

**CITY COUNCIL  
CITY OF SONORA  
OCTOBER 16, 2017**

A Regular Meeting of the City Council of the City of Sonora was held this date in the Council Chambers at City Hall, 94 North Washington Street, at 5:00 p.m. The following members were present: Mayor Pro-Tem Jim Garaventa, Councilmembers Matt Hawkins, Mark Plummer (present at 6:33 p.m.), George Segarini; City Clerk Marijane Cassinetta, Administrative Services Director Jennifer Callaway, City Attorney Douglas White, Fire Chief Aimee New, Acting Police Chief Turu VanderWiel, Interim City Engineer Gerard Fuccillo and Community Development Director Rachelle Kellogg. Absent: Mayor Connie Williams and City Administrator Tim Miller.

Mayor Pro-Tem Garaventa announced that there was no Closed Session Meeting this date.

**CITY CLERK'S REPORT ON POSTING OF AGENDA**

City Clerk Cassinetta advised Council that at 11:30 a.m. on the 13th day of October, 2017, the Agenda for the City of Sonora Council Meeting scheduled for this date was posted outside City Hall for public view.

**APPROVAL OF THE AGENDA**

No changes.

**PRESENTATIONS**

**Fire Chief New** introduced new Fire Department Administrative Assistant Lisa Hoffman. Hoffman was welcomed by the Council.

**Administrative Services Director Callaway** introduced new Public Works Assistant Kole Elkins. Elkins was welcomed by the Council.

**PUBLIC COMMENT (Non-Agenda)**

None

**CONSENT CALENDAR**

**MOTION** by Councilmember Segarini, second by Councilmember Hawkins, that the Consent Calendar be approved as follows:

1. Approval of the Council Minutes for the Closed and Regular Session Meetings of October 2, 2017;
2. Approval to pay invoices for previously budgeted expenses on October 17, 2017, in the amount of \$115,174.20; and

3. **Approval of disbursements in the amount of \$129,557.43 on October 13, 2017, for payroll, inclusive of employee salaries, employer and employee taxes and retirement contributions, and miscellaneous voluntary employee deductions.** Councilmember Segarini complimented Clerk Cassinetto on the fine job she always does on the Minutes. There was no public comment, and the **Motion passed unanimously.**

**UNFINISHED BUSINESS**

None

**PUBLIC HEARINGS**

None

**NEW BUSINESS**

**Fire Hydrant Transfer Agreement.** The Council considered approving and authorizing the City Administrator to execute a Fire Hydrant Transfer Agreement for the transfer of 17 fire hydrants to the Tuolumne Utilities District (TUD). Recommending approval and noting that it is a clean-up item, Administrative Services Director Callaway presented the matter. The Agreement provides for TUD to accept responsibility for all maintenance and/or replacement costs associated with the hydrants and laterals. Fire Chief New reported that the City still has ownership of 5 or 6 hydrants which are in service, but need to be replaced with dry barrel hydrants before TUD will take them over. The cost for the upgrade would be \$5,000 to \$6,000 per hydrant.

There was no public comment. **MOTION by Councilmember Segarini, second by Councilmember Hawkins, and unanimously carried that said Transfer Agreement be approved, and that the City Administrator be authorized to execute said Agreement, Bill of Sale and any other related documents on behalf of the City.**

**Resolution No. 10-16-2017-A Approving 2020 General Plan 2017 Comprehensive Amendment.**

The Council considered approving Resolution No. 10-16-2017-A which approves the 2020 General Plan 2017 Comprehensive Amendment by removing redundancies, completed implementation programs and redevelopment law references, and it reorganizes goals and various Element policies. Recommending approval and reviewing history, Community Development Director Kellogg presented the Amendment. Kellogg noted that the document has been prepared to eliminate inconsistencies between the City's Zoning Ordinance and its General Plan, and to bring them into compliance. The Amendment as it appears before the Council was approved by the Planning Commission at its Meeting

of July 10, 2017, and presented to the Council at its August 21, 2017, Meeting.

There was no public comment. **MOTION by Councilmember Hawkins, second by Councilmember Segarini, and unanimously carried that said Resolution No. 10-16-2017-A be approved and adopted as presented.**

**Resolution No. 10-16-2017-B Regarding Part-time Salary and Classifications.** The Council considered approving Resolution No. 10-16-2017-B which approves the salary and classification schedule for part-time, relief and unrepresented employees. Recommending approval and noting that it is a clean up item, Administrative Services Director Callaway presented the provisions of the Resolution. Callaway reported that pursuant to the provisions of the California Public Employees Retirement Law (PERL), the City pay rates and ranges must be approved by the Council each time a modification is made. The position of part-time Police Dispatcher-Records Specialist Trainee was not previously included, and approval to include the same is necessary to bring the schedule into compliance. The Resolution provides for inclusion effective Pay Period #23-2017 (1/21/17 - 11/03/17).

