

**CITY COUNCIL
CITY OF SONORA
AUGUST 15, 2011**

A Regular Meeting of the City Council of the City of Sonora was held this date in the Council Chambers at City Hall, 94 North Washington Street, at 5:00 p.m. The following members were present: Mayor Bill Canning, Mayor Pro-Tem David Sheppard, Councilmembers Ron Stearn, Hank Russell, Matt Hawkins; City Administrator Tim Miller, City Clerk Marijane Cassinetto, Engineer Gerard Fuccillo, Attorney Richard Matranga (excused at 6:12 p.m.), Community Development Director Rachelle Kellogg, Finance Director Karen Stark, Police Chief Mark Stinson and Fire Chief Mike Barrows. Absent: None.

PRESENTATIONS/PROCLAMATIONS/COMMENDATIONS

Fire Captain Grant Miller and Firefighter Jake Brucker demonstrated how to use an Automatic External Defibrillator (AED). The AED is used if a person's heart stops beating. Easy instructions with pictures are included with each AED. Fire Chief Barrows noted that more lives are saved with AEDs than with the use of CPR.

CONSENT CALENDAR

Motion by Councilmember Russell, second by Councilmember Hawkins, and unanimously carried that the Consent Calendar be approved as follows:

1. Approval of Minutes for the Closed and Regular Council Meetings of August 1, 2011; and
2. Approval of invoices for previously budgeted expenses to be paid on August 16, 2011, in the amount of \$114,289.20.

CITY CLERK'S REPORT ON POSTING OF AGENDA

City Clerk Cassinetto advised Council that at 11:12 a.m. on the 11th day of August, 2011, the Agenda for the City of Sonora Council Meeting and for the Sonora Redevelopment Agency Meeting scheduled for this date was posted outside City Hall for public view.

PUBLIC APPEARANCES

Nathan Gray of Nate's Tree Service appeared before the Council to request the closure of South Stewart Street from Restano Way to East Lytton Street for approximately two days on a weekend for the removal of two cedar trees at 559 S. Stewart Street. Administrator Miller presented his Staff Report recommending approval subject to the following conditions:

- The work be limited to one weekend only
- The street be opened to through traffic during nighttime hours
- The contractor obtains an encroachment permit
- The contractor provides 48 hour notice prior to the commencement of work to the City Police, Fire and Public Works Departments and to the residents affected by the street closure

- The contractor erect construction and traffic detour signage as approved by the Public Works Department
- The contractor maintains access, to the extent feasible, to properties affected by the street closure.

Miller reported that the Certificate of Insurance and Encroachment Permit have been provided to the City.

MOTION by Councilmember Stearn, second by Councilmember Hawkins, and unanimously carried that said request for street closure be approved as requested subject to the aforementioned conditions.

Suzan Greenwood representing Infant Child Enrichment Services (ICES) appeared before the Council to present a brief overview of the new Child Care Emergency Response Plan (CCERP) guidance document, a tool developed to prepare for emergencies. Greenwood noted that when CCERP's are in place, local government has less stress during any unfortunate disaster situation. Greenwood reported that the local Plan provides for coordination with the dispatch unit of Tuolumne County Sheriff Department for safe transport of children, and that Sonora Elementary School will allow use of its busses if needed. The Plan also includes a GIS (Geographic Information System) with layers of information on computer maps. Report only, no action necessary.

PUBLIC APPEARANCES (Non-Agenda)

None.

PUBLIC HEARINGS

None.

UNFINISHED BUSINESS

None.

NEW BUSINESS

Mayor's Appointment to Sonora Planning Commission. Mayor Canning recommended the appointment of Ron Jensen, a City resident and general building contractor, to serve on the Sonora Planning Commission for the unexpired portion of the term vacated by Dwain McDonald upon his recent death. Canning stated that it will be advantageous to have a contractor's "eye for planning" on the Commission. Letters of Application were received from Ron Jensen, Jim Garaventa and Gary Anderson. **With no objections, said appointment was approved by consensus for the term expiring in July, 2014.**

Resolution No. 08-15-2011-A Granting Refuse Collection Rate Increase. The Council considered Resolution No. 08-15-2011-A which grants Cal Sierra Disposal a 1.55% increase in the refuse collection rates based upon the Consumer Price Index (CPI) as provided for in the City's Franchise Agreement. Administrator Miller presented his Staff Report recommending approval and noting that adoption of rate increases must be done by resolution. Cal Sierra has requested that the mean average of the preceding three years, 1.55%, be approved. Cal

Sierra Disposal Waste Management representatives Tom Teach, District Manager, and Thom Sanchez, Director of Business Development, were present. As a side, it was noted by Tom Teach that there has been ten times the amount of participation in recycling since changing from blue bag collection to carts, and it has been a smooth rollout.

