

**CITY COUNCIL
CITY OF SONORA
JUNE 18, 2018**

A Regular Meeting of the City Council of the City of Sonora was held this date in the Council Chambers at City Hall, 94 North Washington Street, at 5:03 p.m. The following members were present: Mayor Connie Williams, Mayor Pro-Tem Jim Garaventa, Councilmembers Matt Hawkins, Mark Plummer, George Segarini; City Administrator Tim Miller, City Clerk Marijane Cassinetto, City Attorney Nubia Goldstein, Fire Chief Aimee New, Police Chief Turu VanderWiel, Community Development Director Rachelle Kellogg. Absent: Interim Engineer Gerard Fuccillo.

CITY CLERK'S REPORT ON POSTING OF AGENDA

City Clerk Cassinetto advised Council that at Noon on the 15th day of June, 2018, the Agenda for the City of Sonora Council Meeting scheduled for this date was posted outside City Hall for public view.

APPROVAL OF THE AGENDA

Regarding Agenda Item K., Vision Sonora Committee Report, Mayor Williams corrected the date of the first meeting from May 15 to May 10, 2018, and upon **MOTION by Councilmember Plummer, second by Councilmember Hawkins, it was unanimously carried that the date be changed as corrected.**

PRESENTATIONS

None

PUBLIC COMMENT

Laurie Lehmann, Air B&B Host, commented that as an owner of a B&B in Sonora, neither the City nor the County collect the tax for her business. She said that she cannot collect it so it diminishes her profit. She noted that the County collects the tax on behalf of its B&B owners and feels this is not a fair situation for her. Lehmann requested that the Council talk to the County representative who takes care of these matters.

Tyler Sommerset appeared on behalf of Tuolumne County Transit to let the public know that it is offering its Trolley service free of charge every Saturday from July 7 to September 1, 2018, to the destinations of Jamestown, Sonora, Columbia and the Junction Shopping Center. Sommerset also reported a new service provided on weekends and holidays through the summer months to Pinecrest which costs \$10 round trip, \$5 for veterans, students and seniors, and family packages are available for \$15, \$10 if there are veterans, students and seniors in the household.

CONSENT CALENDAR

MOTION by Councilmember Segarini, second by Councilmember Plummer, that the Consent Calendar be approved as follows:

1. Approval of the Minutes for the City Council Closed Session and Regular Session Meetings of May 21, and June 4, 2018;
2. Approval to pay invoices for previously budgeted expenses on June 19, 2018, in the amount of \$70,380.49; and
3. Approval of disbursements in the amount of \$147,397.02, on June 8, 2018, for payroll, inclusive of employee salaries, employer and employee taxes and retirement contributions, and miscellaneous voluntary employee deductions.

There was no public comment, and the MOTION passed unanimously.

UNFINISHED BUSINESS

None

PUBLIC HEARINGS

None

NEW BUSINESS

Resolution No. 06-18-2018-A Regarding Title VI Civil Rights Program. The Council considered approving Resolution No. 06-18-2018-A adopting the Title VI Civil Rights Program and designating the City Administrator as the Title VI Coordinator. Recommending approval, Community Development Director Kellogg reported that because the City receives Federal transportation funds through Caltrans, it is subject to the requirements under Title VI of the Civil Rights Act of 1964. Pursuant to these requirements, the City must adopt the Civil Rights Program and designate a Title VI Coordinator. Staff recommends that the City Administrator be authorized as the Coordinator. Kellogg reviewed the provisions of the Resolution, which includes giving authority to the Administrator, and reviewed the Program requirements.

There was no public comment. MOTION by Mayor Pro-Tem Garaventa, second by Councilmember Hawkins, and unanimously carried that said Resolution be approved and adopted as presented.