There was no public comment. **MOTION by Councilmember Segarini, second by Councilmember Hawkins, and unanimously carried that said Resolution be approved and adopted as presented.**

**2016 SAFER Grant Declination.** The Council considered authorizing the Mayor Pro-Tem to sign a letter declining the 2016 SAFER Grant which was awarded to the City. Fire Chief New reviewed Grant requirements noting the City's award for one Fire Engineer position under the 2014 SAFER Grant overlapped the timing of the new 2016 SAFER Grant award on August 4, 2017, which therefore, disqualified the City's eligibility. New explained that the awarded 2014 SAFER Grant Fire Engineer position was still on the City's roster at the time of the 2016 Grant award date, therefore rendering the City ineligible. Chief New noted that she had submitted an appeal, but it was denied. Grant awards would not be affected in the future, and she will be applying again in the Spring.

There was no public comment. **MOTION by Councilmember Hawkins, second by Councilmember Segarini, and unanimously carried that the Mayor Pro-Tem be authorized to sign a letter declining the 2016 Grant due to lack of funding to fulfill the Grant requirements.**

**CHANGES IN AGENDA**

Attorney White informed the Council that a four/fifths vote is required to take action on New Business Items 5 and 6 on the Agenda, and that the Council should consider Item 7 first to allow time for the anticipated arrival of Councilmember Plummer to be able to meet the vote requirement. The Council proceeded as advised by Attorney White.

**Set Special Council Meeting Re: Washington Street/Red Church Pedestrian and Circulation Improvement Project.**

Administrative Services Director Callaway introduced the matter. Community Development Director Kellogg reported that the City was able to apply for funding under the Active Transportation Augmentation Program, and in order to receive expedited funding, the City needs to show that the Project can be done in a timely manner, and part of this is completion of the CEQA document. Kellogg explained that the requested action tonight is to set a Special Meeting to adopt the Mitigated Negative Declaration and Mitigation Monitoring Plan for said Project. If the Council takes action to adopt said documentation at the October 30, 2017, Special Meeting, which needs to be accomplished before November 1, 2017, the documentation will be sent to the California Transportation Commission for its December Meeting. After this process, the City will issue a Request for Proposal for engineering and design services. Public meetings will be part of the process.

Councilmember Plummer arrived at 6:33 p.m.

Mayor Pro-Tem Garventa asked for public comment. Elena Linehan, City resident, asked for clarification on the deadline for written comments, and also clarification as to when oral comments could be heard. Attorney White confirmed that written comments for the October 30, 2017, Meeting should be received by October 20<sup>th</sup> to allow time to be included in the Agenda packet, and that written comments can be submitted and public comments heard at the October 30<sup>th</sup> Meeting.

**MOTION by Councilmember Segarini, second by Councilmember Hawkins, and unanimously carried that a Special Council Meeting to consider adoption of said Mitigated Negative Declaration and Mitigation Monitoring Plan be set on October 30, 2017, at 5:00 p.m. in the Council Chambers at City Hall.**

**Contract Change Order Re: Greenley Road/Mono Way Intersection Project.** The Council considered awarding a Contract Change Order to George Reed, Inc., in the amount of \$206,540.00 for the Greenley Road/Mono Way Intersection Project (Project) to extend a paving overlay along Mono Way and

Sanguinetti Road. Recommending approval, Interim Engineer Fuccillo presented the scope of work stating that approval will provide an opportunity for this paving season to pave some badly needed City Streets along with the paving overlays being done with the Project. Fuccillo reviewed the bid sheet submitted by George Reed stating that the Change Order amount totals \$206,540.00, and noting that the actual length of the additional work will result in 2500 lineal feet on Mono Way and 850 lineal feet on Sanguinetti Road for a total of .63 miles of street paving. The Change Order would be funded by Regional Surface Transportation Program funding, with the remainder from City Highway Users Tax Account Fund 305 reserves. Administrative Services Director Callaway confirmed that the funds are available. Fuccillo also reported that by doing this job at this time, the City would save approximately \$100,000 in taking this proactive action. Attorney White noted that action to approve requires a 4/5ths vote.

There was no public comment. **MOTION by Councilmember Hawkins, second by Councilmember Plummer, that a Budget Amendment in this Fiscal Year Budget to include said Change Order be approved, and that the City Administrator be authorized to approve the Contract Change Order to said Project as presented in the amount of \$206,540.00. Said MOTION passed unanimously by the following vote: Ayes: Garaventa, Hawkins, Plummer, Segarini; Noes: None; Absent: Williams.**