MOTION by Councilmember Russell, second by Mayor Pro-Tem Sheppard, and unanimously carried that Resolution No. 08-15-2011-A be approved and adopted as presented granting said increase.

Final Budget Adjustments for Fiscal Year 2011. The Council considered approving the Final Budget Adjustments for Fiscal Year 2011. Finance Director Stark presented said Adjustments recommending approval. A copy of Stark's report (minus individual Departmental funds) is attached hereto as Exhibit "A" and incorporated herein by reference.

Administrator Miller noted that it has been a challenging year and thanked Stark for her good work. In preparing for next year's Budget, Miller stated the importance of controlling costs, and vital that all projected revenues come in.

MOTION by Councilmember Russell, second by Councilmember Stearn, and unanimously carried that said Final Budget Adjustments be approved as presented. A full copy of all adjustments is available for review, and is on file in the office of the City Finance Director.

Urgency Ordinance No. 804 Regarding Compliance with Alternative Voluntary Redevelopment Program. The Council considered adoption of Urgency Ordinance No. 804 determining that the City of Sonora will comply with the Alternative Voluntary Redevelopment Program pursuant to Part 1.9 of Division 24 of the California Health and Safety Code in order to permit the continued existence and operation of the Redevelopment Agency for the City of Sonora. Administrator Miller reported that in light of recent legislation, adoption of said Ordinance will begin the process to keep Sonora's Redevelopment Agency in existence. Adoption has been recommended by the Agency legal counsel. Miller recommended adoption tonight to meet the August deadline, and stated that Staff will come back with a financial report before October 1, 2011. In addition, he noted that the matter will come back to the Council within the 45 day time limit for an extension. A copy of Community Development Director Kellogg's Memorandum Staff Report, which fully details the matter, is attached hereto as Exhibit "B", and is included herein and made a part hereof.

MOTION by Councilmember Russell, second by Mayor Pro-Tem Sheppard, and unanimously carried that said Urgency Ordinance No. 804 be adopted as presented.

ADJOURN FROM REGULAR CITY COUNCIL MEETING INTO THE SONORA

REDEVELOPMENT AGENCY MEETING

Council adjourned into the Sonora Redevelopment Agency Meeting at 6:12 p.m. The Redevelopment Agency adjourned and Council reconvened into its Regular City Council Meeting at 6:16 p.m.

WRITTEN STAFF REPORTS - 2011

- From Community Development Director Kellogg for the Planning/Building Department
- From Acting Public Works Supervisor Bill Seldon for the Public Works Department.
- From Police Chief Stinson for the Police Department.
- From Fire Chief Barrows for the Fire Department.

COMMUNICATIONS - Information Only

1. Flyer for "A Night to Remember, Honor and Encourage - 10th Anniversary Memorial of the September 11, 2001 Terrorist Attack and The War on Terror", scheduled for Sunday, September 11, 2011, at 6 p.m. at the Sonora Fairgrounds.

COUNCILMEMBERS AND DEPARTMENT HEADS

Mayor Canning asked Larry Cope about the status of the request to reduce fees for historic district storefronts. Larry Cope, Executive Director of the Tuolumne County Economic Development Authority, responded that the reduction is still in the plans to do, and he will bring information back to the Council as soon as possible. **Police Chief Stinson** reported a very successful Magic of the Night event, and Blues Festival event, of which both had very few minor policing problems. Stinson also reported on good progress with the Police Department Residing Project. **Community Development Director Kellogg** reported on an excellent Magic of the Night and thanked Special Programs Director Sheala Wilkinson for her great effort organizing the Event. Kellogg also reported that the Parcel Map has been prepared for the Sonora Redevelopment Agency purchase of the Fairview Lane properties, that the documents are being finalized for the Micro Enterprise Program, and that her Department is spending a lot of time on the WalMart expansion project. **Fire Chief Barrows** reported a number of vegetation fires in the Sonora area and encouraged the public to be cautious and to establish defensible space around their property. **Engineer Fuccillo** reported that the Police Department Residing Project was going well, and that the siding should be up by the next Council Meeting. **Administrator Miller** reported that Public Works, Community Development and Administrative personnel furloughs are going into effect for each third Friday of the month beginning August 19, 2011, through June, 2012, that public safety personnel took salary reductions at a comparable rate, and that management also took salary reductions with cost of living increases given up. Also employees will be required to pay into their retirement benefits. Miller thanked all employees for these concessions. In addition, employees will no longer be taking their vehicles home with the exception of some public safety personnel. **Councilmember Russell** stated his appreciation for all of the