Resolution No. 06-18-2018-B Regarding Award for Engineering Services. The Council considered approving Resolution No. 06-18-2018-B awarding the contract for engineering services to Kimley-Horn and Associates, Inc., for the Stockton-Washington Corridor Downtown Transit and Accessibility Project and authorizing the City Administrator to execute related documents. Recommending approval, Community Development Director Kellogg reported on the noticing process noting that only one proposal was received out of the 64 firms, and 2 consulting network service providers who were sent notices. Kimley Horne, the sole applicant, meets all Caltrans requirements. A second Request for Proposals was sent out pursuant to discussions with Caltrans regarding the justification requirements for sole source approval, and Kellogg noted that the initial scope of services was revised to remove project environmental services/clearances and the associated studies which will now be completed by City Planner Paula Daneluk and funded through the TCTC,

and a second noticing process was done resulting with only one proposal received from Kimley Horne. The not to exceed cost for the Project is \$269,89.38 and comes out of project fee monies. The kickoff meeting will be held on June 25, 2018, with a 7-month completion date. The first public input meeting will be held on Tuesday, August 7, 2018.

There was no public comment, and upon **MOTION by Mayor Pro-Tem Garaventa, second by Councilmember Segarini, it was unanimously carried that said Resolution be approved and adopted as presented.**

Resolution No. 06-18-2018-C Approving Modification to City Administrator Employment Agreement. The Council considered adoption of Resolution No. 06-18-2018-C which approves the Fifth Amendment to the Agreement between Timothy A. Miller and the City for employment of the City Administrator. City Attorney Nubia Goldstein reviewed the Agreement noting the three main provisions as follows:

1. A 5% salary increase during the time the Administrator performs the duties of the Administrative Services Director with a retroactive date of the first pay period in 2018, January 13, 2018;
2. A 2% COLA increase with a retroactive date of the first pay period in 2018, January 13, 2018; and
3. An amendment allowing the option to receive a payout of up to 480 hours of accrued sick leave at his currently hourly rate and up to an additional 240 hours of accrued sick leave at 50% of his current rate, or the option to obtain a payout of up to 480 hours of accrued sick leave toward his monthly medical, dental, and/or vision premium costs which occur following his retirement date until he becomes eligible for Medicare.

Mayor Pro-Tem Garaventa asked for confirmation that once a new Administrative Services Director is hired, the 5% salary increase goes away. Attorney Goldstein said that is correct.

There was no public comment. **MOTION by Councilmember Plummer, second by Councilmember Hawkins, that said Resolution as presented be approved and adopted as presented. The MOTION passed four to one by and following vote: Ayes: Garaventa, Hawkins, Plummer, Segarini; No: Williams.**

Resolution No. 06-18-2018-D Approving Updated Employee Salary Schedules. The Council considered adoption of Resolution No. 06-18-2018-D approving the employee salary schedules for Cost of Living and Salary Adjustments effective the first full pay period in January 2018 and will be reflected in the FY 2019 Budget. Administrator Miller presented the Resolution recommending approval. Approval is being requested to comply with California Public Employees Retirement Law (PERL), Section 570.5 of the California Code of Regulations (CCR). All changes and details are reflected in said Resolution.

There was no public comment. **MOTION by Councilmember Segarini, second by Mayor Pro-Tem Garaventa, and unanimously carried that said Resolution be approved and adopted as presented.**

Fiscal Year 2019 Budget. Administrator Miller presented the Budget for FY 2019, covering the period July 1, 2018 through June 30, 2019, noting that he would not be asking for approval at tonight's Meeting, but the Council will set a continued Meeting time for presentation of the Special Revenue, Capital Project Funds and overall revenue and expenditure projections. He reviewed the General Fund and Measure I operating expenditure budgets for the Administration, Community Development, Police, Fire and Public Works Departments. Miller also provided a department summary, current year accomplishments, fiscal year goals, staffing and performance metrics where applicable. A full copy of this proposal is on file in the Office of the City Administrator to which further reference is made. Between each Department review, there were questions from the Council with responses by Miller.

