David Bonilla | 123 Wall Street | Change out bathtub, vanity and toilet | \$400 | \$87.00 |
| 975 Morningstar LLC | 975 Morning Star Dr. | Install Fire Alarm Communicator | \$449 | \$25.00 |

| DEMOLITIONS | | TOTAL UNITS __0__ | | |
|-----------------------|-----------------|--------------------------|------------------|------------|
| NAME | LOCATION | TYPE | VALUATION | FEE |
| | | | | |
| SUBTOTAL __7__ | | | | |

| MISCELLANEOUS REPAIRS | | |
|------------------------------|---------------------|------------|
| NUMBER OF PERMITS | VALUATION \$ | FEE |
| 13 | \$99,253 | \$2,457.73 |

| | |
|--|--------------------|
| TOTAL NUMBER OF PERMITS ISSUED | 20 |
| TOTAL VALUATION | \$204,002 |
| SUB TOTAL OF PERMIT FEES COLLECTED | \$ 4,319.60 |
| TOTAL FIRE DEPARTMENT FEES COLLECTED | \$ 180.00 |
| TOTAL TRAFFIC FEES COLLECTED | \$ 3,515.00 |
| TOTAL PUBLIC SAFETY FEES COLLECTED | \$ 0 |
| TOTAL PARKS & RECREATION FEES COLLECTED | \$ 0 |
| TOTAL FEES COLLECTED | \$ 8,014.60 |

FISCAL YEAR TO DATE

| | |
|--|--------------------|
| TOTAL NUMBER OF PERMITS ISSUED | 70 |
| TOTAL VALUATION | \$1,348,379 |
| TOTAL FIRE DEPARTMENT FEES COLLECTED | \$1,080.00 |
| TOTAL PUBLIC SAFETY FEES COLLECTED | \$0 |
| TOTAL PARKS & RECREATION FEES COLLECTED | \$0 |
| TOTAL TRAFFIC MITIGATION FEES COLLECTED | \$3,515.00 |
| TOTAL PERMIT FEES COLLECTED | \$21,048.52 |