**Budget Adjustment for Stewart Street/Farmers Market Restroom Project.** The Council considered authorizing a Budget Adjustment amending the City's 2017-18 Operating Budget to incorporate a new Capital Project to do the Stewart Street/Farmers Market Restroom Project, allocating the \$200,000 from the sale of the PG&E Rule 20A credits to fund said Project. Recommending approval, Administrative Services Director Callaway presented background information noting that at its last Meeting, the City Council approved the transfer of \$400,000 in PG&E Rule 20A undergrounding credits to the City of Half Moon Bay, resulting in the exchange of \$200,000 to the City. Pursuant to the authorization by the Council, the City Administrator and City Attorney have executed the Transfer Agreement on behalf of the City, and Half Moon Bay is processing the Agreement and Purchase Order to issue the funds within the next couple of weeks. Said funds are unrestricted and can be used for any desired purpose, however they are one-time funds, and it is the recommendation of Staff that they be used for a one-time project. Pursuant to discussion between the Council and Staff at prior Council Meetings, Staff recommends said funds be utilized for said Restroom Project which cost is estimated at approximately \$200,000 not including the approximate \$54,000 in

funds allocated by the Tuolumne County Transportation Council for the street and sidewalk improvements.

Councilmember Segarini said his prior understanding was that the Project would cost approximately \$100,000, and asked why it would now cost \$200,000. Community Development Director Kellogg confirmed that the original estimate was a little over \$100,000, but did not include demolition, any additional work revealed by the demolition and any increases resulting in current construction costs which are much higher now than when the Project was first presented. Kellogg added that if there are left over funds, they can be allocated to another project. Attorney White confirmed that action to approve requires a 4/5ths vote.

Mayor Pro-Tem Garaventa asked for public comment. Mary Lynn Ashburn said that it is a necessary and good project and hopes that the hours that it is open will be coordinated with the activities and business and bar hours downtown.

**MOTION by Councilmember Hawkins, second by Councilmember Plummer, that a Budget Adjustment allocating \$200,000 from the sale of PG&E Rule 20A Credits be authorized amending the 2017-18 Operating Budget to incorporate a new Capital Project for the funding of the Stewart Street/Farmers Market Restroom Project. Said MOTION passed unanimously by the following vote: Ayes: Garaventa, Hawkins, Plummer, Segarini; Noes: None; Absent: Williams.**

**MONTHLY REPORTS**

- 1. Community Development Director
- 2. Fire Department
- 3. Police Department
- 4. Public Works Department

No public comment.

**VISION SONORA COMMITTEE REPORT**

None. No public comment.

**COMMUNICATIONS**

None - No public comment.

**COUNCILMEMBER/DEPARTMENT HEAD REPORTS**

**Community Development Director Kellogg** reported that the annual Tuolumne County Historical Society Sonora 4<sup>th</sup> Grade Walking Tour and the Historical Society/Farmers Market Walking Tour have taken place, and thanked Mayor Pro-Tem Garaventa for being available and including the Fire Museum in the tours. **Kellogg** noted that October 14<sup>th</sup> was the last day for this year's Farmers

Market, and that the City's new website launches this coming Wednesday, and Staff will begin training and updating and maintaining the site. **Fire Chief New** reported that the 157<sup>th</sup> Annual Firefighter Ball will be held on November 4, 2017, from 5 p.m. to 11 p.m. at the Sonora Opera Hall with dinner, dancing and merriment; the cost is \$30 and tickets can be purchased by calling (209)532-7432. **New** thanked Public Works for its assistance in replacing electrical devices with updated products at the Fire Station; and reported that the recent Blood Drive challenge between the Fire Department and the Police Department resulted in 50 volunteer donors for the Fire Department and 40 volunteer donors for the Police Department. **Acting Police Chief VanderWiel** thanked everyone for making the Blood Drive a great event with good community support; he commented on the pink badge insert he was wearing which is displayed in support of breast cancer awareness, and noted that a certain amount of dollars need to be donated to wear the insert. Mayor **Councilmember Segarini** reported that he attended the Vision Sonora Committee Meeting, the TCTC Meeting and the Economic Development Authority Board Meeting. **Councilmember Hawkins** commented on his T-Shirt given to him by his son which says "My Favorite People Call Me Dad", and he is very proud to wear it. **Councilmember Plummer** noted that the 2<sup>nd</sup> Saturday Event was great and the music in Coffill Park was exceptional. **Mayor Pro-Tem Garaventa** noted that he attended the Celebration of Life for Paul Bell, attended and filmed the Planning Commission Meeting, stood in for the Mayor at the TCTC Meeting, attended the Economic Development Authority Board Meeting, attended the 4<sup>th</sup> Grade Tour and hosted at the Fire Museum, attended the first Homeless Task Force Meeting with the next Meeting set for October 26, 2017, at 5:30 p.m. in the Council Chambers, and that the Council will have a Special Meeting at 5:00 p.m. on Monday October 30, 2017, to consider acceptance of the Mitigated Negative Declaration and Mitigated Monitoring Plan for the Red Church Intersection Project.

#### **ADJOURN**

There being no further business to come before the Council at this time, the Regular Session Meeting was adjourned at 6:17 p.m. to the Special Session Meeting on Monday, October 30, 2017, at 5:00 p.m. in the Council Chambers at City Hall.

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Marijane Cassinetta, City Clerk      Date