The Mayor asked for public comment. Ken Perkins commented that he was impressed with how many budget demands are met with such a small budget. Perkins also requested that the City not fund the Tuolumne County Economic Development Authority this year and use the money for other things facing the City like the projected lack of revenue. Discussion ensued between Councilmember Plummer and Perkins. The City Attorney counseled to limit discussion to the Budget as agendized.

Cindy Solinsky, business owner and teacher, complimented Police Chief VanderWiel for doing an "amazing" job, and his respectful treatment of everyone. She spoke to the issue of a School Resource Officer which will not be funded, noting that the number of students that go to him is amazing, and the Resource Officer has stepped up and really helped them, and the importance of trying to make some kind of funding work. John Williams asked if anybody has talked to the Sheriff's Department to see if the City and County can share in the expense for a School Resource Officer. Tuolumne County District 1 Supervisor Sherri Brennan responded that she would encourage this dialog, and that the County is budgeting for two School Resource Officers; Brennan also commented that the EDA is a great asset for the County and community.

The following persons commented in favor of funding the TCEDA, and on the ways that Executive Director Larry Cope and the TCEDA has helped their respective businesses and/or economic development for our community, the County of Tuolumne and the City of Sonora: Kurtis Clark from the Valley Sierra Small Business Development Center (Exhibit "A" attached hereto for reference), Tuolumne County Chamber of Commerce Executive Director Amelia Harrison, and Tuolumne County District 2 Supervisor. Councilmember Segarini read a letter in support from Micki Rucker; a copy of said letter is attached hereto as Exhibit "B" and included herein for reference. Jim Hildreth,

business owner, asked the Council to be open to suggestions. He posed the question of whether it could be possible for the City to develop its own economic development using the funding that would otherwise be allocated to TCEDA. He stated that cost effectiveness is very important, and that transparency is important to everyone.

There was no further public comment. Councilmember Plummer commented that support for Larry Cope is almost without measure; "he is a great guy and a great man in his position". Stating that conceptionally economic development is a great idea, he also said that you get what you measure for, but that they cannot know if they are going in the right direction if they are not making measurements; that he needs to see metrics tied into EDA's performance. Councilmember Plummer **MOVED that the EDA only be funded at the 2016 budget allocation plus a CPI adjustment until (1) this lawsuit gets closed, and (2) they have to start giving us numbers; or we need to have a frank and open discussion where we can best spend our dollars.** There was no second to the Motion.

Councilmembers Segarini and Plummer had discussion on any meetings Plummer had with Cope, with Segarini stressing the importance of the necessity for Plummer to talk to Cope. Councilmember Hawkins spoke to an earlier comment by Plummer in regard to buddies supporting Cope; and said that just because he is in favor of supporting the EDA, does not mean he is his buddy and did not appreciate the comment. Councilmember Plummer apologized saying that he did not mean it that way. Councilmember Garaventa commented that he has mixed feelings about the EDA; and also noted that he would need a solid proposal before being able to consider the possibility of the City funding its own economic development. Mayor Williams commented on the importance of funding a School Resource Officer and would like Staff to pursue meeting with the County to discuss shared funding. She noted that as a member of the Economic Development Board, she has asked EDA for a list of its successes for the City and the County providing the number of jobs being created, and a pay schedule. She has also suggested that the EDA form a Finance Committee to meet with the EDA Board and discuss how metrics could be put together prior to preparation of its Budget. Mayor Williams commented that it is prudent for the Council to discuss options for the City further before action is taken. Administrator Miller commented that to meet the Budget deadline, Staff would not have time to prepare options for economic development activities. Williams suggested having some type of on-going discussion. There was no further discussion; Administrator Miller commented that action to continue consideration of the Budget will be considered by the Council prior to the conclusion of this Meeting.

MONTHLY REPORTS

1. Community Development Department; Councilmember Hawkins commended Community Development Director Kellogg on the Dragoon Extension Project.
2. Fire Department; [unclear]

- 3. Police Department
 - 4. Public Works Department
- No public comment.

VISION SONORA COMMITTEE REPORT

Mayor Williams noted that the May 10, 2018, Meeting was cancelled, and she read her report for the Meeting of June 14, 2018, which is attached hereto as Exhibit "C" for reference. No public comment.

COMMUNICATIONS

None. No public comment.

COUNCILMEMBER/DEPARTMENT HEAD REPORTS

Community Development Director Kellogg reported that there were new brochures for the Dragoon Gulch Trail, and the website has been updated. **Councilmember Hawkins** reported that he had taken a midnight ride along with the Police Department, and that the new Officers are doing really great; he also attended the Fathers' Day Fly-In at Columbia Airport which he enjoyed. **Councilmember Plummer** noted that he also attended the Fly-In, and it was great. **Mayor Pro-Tem Garaventa** reported that he attended the last Local Agency Formation Commission Meeting, the Solid Waste Committee Meeting and the Yes Partnership Meeting. **Mayor Williams** reported that she attended Christian Heights Church's Hero Event noting that the City Council was given a plaque saluting the City as heroes, attended the League of California Cities Transportation Policy Committee Meeting in Sacramento, attended the Elder Abuse Forum, noted that the Central Sierra Economic Development District will have its Summit/Workshop at Ironstone Vineyards on July 26, 2018, from 8:30 a.m. to 4 p.m., which is free, but lunch is \$25, and that the hours for the new Sonora High School swimming pool will be from 1 - 4 p.m. Monday through Friday and 1 to 5 p.m. on Sunday.

ADJOURNMENT

MOTION by Mayor Pro-Tem Garaventa, second by Councilmember Plummer, and unanimously carried that consideration of the FY 2019 Operating Budget be continued to Monday, June 25, 2018, at 5:00 p.m., and there being no further business to come before the Council at this time, the Regular Session Meeting was adjourned at 7:25 p.m. to said continued Budget Session in the Council Chambers at City Hall.

Marijane Cassinetto, City Clerk Date

**Minutes
Subject To
Council Approval**

Tuolumne County Business Outreach Program

Summary of Activity for Jan 16th – May 31st, 2018

Sonora City Council Report – Monday, June 18th, 2018

The primary purpose for the TC Business Outreach program is to visit local business in Sonora and all communities in Tuolumne County to assess their individual needs and raise awareness of the various business resources available within the county to help meet those needs. In late 2017, Valley Sierra SBDC was awarded a contract through the TCEDA that allows for up to 150 hours to visit as many businesses as possible within Tuolumne County from Jan 1st – Jun 30th, 2018.

The program launched on Jan 16th, after a planning meeting between TCEDA and VSSBDC staff and consultants. The agreed strategy was to focus business visitation on the Greater Sonora area initially and then expand out to adjacent communities in early Spring. A tactical plan was developed to cover all targeted communities while minimizing any duplication of visits. The various business districts/areas in the county were divided up and assigned to SBDC Consultants/Staff soon after the initial Jan 16th planning meeting.

As of May 31st, SBDC consultants have visited a **total of 134** Tuolumne County businesses. 44 businesses visited were within Sonora city limits and 90 were outside of Sonora. Of the 90 businesses visited outside of Sonora, 39 were in Jamestown, 32 in Groveland, Big Oak Flat (2), Chinese Camp (1), East Sonora (14) and Columbia (2). Business visits and assessments are taking an average of 15-20 minutes each. The SBDC is on track to visit 70-80 additional businesses during the month of June, with at least 35 in the City of Sonora. Our goal is to complete a total of at least 200 business visits by June 30th.

SBDC consultants are regularly attending the Sonora Downtown Merchant meetings and attending mixers and other meetings with the TC Chamber and Groveland Chamber to promote and support the TC Business Outreach program. TCEDA and Sonora City staff, as well as SCORE, TC Chamber, Sonora Chamber and several community based business groups are helping to promote the TC Business Outreach program.

In April and May, SBDC consultants held follow up meetings with 12 businesses that requested consulting services during their initial outreach business visit. All follow up visits are covered under the regular SBDC program not charged to the TC Business Outreach budget. Several referrals were made to TCEDA, Mother Lode Job Training and City of Sonora for assistance based on other specific needs indicated during business visits.

June 18, 2018

To: Members of the Sonora City Council

I would like to express my gratitude toward Larry Cope for all the help in getting my business, FUNKY JUNK, up and running when I first moved to Sonora and for the continued support whenever I had questions or concerns regarding business issues. I have observed Mr. Cope all over town discussing issues with numerous Merchants and he has a broad understanding of the Tuolumne County Business Associations. To see his funding be taken away will be a true disservice to this community. Please step back and review the asset we have in this man. I believe that proper notice to all the Downtown Merchants would have been a good idea before taking up such a huge judgement.

Sincerely,

Micki Rucker

Funky Junk

71 S. Washington

Sonora, Ca. 95370

209 532-8555

209 761-2640

EXHIBIT "B"

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May 10, 2018 scheduled meeting was cancelled due to no action items.

At the **June 14th** meeting the committee members in attendance (Connie Williams, Tim Miller, Darin Grossi and Sherri Brennan) had one action item. Approving the recipients of the Certificate of Appreciation Awards for July. The locations submitted by the Community Design and Marketing sub-committee included: 11 S Washington Street, 81 S Washington Street, 342 W Stockton Rd and 55 S Washington Street. The committee gave approval. The awards will be presented at the July 16th City Council meeting. Committee members Mark Plummer, Rachelle Kellogg and John Gray were not present.

The committee received an update from committee member Williams regarding the dog waste station project. To date the TC Visitor's Bureau has stated they will donate \$1,000, the Sonora Chamber has stated they will donate \$300 and the TC Land Trust will be donating \$200 for a total of \$1,500. The Public Works Department will determine the locations for the dog waste stations.

Sub-Committee Reports:

-Community Design & Marketing Committee:

-Met May 15th & June 12th

-Nancy White presented the Distrx App that could possibly be used in conjunction with the walking tour that has been created

~~-Mr Miller shared that the old benches that had been repaired and newly powder coated would be~~

Placed this week and next week

-Mr Miller has been working with Waste Management and the County Solid Waste Division for More trash and recycle cans in historic Sonora

-City of Sonora website has been updated to make it easier for accessing Vision Sonora information

-Two designs have been created for new ADA accessibility into the park off of Green Street. The existing string lighting will be replaced with LED lighting in the near future

-The committee will be doing fall plantings in Grisby Park and the City Hall Planters in the fall

-Mr. Miller stated the parking way-finding signs to direct people to the city parking lots should be the next project for the Public Works Department to complete

-Finance, Transportation and Mobility Committee-no report

Committee Member Reports:

Tim Miller:

-Washington Street Safety Project will be coming to the Council on July 2nd

-The RFP selection for the design & environmental will be coming to the Council on June 16th

-The RFP for the Red Church Project will go out in about 30 days

-Been meeting with the County Probation Department regarding using the work release program for clean up in Historic DT Sonora. Committee member Brennan has been involved in this as well

-Stewart Street bathroom project first has to have roof work done before interior demolishing to create the new bathrooms

Darin Grossi:

-Shared that the pedestrian traffic counts for the crosswalks at Theall, Linoberg, Bradford and Jackson all qualified on Friday, April 27th and the crosswalks at Dodge and City Hall all qualified on Saturday, April 28th. Next step is to hear back from Caltrans based on that information.

-Shared info on Air Quality Funds, CMAC Funds and "0" Emissions State Requirements

Meeting was adjourned at 9:45am